



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

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DEPARTMENT OF EDUCATION  
DIVISION OF DAVAO DE ORO  
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Office of the Schools Division  
Superintendent

July 28, 2025

Division Memorandum No.  
OSDS-2025- 988

**ATTENDANCE TO THE CAPACITY BUILDING SEMINAR FOR TECHNICAL  
ASSISTANTS ON THE TITLING OF SCHOOL SITES**

To : **JOMAR M. DUMOPOY** -OIC, Legal Officer  
**VANNESA G. BARRETE** -ADAS II/Sites Focal  
**ROSALIE S. LINA** -Technical Assistant IV  
**ANGELICA G. CELO** -Technical Assistant II  
**FALLEN JOY A. PAGARAN** -Technical Assistant II  
**SARRAH GAY L. BAUTISTA** -Technical Assistant II

1. Herewith is the letter-invitation from Dr. Josephine L. Fadul, Schools Division Superintendent, Schools Division of Davao Oriental, re: Capacity Building Seminar for Technical Assistants on the Titling of School Sites on July 30-31, 2025, at Oriental Prince Suites and Arcade, Dahican, Mati City, Davao Oriental.
2. In this regard, you are hereby requested to attend the said activity.
3. This memorandum serves as your **Authority to Travel (ATT)**.
4. Travel allowance and incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

**PHOEBE GAY L. REFAMONTE, CESO VI**  
OIC- Schools Division Superintendent



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Republic of the Philippines  
**Department of Education**  
Region XI  
**SCHOOLS DIVISION OFFICE OF DAVAO ORIENTAL**

**July 11, 2025**


**ATTY. JOMAR DUMOPOY**  
Attorney III  
Division of Davao De Oro

Dear Atty. **Dumopoy**,

The Department of Education – Schools Division Office of Davao Oriental is pleased to invite you to our upcoming **Capacity-Building Seminar for Technical Assistants on the Titling of School Sites**, on July 30–31, 2025, in Mati City. This training, organized by SDO Davao Oriental, is designed to provide technical assistants with updated knowledge and practical tools in school titling. The session will be led by panel of experienced Legal Officers that includes interactive discussions and open forum. We are grateful of the chance to benefit from your knowledge and our collaboration in assisting the DepEd-Schools Division Offices.

In this regard, we would be honored by your participation together with your Technical Assistants II and IV. We believe your participation will greatly enrich the training and offer valuable insight both for you and other attendees.

Respectfully,

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent



Republic of the Philippines  
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July 23, 2025

**JOMAR DUMOPOY**  
Office In Charge  
Division of Davao De Oro


Dear Atty. **DUMOPOY**,

The Department of Education – Schools Division of Davao Oriental will be conducting **Capacity-Building Seminar for School Heads on Processing Land Titles for Undocumented School Sites in the Province of Davao Oriental** on July 30-31, 2025 at Mati City. The purpose of this seminar is to provide clear guidelines on the steps, requirements, and government agencies involved in the processing of land titles and also to inform school heads about the importance of securing legal ownership for school sites to protect them from encroachment or illegal claims.

In line with this, we humbly invite you, together with your focal person, to participate as one of our resource speakers. Your knowledge on land titling and legal procedures would greatly assist our school heads as they work towards securing land title for our schools.

Your participation will not only improve the discussions but will also inspire and prepare our school heads to effectively manage the technical and legal requirements in land titling.

Respectfully,

  
**DR. JOSEPHINE L. FADUL**  
Schools Division Superintendent



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