



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

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DEPARTMENT OF EDUCATION  
DIVISION OF DAVAO DE ORO  
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Office of the Schools Division  
Superintendent

July 29, 2025

Division Memorandum No.  
OSDS-2025-989

**ATTENDANCE TO THE CONDUCT OF REORIENTATION SESSION ON DEPED  
ORDER NO. 8, S. 2007 AND DEPED ORDER NO. 13, S. 2017 IN COMPOSTELA  
NHS**

To : **LEWI MATT DEXTER BELLO** -ACCOUNTANT III  
**JOMAR M. DUMOPOY** -OIC-LEGAL UNIT  
**MAGDALENA B. GALIMBA** -School Health and Nutrition  
Focal Person

1. In reference to the letter dated July 16, 2025, from Mr. Sandy G. Yee, School Principal IV of Compostela National High School, re: Request the conduct of Reorientation Session on DepEd Order No. 8, S. 2007 (Revised Implementing Guidelines on the Operation and Management of School Canteens) and DepEd Order No. 13, S. 2017 (Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices) with focus on sanctions and operational responsibilities on August 5, 2025, at Compostela National High School.
2. In this regard, you are hereby requested to attend the said activity.
3. This memorandum serves as your **Authority to Travel (ATT)**.
4. Travel allowance and incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

**PHOEBE GAY L. REFAMONTE, CESO VI**  
OIC- Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)  
Email Address: davaodeoro@depd.gov.ph  
Website: www.deped-ddo.com

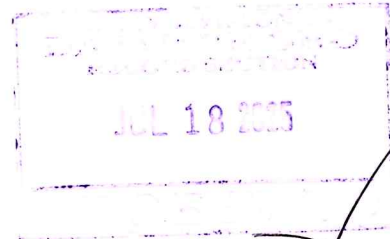
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Republic of the Philippines  
Department of Education  
Region XI  
SCHOOLS DIVISION OF DAVAO DE ORO  
**COMPOSTELA NATIONAL HIGH SCHOOL**  
**COMPOSTELA EAST DISTRICT**  
**Poblacion, Compostela, Davao de Oro**

July 16, 2025

**PHOEBE GAY L. REFAMONTE, CESO VI**  
Schools Division Superintendent  
Department of Education – Davao de Oro  
Nabunturan, Davao de Oro



Dear Superintendent Refamonte,

May the indwelling presence of the Almighty be at your midst always!

In line with our commitment to ensure full compliance with existing DepEd policies on school canteen operations, Compostela National High School respectfully requests the conduct of a **Reorientation Session** on **DepEd Order No. 8, s. 2007** (Revised Implementing Guidelines on the Operation and Management of School Canteens) and **DepEd Order No. 13, s. 2017** (Policy and Guidelines on Healthy Food and Beverage Choices in Schools and DepEd Offices), with focus on **sanctions and operational responsibilities**.

In this regard, may we request the presence and technical assistance of the following Schools Division Office personnel to serve as resource speakers:

1. **Mr. Jomar Dumopoy** – OIC, Office of the Division Legal Officer
2. **Mr. Matt Lewi Bello, CPA** – Division Accountant
3. **Ms. Magdalena B. Galimba, RN** – School Health and Nutrition Focal Person

The intended participants of this reorientation include the key stakeholders directly involved in the management and monitoring of school canteen operations, namely:

- Food Handlers
- School Cooperative Representative
- Supreme Secondary Learner Government (SSLG) Representative
- Faculty Club Representative
- School Administrative Assistant in charge of canteen funds
- Mathematics Coordinator (designated as Funds Auditor)
- TLE Teacher assigned as School Canteen Focal

We hope to schedule the reorientation at the soonest convenient time depending on the availability of the above-requested resource persons. This initiative aims to strengthen transparency, accountability, and adherence to health and legal guidelines in the operation of our school canteen.

Thank you for your continued support to Compostela National High School.

Very truly yours,

**SANDY G. YEE**  
School Principal IV