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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION
RELEASED
By:
Date: 09-02-25 Time: 1:09pm

September 1, 2025

DIVISION MEMORANDUM
SGOD-2025- 1203

**ATTENDANCE TO THE 2ND BOARD OF DIRECTORS' MEETING OF THE SCHOOL
PARENT-TEACHER ASSOCIATION (SPTA) OF PANTUKAN NATIONAL HIGH
SCHOOL**

To: **ROSALIE G. MAGHINAY**, Senior Education Program Specialists (SEPS)
MEDARD T. APIT, PDO I/ Division Youth Formation Coordinator

1. Herewith is the letter dated 27 August 2025 from Corazon D. Salientes, School Principal IV, Pantukan National High School, **holding a 2nd Board of Directors' Meeting of the School Parent-Teacher Association (SPTA) of Pantukan National High School on September 3, 2025 at 1:00 P.M.**
2. You are requested to attend, give short orientation on DO 13, s. of 2022, and to help clarify and resolve some SPTA-related issues and concerns.
3. This memorandum serves as your Authority to Travel (ATT).
4. Travelling, meals, and other incidental expenses shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent



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PANTUKAN NATIONAL HIGH SCHOOL

August 27, 2025

PHOEBE GAY L. REFAMONTE
Schools Division Superintendent
Division of Davao de Oro

Madam,

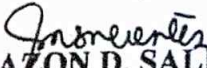
Greetings of peace!

The School Parent-Teacher Association (SPTA) of Pantukan National High School will hold its 2nd Board of Directors' Meeting on September 3, 2025, at 1:00 PM.

We respectfully request your office to allow Ma'am Rosalie Maghinay, the Division PTA focal person, and Sir Medard Apit, the Division PTA alternate focal person, to attend our meeting, give short orientation on DO 13, S. of 22 and to help clarify and resolve some SPTA-related issues and concerns.

We are hoping for your favorable response to this request. Thank you, more power and God bless.

Very truly yours,


CORAZON D. SALIENTES
SP-IV