



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
 DIVISION OF DAVAO DE ORO
 RECORDS SECTION

RELEASED

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Office of the Schools Division
 Superintendent

03 September 2025

DIVISION MEMORANDUM

SGOD-2025- 1228

**PRIVATE SCHOOLS CONFERENCE IN PREPARATION FOR GOVERNMENT PERMIT
 TO OPERATE APPLICATION FOR SY 2026-2027**

TO: Division Chiefs-SGOD and CID
 Education Program Supervisors
 Public Schools District Supervisors/District Coordinating Principals
 Division Personnel: Wilfredo P. Takasan, Andy P. Cabodoc, Marnelyjane A. Bernal,
 and Joseph J. Corpuz
 All Private School Administrators/ Heads

1. The Schools Division of Davao de Oro, through the School Management Monitoring and Evaluation (SMME) Section, will conduct a Conference on the Preparation for Government Application for SY 2026-2027 on September 29, 2025, at 9:00 a.m. at the Division Training Center, Nabunturan, Davao de Oro.
2. The conference aims to:
 - a. Provide guidance on the preparation of application documents for SY 2026-2027, which will officially begin in October 2025;
 - b. Conduct retooling sessions for School OAS Focal to strengthen their technical capacity; and
 - c. Present updates and enhancements on the new Online Application System.
3. The participants of this activity are all School OAS Focal and School Registrars of private schools in the Division.
4. This Memorandum shall likewise serve as an Authority to Travel for concerned SDO personnel tasked to facilitate and extend technical assistance during the activity.
5. Travel and incidental expenses of the SDO Personnel shall be charged to Division MOOE, subject to existing accounting and auditing rules and regulations.
6. Immediate and widest dissemination of this Memorandum is enjoined.

PHOEBE GAY L. REFAMONTE, CESO VI
 Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.deped-ddo.com

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