




2025-09-09-1422

Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

DEPARTMENT OF EDUCATION  
DIVISION OF DAVAO DE ORO

RECORDS SECTION

**RELEASED**

By:   
Date: 09-09-21 Time: 10:49 AM

Office of the Schools Division  
Superintendent

September 2, 2025

**DIVISION MEMORANDUM**  
OSDS -2025 **1231**

**SUBJECT: ATTENDANCE TO THE 2025 3RD PAGBA QUARTERLY SEMINAR CUM CONVENTION**

TO: NISAN LEJAN M. CAL - ADMINISTRATIVE OFFICER V  
REYNANTE M. HOMIGOP - ADMINISTRATIVE ASSISTANT III  
DOLLY JOY E. OCUBILLO - ADMINISTRATIVE ASSISTANT III  
VALERIE A. VERGARA - ADMINISTRATIVE ASSISTANT III  
JUNIOR HIGH SCHOOL IMPLEMENTING UNIT BOOKKEEPERS

1. Be informed of the **2025 3rd PAGBA Quarterly Seminar Cum Convention with its CY 2025 theme "Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth"** on November 12 – 15, 2025 at Iloilo Convention Center, Iloilo City.
2. As such, you are advised to attend the said activity on official business.
3. For personnel whose travel needs to be approved by the undersigned, this memorandum will serve as the Authority to Travel.
4. The registration fee, transportation, and other allowable incidental expenses shall be charged against Division, School MOOE, or other local funds subject to the usual accounting rules and regulations.
5. Attached herewith is the list of Junior High School Implementing Unit Bookkeepers of the said activity.
6. Immediate dissemination of this Memorandum to all concerned is desired.

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
Schools Division Superintendent 



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)  
Email Address: davaodeoro@deped.gov.ph  
Website: www.deped-ddo.com

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 1



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

**LIST OF JUNIOR HIGH SCHOOL IMPLEMENTING UNIT BOOKKEEPERS**

- |                          |   |                  |
|--------------------------|---|------------------|
| 1. ANDREW R. COTEJO      | - | ANDILI NHS       |
| 2. JULIET R. VILLARANDA  | - | ANIBONGAN NHS    |
| 3. SARAH MAE R. QUIBOL   | - | COMPOSTELA NHS   |
| 4. ISSA A. GINES         | - | GABI NHS         |
| 5. LILIBETH L. HITUTUANE | - | LAACK NHS        |
| 6. KRISTINE M. FAELDIN   | - | LS SARMIENTO NHS |
| 7. RESSAN R. CABAL       | - | MABINI NHS       |
| 8. EVELYN C. AGANG       | - | AOSR NHS         |
| 9. DAVIE E. BALUIS       | - | MAINIT NHS       |
| 10. MERCEDITA R. PONCE   | - | MANAT NHS        |
| 11. MERLYN M. BENITEZ    | - | MARAGUSAN NHS    |
| 12. BEVERLY D. LLOREN    | - | MONKAYO NHS      |
| 13. LANI S. LIMBAGA      | - | MONTEVISTA NHS   |
| 14. TEOFANIÑA J. ROXAS   | - | NABUNTURAN NCHS  |
| 15. JOJEIANNE I. FLORES  | - | NEW BATAAN NHS   |
| 16. JERRY B. DONGALO     | - | PANTUKAN NHS     |
| 17. CHARINA U. MANISAN   | - | PINDASAN NHS     |

Prepared by:

  
**NISAN LEJAN M. CAL**  
Administrative Officer V

Recommending Approval:

  
**EMMA A. CAMPOREDONDO, CESO VI**  
Assistant Schools Division Superintendent

Approved:

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
Schools Division Superintendent





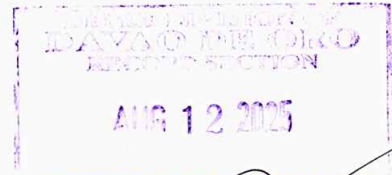


Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DE ORO

---

August 12, 2025

**PHOEBE GAY L. REFAMONTE, CESO VI**  
Assistant Schools Division Superintendent  
OIC - Schools Division Superintendent  
Department of Education  
Division of Davao de Oro



**Subject: Request to Attend and Participate in the 2025 3<sup>rd</sup> PAGBA Quarterly Seminar Cum Convention**

Madam:

We hope this letter finds you well. We are writing to formally request the opportunity to attend and participate the upcoming **2025 3<sup>rd</sup> PAGBA Quarterly Seminar Cum Convention with its CY 2025 theme "Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth"** which is scheduled to take place on November 12 – 15, 2025 at Iloilo Convention Center, Iloilo City. The information and perspectives shared at this seminar are a perfect fit for our professional development objectives and duties as finance staff at DepEd – Schools Division of Davao de Oro.

We kindly request your support for the following personnel to attend this seminar.

1. Budget Officer and 3 Budget Office Staff
2. Bookkeepers and other interested party of Junior High School Implementing Units

We assure you that our participation will result in tangible benefits for our organization. We are committed to sharing the knowledge acquired with our colleagues and implementing innovative approaches to further our financial goals.

Attached is the invitation letter from the Philippine Association for Government Budget Administration (PAGBA), Inc. for your reference.

Thank you and God bless!

Very Truly Yours,

  
**NISAN LEJAN M. CAL**  
Administrative Officer V



# Philippine Association for Government Budget Administration (PAGBA), Inc.

Units N & O, 9<sup>th</sup> Floor, Lansbergh Place Condominium,  
170 Tomas Morato Avenue, Corner Scout Castor St., Quezon City  
Website : [www.pagba.com](http://www.pagba.com) Email: [admin@pagba.com](mailto:admin@pagba.com)

July 12, 2025

President  
**Zenaida M. Bolor-Chang, CPA**  
Former Assistant Commissioner  
Bureau of Internal Revenue

Executive Vice-President  
**Luz M. Cantor, CPA**  
Former Undersecretary  
Department of Budget & Management

Vice-President for Internal Affairs  
**Angelo Fidelino B. Villanueva, CPA**  
Executive Director  
House of Representatives

Vice-President for External Affairs  
**Atty. Lynn Danao-Moreno, JD**  
Former Assistant Executive Secretary  
Office of the President

Secretary  
**Ursula Editha O. San Pedro, CPA**  
JBC Chief of Office (Director IV)  
Supreme Court of the Philippines

Assistant Secretary  
**Gregorio C. Rulloda, CPA**  
Area Vice-President  
Philippine Health Insurance Corporation

Treasurer  
**Cecilia C. Almajose, CPA**  
Former Provincial Accountant  
Rizal Provincial Government

Assistant Treasurer  
**Ma. Cecilia M. Narido, CPA**  
Director IV  
Department of Budget and Management

Auditor  
**Beverly L. Letada, CPA**  
Chief Administrative Officer  
Commission on Audit

Business Managers  
**Adelaida C. Navarro-Banaria, CPA**  
Former Finance Director  
Securities & Exchange Commission

**Imelda R. Dela Cruz**  
OIC Director, Financial Management Service  
Department of Environment and Natural Resources

Public Relations Officer  
**Claridith L. Udani-Paciente, CPA**  
Corporate Finance Services Chief  
Philippine Ports Authority

Trustees  
**Julius B. Japa**  
Director IV  
Office of the President

**Wilma T. Unana**  
Chief Administrative Officer  
Professional Regulation Commission

**Aileen M. Tillah**  
Administrative Officer V  
Department of Public Works and Highways

Advisers:  
**Atty. Cyril E. Ramos, CPA**  
**Corazon M. Ordoñez, CPA**

PHOEBE GAY L. REFAMONTE, CESO VI  
SCHOOLS DIVISION SUPERINTENDENT  
DEPED - DIVISION OF DAVAO DE ORO

**ATTENTION:** Budget/Finance Officers, Accountants, Procurement/Administrative/Legal/ Personnel Officers, Cashiers/Treasurers, Comptrollers, Planning/Development Officers, Fiscal/School Administrators, Bids and Awards Committee Members

Dear MADAM; :

Greetings !

The Philippine Association for Government Budget Administration (PAGBA), Inc., offers anew a line-up of topics - all attuned to a single objective: to sustain the provision and facilitation of capacity-building requirements relative to sound public financial management and good governance including worthwhile information on work-life balance.

The 2025 theme, *"Building a Resilient Public Financial Management for Sustainable and Inclusive Economic Growth"* connotes a task to financial managers on how to respond to structural reforms attendant to digitalization and a call to civil servants that service responsiveness requires continuing information and professional development.

Hence, we would like to invite you and the concerned officer/s of your agency to attend and participate in the 2025 3rd PAGBA Quarterly Seminar Cum Convention to be held on November 12-15, 2025 at the Iloilo Convention Center Iloilo City. We have invited distinguished experts/resource speakers who will discuss the following topics:

- Artificial Intelligence (AI) As a Work Productivity Tool
- Updates on Government Compensation and EO 77 – Rules and Regulations and Rates of Expenses and Allowances for Official Local and Foreign Travel
- Transition Issues on Local Government Units
- Cash Management and Control System
- Rules on Administrative Cases in the Civil Service (RACCS)
- The New Government Procurement Act
- Tax Updates
- Revised Guidelines in the Audit of Gender and Development (GAD) Funds and PAPs : Implementation of COA Circular No. 2025-001

We encourage you and your officers to be part of this another very exciting learning experience with other PAGBA Members. Your active participation, as well as inputs during the seminar-workshop will be highly appreciated.

For this seminar, each participant shall pay a registration fee of PhP11,200.00 per NBC No. 596 dated January 20, 2025, annual dues of PhP300.00 and one-time membership fee of PhP200.00.

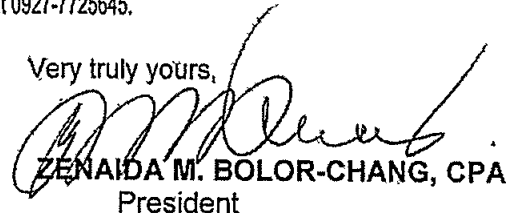
For your convenience, online registration and early payment are required. To register online, you may visit our website, [www.pagba.com](http://www.pagba.com). Check/cash payment should be issued/addressed to the Philippine Association for Government Budget Administration (PAGBA), Inc., or PAGBA, Inc. and deposit to the Land Bank of the Philippines Account No. 1692-1000-30 (COA Branch).

Once payment has been deposited, please send, thru email, the scanned deposit slip or LDDAP to [admin@pagba.com](mailto:admin@pagba.com),

We have posted in our website a list of nearby hotels, inns and condotels for your information and guidance.

Should you have further inquiries, please email the Secretariat at [admin@pagba.com](mailto:admin@pagba.com) or call Ms. Rosalina Cenon at cellphone numbers 0926-6171215 and/or Arlene Estimada at 0927-7725645.

Very truly yours,

  
**ZENAIIDA M. BOLOR-CHANG, CPA**  
President