



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION

RELEASED

By: [Signature]
Date: 10-29-25 Time: 3:25pm

Office of the Schools Division
Superintendent

October 27, 2025

DIVISION MEMORANDUM

OSDS-2025- 1528

TO: **SANDY G. YEE, EdD.** - School Principal IV-Compostela NHS
ROEL N. ELLAGA - Head Teacher III-New Leyte NHS

ADDITIONAL ALLOTMENT OF SCHOOL MOOE FOR FY 2025

1. Please be informed of the Additional Allotment for School MOOE (Maintenance and Other Operating Expenses) of the following Schools, to wit:

Compostela National High School-SHS	250,000.00
New Leyte National High School-SHS	210,000.00

2. You are advised to prepare the Annual Procurement Plan (APP), Project Procurement Management Plan (PPMP) and submit immediately to the Budget Section for review on the financial program and shall be forwarded to the Planning Section for the physical program.
3. Immediate compliance of this Memorandum is desired.

PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent

Encl.: As stated

Reference:

FN: division memorandum2025



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Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	13 of 1