



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

ANNUAL PROCUREMENT PLAN FOR FY 2026

☒ **INDICATIVE** ☐ **FINAL** ☐ **UPDATED [Version No. ____]**

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Traveling Expenses - Local	DIVISION OFFICE	Local travel	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	1,047,000.00		
Training Expenses	DIVISION OFFICE	Registration, Div. Office and other activities which requires Meals & Snacks	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	1,416,000.00		
Office Supplies Expenses	DIVISION OFFICE	Common use supplies	DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	1,619,000.00		
Fuel, Oil and Lubricants Expenses	DIVISION OFFICE	For 7 Vehicles	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	349,000.00		
Other Supplies and Materials Expenses	DIVISION OFFICE	Non-Common Supplies and Materials	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	2,640,000.00		
Water Expenses	DIVISION OFFICE		DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	84,000.00		
Electricity Expenses	DIVISION OFFICE		DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	418,000.00		
Postage and Courier Expenses	DIVISION OFFICE	For Courier Services	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	7,000.00		
Mobile	DIVISION OFFICE	Communication Expenses	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	174,000.00		
Internet Subscription Expenses	DIVISION OFFICE	Internet Billing	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	163,000.00		
Auditing Services	DIVISION OFFICE	For COA expenses	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	70,000.00		
Security Services	DIVISION OFFICE	Security Guard Services	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	279,000.00		
R&M - Buildings	DIVISION OFFICE	Division Office Bldg.	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	209,000.00		
R&M - Other Machinery and Equipment	DIVISION OFFICE	Division Office Equipments	DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	70,000.00		
R&M - Motor Vehicles	DIVISION OFFICE	For 7 Vehicles	SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	56,000.00		
Taxes, Duties and Licenses	DIVISION OFFICE	Registration of Vehicles	DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	47,000.00		
Fidelity Bond Premiums	DIVISION OFFICE	For Division Personnel	DIRECT CONTRACTING	NO		Jan-2026	Dec-2026	MOOE	70,000.00		
Advertising Expenses	DIVISION OFFICE		SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	9,000.00		
Printing and Publication Expenses	DIVISION OFFICE		SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	22,000.00		
Transportation and Delivery Expenses	DIVISION OFFICE		SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	12,000.00		
Other Subscription Expenses	DIVISION OFFICE		SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	13,000.00		
Other Maintenance and Operating Expenses	DIVISION OFFICE		SMALL VALUE PROCUREMENT	NO		Jan-2026	Dec-2026	MOOE	11,234,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											

Note: Insert additional rows as necessary

Total Amount of Estimated Budget for EPA Projects: 19,929,000.00
Total Amount of CSEs to be purchased from PS-DBM: 0
Total Amount of Estimated Budget: 0

Prepared by:

ANDY P. CABODOC

Signature over Printed Name

Position/Designation

Bids and Awards Committee Secretariat

Date : _____

Recommended by:

By the Authority of the Bids and Awards Committee:

EMMA A. CAMAREDONDO, CESO VI

Signature over Printed Name

Position/Designation

Bids and Awards Committee Chairperson

Date : _____

Approved by:

PHOEBE GAY L. REFAMONTE, CESO VI

Signature over Printed Name

Position/Designation

Head of the Procuring Entity

Date : _____