



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION
RELEASED
By: 
Date: 11-03-25 Time: 3:23pm

Office of the Schools Division
Superintendent

November 3, 2025

OFFICE MEMORANDUM
OSDS-2025 **183**

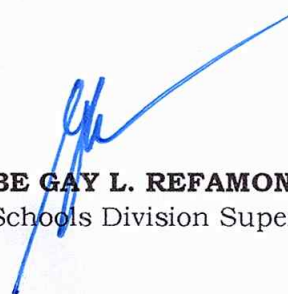
TO: **RENALYN JEAN B. BALONG** - Division Engineer III
CLARISSE ANN BUENDIA Technical Assistant IV
MARGIE D. MAGTUBA - Electrical Engineer II

SUBJECT: Final Inspection of School Building Repair in San Roque ES, and Punch Listing of SDO Building.

1. You are hereby advised to conduct final inspection of school building repair in San Roque ES, and Punch Listing of SDO building, on November 05, 2025, to wit:

SCHEDULE	
DATE	NAME OF SCHOOL
November 05, 2025	San Roque New Bataan SDO Building- Nabunturan

2. This memorandum serves as your Authority to Travel (ATT).
3. Travel and other incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.


PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent



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