



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION

RELEASED

By: h
Date: 12-09-2025 Time: 3:29 PM

Office of the Schools Division
Superintendent

December 2, 2025

DIVISION MEMORANDUM
SGOD-2025- 1735

**THREE (3) DAYS LIVE-IN TRAINING FOR PROACTIVE SCHOOL SECURITY
"FIRST RESPONDER AND DE-ESCALATION TRAINING OF DEPED WATCHMEN"**

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public Schools District Supervisor
Elementary and Secondary School Head
District Coordinating Principal
Other Concerned

1. The Department of Education, Schools Division Office of Davao de Oro is committed to ensuring a safe, secure, and nurturing environment for all learners and school personnel. In line with this commitment, a **Three (3) Days Live-In Training for Proactive School Security: "First Responder and De-escalation Training of DepEd Watchmen"** will be conducted on **December 10, 2025 to December 12, 2025** at **Heroben Hometel, Tagum City**.
2. The primary objective of this training is to enhance the knowledge, skills, and preparedness of all DepEd Watchmen/Security Personnel in effectively addressing security threats, handling emergencies, and de-escalating conflicts within school premises.
3. Specifically, the training aims to:
 - a. Equip participants with essential **First Responder** skills, including basic life support and emergency procedures.
 - b. Develop effective communication and **De-escalation Techniques** to manage volatile situations without resorting to force.
 - c. Provide in-depth understanding of the **Child Protection Policy (DepEd Order No. 40, s. 2012)** and its crucial role in school security and the duties of security personnel.
 - d. Foster a proactive and preventive approach to school security management.
4. The participants in this training are the **DepEd Watchmen/Security Personnel** of selected School of Schools Division of Davao de Oro. A separate list of confirmed participants will be in the attachment.





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

**Office of the Schools Division
Superintendent**

5. Funding Guidelines:
 - a. Accommodation, meals, and training materials shall be charged against the DRRM Funds or Division Maintenance and Other Operating Expenses (MOOE) funds, subject to the usual accounting and auditing rules and regulations.
 - b. Travel expenses and incidental expenses of the Technical Working Group (TWG) shall likewise be charged against the DRRM Funds or Division MOOE.
 - c. Travel expenses and incidental expenses of the participants from the schools shall be charged against the School MOOE, Local Funds, or any other available school funds, subject also to existing rules and regulations.
6. Participants are expected to arrive at the venue by **8:00 AM on December 10, 2025** for registration. A detailed program of activities will be provided upon arrival.
7. School Heads are requested to ensure the attendance and full participation of their designated Watchmen/Security Personnel.
8. For queries and additional information, please contact **JOEL S. JUMALON**, PDO II/ DRRM FOCAL, through **09271357315** or email at joel.jumalon@deped.gov.ph.
9. For participants whose travel needs to be approved by the Schools Division Superintendent, this Memorandum will serve as **Authority to Travel**.
10. Technical Working Group (TWG) may avail of Day 0, December 9, 2025, which are designated for travel and arrival for the purpose of preparing the venue and materials of the training.
11. Immediate and wide dissemination of this memorandum is desired.

By Authority of the
Schools Division Superintendent


EMMA A. CAMPOREDONDO, CESO VI
Assistant Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)
Email Address: davaodeoro@deped.gov.ph
Website: www.deped-ddo.com

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	2 of 4



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

LIST OF PARTICIPANTS
ONE (1) WATCHMAN PER SCHOOL

1	ANDAP NHS	NEW BATAAN
2	ANDILI NHS	MAWAB
3	ATTY. ORLANDO S. RIMANDO NHS	MACO
4	BARUBO ES	LAAK
5	BAYABAS NHS	NABUNTURAN
6	CABIDIANAN ES	NABUNTURAN
7	CABINUANGAN CES	NEW BATAAN
8	CAMANSI NHS	MONTEVISTA
9	COMPOSTELA CES-SC	COMPOSTELA
10	COMPOSTELA NHS	COMPOSTELA
11	DON VICENTE ROMUALDEZ NHS	LAAK
12	GABI ES	COMPOSTELA
13	GABI NHS - JHS	COMPOSTELA
14	KAO NHS	NABUNTURAN
15	KINGKING CESSC	PANTUKAN
16	LAAK CES SPED CENTER	LAAK
17	LAAK NHS	LAAK
18	LORENZO S. SARMIENTO SR. NHS	MAWAB
19	MABINI CENTRAL ES	MABINI
20	MABINI NHS	MABINI
21	MACO CENTRAL ES	MACO
22	MACO HEIGHTS CENTRAL ES	MACO
23	MAGANGIT INTEGRATED SCHOOL	NEW BATAAN
24	MAINIT ES	NABUNTURAN
25	MANAT CES	NABUNTURAN
26	MANAT NHS	NABUNTURAN
27	MANGAYON NHS	COMPOSTELA
28	MAPARAT NHS	COMPOSTELA
29	MAPAWA ES	MARAGUSAN
30	MAPAWA NHS	MARAGUSAN
31	MARAGUSAN CES	MARAGUSAN
32	MARAGUSAN NHS	MARAGUSAN
33	MATIAO ES	PANTUKAN
34	MAWAB CENTRAL ES SC	MAWAB
35	MONKAYO CES	MONKAYO
36	MONKAYO NHS- JHS	MONKAYO
37	MONTEVISTA CES	MONTEVISTA





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

**Office of the Schools Division
Superintendent**

38	MONTEVISTA NHS - JHS	MONTEVISTA
39	MONTEVISTA STAND ALONE SHS	MONTEVISTA
40	MUÑOZ ES	MONKAYO
41	NABUNTURAN CENTRAL ESSC	NABUNTURAN
42	NABUNTURAN NCHS	NABUNTURAN
43	NEW ALBAY ES	MARAGUSAN
44	NEW ALBAY NHS	MARAGUSAN
45	NEW BATAAN NHS-JHS	NEW BATAAN
46	NEW LEYTE NHS	MACO
47	NUEVO ILOCO NHS	MAWAB
48	PAMINTARAN INTEGRATED SCHOOL	MARAGUSAN
49	PANTUKAN NHS	PANTUKAN
50	PASIAN NHS	MONKAYO
51	TAMBONGON NHS	PANTUKAN
52	TUBO TUBO NHS	MONKAYO
53	TUBORAN NHS	MAWAB
54	UNION NHS	MONKAYO

TECHNICAL WORKING GROUP (TWG)

1	JOEL S. JUMALON	DIVISION OFFICE
2	CHARLEY VIC L. SENO	DIVISION OFFICE
3	JESSIE REFAMONTE	DIVISION OFFICE
4	AMOR CURIMAO	DIVISION OFFICE
5	SHIELA CAMBUNGA	DIVISION OFFICE
6	ERJEN MAE ITANONG	DIVISION OFFICE

