



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION

RELEASED

By: [Signature]
Date: 12-07-2025 Time: 4:01

Office of the Schools Division
Superintendent

December 3, 2025

DIVISION MEMORANDUM
SGOD-2025- 1736

ATTENDANCE TO THE 2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM

TO: HARRY PHILIP GARCIA EBBA – Provincial Federation of Parents-Teacher Association President
AGRIPINO F. ALDAYA, JR. - Provincial Federation of Parents-Teacher Association Vice President
LYZLE C. ABREGANA – Education Program Specialist II – SMN
CYRIL G. ESTRADA – Head Teacher III– Compostela NHS

1. This has reference to the Regional Memorandum ESSD-2025-357 requesting attendance to the 2025 Parent-Teacher Association (PTA) Forum on December 5-6, 2025 in Crown Regency Suites & Residences, Mactan, Cebu City.
2. Anent hereto, you are hereby advised to attend the above-mentioned activity on December 4-6, 2025. A day 0 (zero) shall be granted to participants to give travel time in preparation for the early session.
3. This Memorandum serves as Authority to Travel to personnel whose travel needs to be approved by undersigned.
4. Compensatory Time-Off shall be granted under Deped Order No. 53, s-2003 entitled: Updated Guidelines on the Grant of Vacation Service Credits to Teachers and Compensatory Time – Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, S-2024 on Non-Monetary Remuneration for Overtime Service Rendered on Saturday, Sunday and Holiday.
5. Travelling, meals and other incidental expenses of PFPTA Officers are chargeable against PTA & Local Funds while Deped Personnel shall be charged against School/Division MOOE funds subject to usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum to all concerned is desired.

By the Authority of the
Schools Division Superintendent:

[Signature]
DENNIS C. ALCANO
Senior Education Program Specialist
Officer-In-Charge



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
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Effectivity	09.12.22	Page	1 of 1

Ready

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Republic of the Philippines
Department of Education
 DAVAO REGION

November 14, 2025

REGIONAL MEMORANDUM
 ESSD-2025-357

ATTENDANCE TO THE 2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM

To: Assistant Regional Director
 Schools Division Superintendents
 Divisions of Davao del Norte, Davao del Sur, Davao Oriental,
 Davao de Oro, Davao Occidental, Davao City, and Panabo City

1. Attached is a Memorandum No. CO-EPS-11-497 s. 2025 requesting the attendance of the following participants on the conduct of the **2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM**, on **December 5, 2025**, in Region VII – Lapu-Lapu City (venue to be identified):

Expected Participants	No. of Pax
Technical Assistant I – Partnerships (Representative of Regional Partnership)	1
Division Partnership Focal Person	11 (1 per SDO)
Federated PTA Officers	
Davao del Norte	3
Davao del Sur	3
Davao Oriental	3
Davao de Oro	3
Davao Occidental	3
Davao City	3

2. In line with this, the following selected teachers are expected to attend:

Name	Designation	Office
1. Cherrylyn Balbacal	Master Teacher I	Rizal ES, SDO Panabo City
2. Louwell Ted Sevilla	Master Teacher I	Bato ES, SDO Davao City
3. Chona Faz	Master Teacher I	Sulop NHS, SDO Davao del Sur
4. Cyril Estrada	Head Teacher VI	Compostela NHS, SDO Davao de Oro

3. Schools must use the Automated Class and Teacher Scheduler (ACTS) as per Regional Memorandum No. 025, s. 2023 titled Regional Policy Guidelines in the Substitution of Classes and Grant of Service Credits during their participation in this activity.



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Republic of the Philippines
Department of Education
DAVAO REGION

4. Accommodation and meals are charged to Central Office Funds. However, travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this Memorandum is desired.

ALLAN G. FARNAZO
Director IV

Enclosed: As stated.
ROE/cjsm

DEPARTMENT OF EDUCATION REGION
RECORDS SECTION
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By: [Signature]
Date: Nov. 20, 2014
Time: 11:25/12:32



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Republic of the Philippines

Department of Education

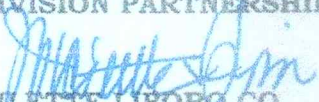
OFFICE OF THE ASSISTANT SECRETARY FOR PUBLIC AFFAIRS AND EXTERNAL PARTNERSHIPS

CO-EPS- 11-497.1. 2025

MEMORANDUM

TO : ALL REGIONAL DIRECTORS
SCHOOLS DIVISION/CITY SUPERINTENDENTS

ATTENTION : REGIONAL PARTNERSHIP FOCAL PERSONS
DIVISION PARTNERSHIP FOCAL PERSONS

FROM : 
CILETTE LIBORO CO
Assistant Secretary

SUBJECT : 2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM

DATE : November 4, 2025

The Parent-Teacher Association (PTA) has long played a vital role in supporting schools and promoting quality basic education. As a consistent partner of the Department of Education (DepEd), the External Partnerships Service (EPS) has undertaken various initiatives to strengthen collaboration with PTAs and address issues affecting both parents and school administrators.

For 2025, as the education sector continues to navigate evolving challenges, the focus must shift toward nurturing the well-being, resilience, and confidence of our learners. While operational and governance matters within PTAs remain important, it is equally critical to respond to pressing concerns such as learning continuity, mental health, sustained learner engagement, and family support.

The PTA Forum 2025 is envisioned as a platform that goes beyond administrative discussions to reinforce the shared responsibility of parents and teachers in promoting learner success. It will deepen understanding of resiliency, promote the use of Psychological First Aid (PFA), and develop practical strategies that uphold learning continuity and address the urgent needs of learners and schools. Through dynamic and participatory sessions, PTA members and educators will co-create responsive actions that strengthen home-school partnerships and build a more resilient and supportive learning community.

EPS in collaboration with the Operations Strand shall conduct the **2025 Parent-Teacher Association (PTA) Forum** on December 3-5, 2025 which will be held in Region VII – Lapu Lapu City (venue to be identified). Aligned with this, we would like to invite the identified personnel reflected in the attached Annex A to attend and participate in the onsite conduct of the activity, broken down as follows:

1. PTA Federated Officers (Provinces and Independent Cities);
 - 1.1 Federated PTA President
 - 1.2 Federated PTA Vice President
 - 1.3 Federated PTA Secretary/Treasurer



G/F Alonzo Bldg. DepEd Complex, Meralco Avenue, Pasig City
Telephone Nos.: OD (02) 86367563; ICO (02) 86376463;
Local Partnerships (02) 83688637; (02) 83688639
Email Address: external_partnerships@deped.gov.ph

2. Regional Partnership Focal Persons;
3. Selected Teachers per Region; and
4. Division Partnership Focal Persons.

The travel and other incidental expenses of participants will be chargeable against the Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to existing accounting and auditing rules and regulations.

Further, the Partnership Management Committee Members are invited to attend the Partnership ManCom Meeting on **Wednesday, December 3, 2025** to discuss matters in strengthening partnership programs and activities. The following are requested to join the said meeting:

- Education Support Services Division (ESSD) Chiefs
- Regional Partnership Focal Persons
- Technical Assistant I - Partnerships

Attached is the Administrative Note, for reference and guidance.

For immediate dissemination and strict compliance.

Thank you very much.

2025 PARENT-TEACHER ASSOCIATION (PTA) FORUM

ADMINISTRATIVE NOTE

1. PURPOSE

The DepEd-External Partnerships Service in collaboration with the Legal, Operations and Learning System Strands shall conduct the 2025 Parent-Teacher Association (PTA) Forum on December 4-5, 2025 in Lapu Lapu City, Region VII.

By the end of the forum, participants will be able to:

1. Demonstrate awareness of the importance of resiliency and psychosocial support in promoting learner well-being.
2. Identify practical strategies and home-based interventions to sustain learning continuity.
3. Develop short-term PTA action points aligned with DepEd's education continuity and learner support programs.

2. PARTICIPANTS

The activity shall be participated by the following

1. PTA Federated Officers (Provinces and Independent Cities);
 - 1.1 Federated PTA President
 - 1.2 Federated PTA Vice President
 - 1.3 Federated PTA Secretary/Treasurer
2. Select Teachers per Region
3. Regional Partnership Focal Persons; and
4. Division Partnership Focal Persons.

Batch / Participants	Date	Venue
Batch 1 Regions I, II, III, IV-A, IV-B, V, CAR and NCR	December 4, 2025	Lapu Lapu City (specific venue to be announced)
Batch 2 Regions VI, NIR, VII, VIII, IX, X, XI, XII, and CARAGA	December 5, 2025	

3. ACCOMMODATION

Venue: *within Lapu Lapu City*

Batch 1 Regions I, II, III, IV-A, IV-B, V, CAR and NCR

Check in : December 4, 2025 at 2:00 PM

Check Out : December 5, 2025 at 12:00 NN

First Meal : Breakfast (December 4, 2025)

Last Meal : Breakfast (December 5, 2025)

Batch 2 Regions VI, NIR, VII, VII, IX, X, XI, XII and CARAGA

Check in : December 5, 2025 at 2:00 PM

Check Out : December 6, 2025 at 12:00 NN ✓

First Meal : Breakfast (December 5, 2025)

Last Meal : Breakfast (December 6, 2025)

4. REGISTRATION

A link will be provided to facilitate attendance confirmation and fill up the pre-forum questionnaire. Please note that only the requested participants reflected in the attached **Annex A** of the Memorandum shall register using the link provided.

5. OTHERS

Travel and other incidental expenses will be chargeable against Program Support Funds – Building Partnership and Linkages (PSF-BPLP) and/or local funds subject to the usual accounting and auditing rules and regulations.

Annex A - List of Participants for the 2025 PTA Forum

Region	Participants	Number
BATCH 1		
Region I	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Ilocos Norte	3
	Ilocos Sur	3
	La Union	3
	Pangasinan	3
	Dagupan City	3
Region II	Regional Partnership Focal Person	1
	Division Partnership Focal Person	9
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Batanes	3
	Cagayan	3
	Isabela	3
	Nueva Vizcaya	3
	Quirino	3
	Santiago City	3
Region III	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Aurora	3
	Bataan	3
	Bulacan	3
	Nueva Ecija	3
	Pampanga	3
	Tarlac	3
	Zambales	3
Region IV-A	Regional Partnership Focal Person	1
	Division Partnership Focal Person	25
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Batangas	3
	Cavite	3
	Laguna	3
	Quezon	3
	Rizal	3
	Lucena City	3
MIMAROPA	Regional Partnership Focal Person	1

Region	Participants	Number
	Division Partnership Focal Person	7
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Marinduque	3
	Occidental Mindoro	3
	Oriental Mindoro	3
	Palawan	3
	Romblon	3
	Puerto Princesa City	3
Region V	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Albay	3
	Camarines Norte	3
	Camarines Sur	3
	Catanduanes	3
	Masbate	3
	Sorsogon	3
	Naga City	3
NCR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	16
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Caloocan City	3
	Las Piñas City	3
	Makati City	3
	Malabon	3
	Mandaluyong City	3
	Manila	3
	Marikina City	3
	Muntinlupa City	3
	Navotas	3
	Parañaque City	3
	Pasay City	3
	Pasig City	3
	Quezon City	3
	San Juan City	3
	Taguig/Pateros	3
	Valenzuela City	3
CAR	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Abra	3

Region	Participants	Number
	Apayao	3
	Benguet	3
	Ifugao	3
	Kalinga	3
	Mountain Province	3
	Baguio City	3
	Sub Total	339
BATCH 2		
Region VI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Aklan	3
	Antique	3
	Capiz	3
	Guimaras	3
	Iloilo	3
	Iloilo City	3
Negros Island Region (NIR)	Regional Partnership Focal Person	1
	Division Partnership Focal Person	21
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Negros Oriental	3
	Negros Occidental	3
	Siquijor	3
	Bacolod City	3
Region VII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	12
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Bohol	3
	Cebu	3
	Cebu City	3
	Lapu Lapu City	3
Region VIII	Mandaue City	3
	Regional Partnership Focal Person	1
	Division Partnership Focal Person	13
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Biliran	3
	Eastern Samar	3
	Leyte	3
	Northern Samar	3
	Southern Leyte	3

Region	Participants	Number
	Samar	3
	Tacloban City	3
	Ormoc City	3
Region IX	Regional Partnership Focal Person	1
	Division Partnership Focal Person	9
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Zamboanga del Norte	3
	Zamboanga del Sur	3
	Zamboanga Sibugay	3
	Zamboanga City	3
	Sulu	3
	Isabela City	3
Region X	Regional Partnership Focal Person	1
	Division Partnership Focal Person	14
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Bukidnon	3
	Camiguin	3
	Lanao del Norte	3
	Misamis Occidental	3
	Misamis Oriental	3
	Cagayan De Oro City	3
	Iligan City	3
Region XI	Regional Partnership Focal Person	1
	Division Partnership Focal Person	11
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Davao del Norte	3
	Davao del Sur	3
	Davao Oriental	3
	Davao de Oro	3
	Davao Occidental	3
	Davao City	3
Region XII	Regional Partnership Focal Person	1
	Division Partnership Focal Person	8
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	North Cotabato	3
	Sarangani	3
	South Cotabato	3
	Sultan Kudarat	3
	General Santos City	3
CARAGA	Regional Partnership Focal Person	1
	Division Partnership Focal Person	12

Region	Participants	Number
	Teacher/Master Teacher/School Head Representative	4
	Federated PTA Officers	
	Agusan del Norte	3
	Agusan del Sur	3
	Surigao del Norte	3
	Surigao del Sur	3
	Dinagat Island	3
	Butuan City	3
	Sub Total	312
	Total Participants	651