



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO

RECORDS SECTION

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By: [Signature]
Date: 12-17-21 Time: 5:14pm

**Office of the Schools Division
Superintendent**

December 17, 2025

DIVISION MEMORANDUM

No. 1791, series 2025

YEAR 2 SCHOOL IMPLEMENTATION OF PROJECT SCRIPT
(School Communication and Reporting of Information to Promote Transparency)

TO : ALL CONCERNED PSDSs and DCPs
ALL CONCERNED ELEMENTARY AND SECONDARY SCHOOL HEADS
ALL OTHER CONCERNED

1. In line with the **Year 2 School Implementation of Project SCRIPT (School Communication and Reporting of Information to Promote Transparency)**, the Schools Division of Davao de Oro encourages all public elementary and secondary schools to implement the project **starting January 2026**.
2. This project aims to establish a functional communication network that actively engages learners, parents, and stakeholders through the use of the school's official Facebook page.
3. By strengthening learner-centered education and improving the flow of information, the project seeks to enhance community involvement and promote school transparency and accountability.
4. The objectives of the project are to establish a communication network with structured channels for efficient information exchange, promote learner-centered education by encouraging active participation through effective communication strategies, and recognize outstanding efforts through a recognition program for exemplary contributions to school communication.
5. The project consists of three major components. The first component focuses on developing a communication network through social media platforms, newsletters, and community forums; conducting workshops on responsible social media use; and implementing a feedback mechanism.
6. The second component emphasizes content creation by organizing teams composed of learners, teachers, and parents to produce school-related media content, guided by established standards to ensure accuracy, relevance, and audience engagement.



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Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 1



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7. The third component involves a recognition program that celebrates excellence in school communication.
8. Project SCRIPT shall be implemented in three phases within one fiscal year:

Phase 1 (January) – Planning and development

Phase 2 (February to October) – Content creation, management, implementation, monitoring, and evaluation

Phase 3 (November or December) – Recognition program.

9. Sustainability strategies include capacity-building initiatives such as training teachers, learners, and parents on sustainable communication practices; integrating effective communication strategies into school policies; and establishing community partnerships to ensure continued project support.
10. For official acknowledgment of implementation, **kindly accomplish the attached form and submit** it to the Office of the Schools Governance Division (SGOD) through **Mr. Wilfredo P. Takasan**, Division Information Officer.
11. For guidance and strict compliance.

PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent





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PROJECT SCRIPT YEAR 2 IMPLEMENTATION FORM

SCHOOL	
DISTRICT	
SCHOOL HEAD	
PROJECT SCRIPT FOCAL	
OFFICIAL FACEBOOK PAGE	
CONTACT NUMBER	
DATE OF SUBMISSION	

Prepared by:

Focal

Noted:

School Head



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