



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO

RECORDS SECTION

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By: [Signature]
Date: 12-19-25 Time: 12:10 PM

Office of the Schools Division
Superintendent

December 17, 2025

DIVISION MEMORANDUM

SGOD-2025- 1796

**TECHNICAL WORKING GROUP MEMBER DURING THE PREPARATION OF
DAVRAA QUALIFIERS**

To: JUNARD D. ALIDRO – AO II
MEDARD T. APIT – PDO I
JOHN MARK M. SUAZO – Nurse II

1. In preparation for the upcoming DAVRAA Meet, the Division of Davao de Oro will facilitate the processing of documents for all qualified athletes and coaches on December 18, 2025 (Thursday), 8:00 AM at Nabunturan NCHS.
2. You are hereby advised to take part in this activity as part of the Technical Working Group, with the specific responsibility of capturing the latest official photos of the athletes and coaches.
3. This Memorandum serves as the Authority to Travel (ATT) for personnel who seek approval from the undersigned only.
4. Travel expenses, meals and other incidental expenses shall be charged to the Division/School MOOE or any available local funds, subject to existing accounting and auditing rules and regulations.
5. Immediate and wide dissemination of this memorandum is desired.

PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent

Reference:
FN: SGOD13



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