

## Contract Form

[Note: The duly accomplished form is not required to be submitted with the Bid but shall be submitted within ten (10) days after receiving the Notice of Award]

### CONTRACT FOR: PROCUREMENT OF PRINTING SERVICES FOR ARAL READING MATERIALS (SDDO-019-2025)

This CONTRACT executed on this day 17 DEC 2025 by and between:  
**DEPARTMENT OF EDUCATION - DIVISION OF DAVAO DE ORO**, a government agency of the Republic of the Philippines, hereinafter called "the Entity";

-and-

**AP & S PRINTSHOPPE AND PUBLISHING**, a company duly organized and existing under the laws of Republic of the Philippines, with principal office at Blk. 4, Lot 16, Genoveva Subd., Balangasan District, Pagadian City, Zamboanga del Sur, Philippines, hereinafter called "the Supplier".

WHEREAS, the Entity invited Bids for certain goods and services, particularly **PROCUREMENT OF PRINTING SERVICES FOR ARAL READING MATERIALS (SDDO-019-2025)**;

WHEREAS, the Supplier submitted a responsive bid and was awarded the contract for the procurement in the total amount of **Five Million Seven Hundred Ninety-Three Thousand Eight Hundred Twenty-Seven Pesos and Twenty-Two Centavos (P 5,793,827.22)**, hereinafter referred to as the "Contract Price."

NOW, THEREFORE, for and in consideration of the foregoing premises, the parties hereby agree as follows:

1. Unless otherwise stated, terms and expressions used in this Contract shall have the same meanings as those assigned to them in the Conditions of Contract, which form an integral part of this Contract.
2. The following documents as required by the Implementing Rules and Regulations of Republic Act No. 12009 shall form part and be read and construed as integral parts of this Contract, viz.:

a. Philippine Bidding Documents (PBD);

- i. Invitation to Bid;
- ii. Instruction to Bidders;
- iii. Bid Form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
- iv. Bid Data Sheet;
- v. Schedule of Requirements;
- vi. Technical Specifications;
- vii. General and Special Conditions of Contract;
- viii. Supplemental Bid Bulletins, if any; and
- ix. Other contract documents that may be required by existing laws and/or the Entity.

- b. Winning bidder's bid, including the Eligibility Requirements, Technical and Financial Proposals, and all other documents or statements submitted;

- c. Performance Security;

Supplier's Witness

Supplier

SDO's Witness

Schools Division Superintendent



- d. Notice of Award of Contract; and the Bidder's Conforme thereto; and
- e. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBD, such as but not limited to the Notice to Proceed and Warranty Security.
3. In consideration of the Contract Price of **Five Million Seven Hundred Ninety-Three Thousand Eight Hundred Twenty-Seven Pesos and Twenty-Two Centavos (P 5,793,827.22)**, or such other sums as may be determined in accordance with the terms of the Contract, the Supplier agrees to deliver and perform the items and related services for the **PROCUREMENT OF PRINTING SERVICES FOR ARAL READING MATERIALS (SDDO-019-2025)** described herein in accordance with the terms and conditions specified in the Contract and its annexed documents.
4. The **DEPARTMENT OF EDUCATION - DIVISION OF DAVAO DE ORO** agrees to pay the above-mentioned sum to the Supplier in accordance with the schedule and manner provided in the Bidding Documents and its annexes.
5. Any dispute, difference, or claim arising out of or relating to this Contract, including its existence, validity, interpretation, breach, or termination thereof, may be submitted to arbitration or other form of alternative dispute resolution in accordance with the applicable law, such as Republic Act No. 9285 (Alternative Dispute Resolution Act of 2004) or Executive Order No 1008, series 1985 (Construction Industry Arbitration Law).

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

Head of the Procuring Entity or Duly  
Authorized Representative

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
Schools Division Superintendent

Date: 17 DEC 2025


Duly authorized to sign the  
Contract for and behalf of **AP &  
S PRINTSHOPPE AND  
PUBLISHING:**


  
**EDGAR C. FARRALES**

Owner

Date: 12/22/2025

Signed in the presence of:

  
\_\_\_\_\_  
Witness - Procuring Entity

  
\_\_\_\_\_  
Witness - Supplier

Certified Availability of Funds:

  
**LEWI MAT DEXTER M. BELLO, CPA**  
Accountant III



## ACKNOWLEDGMENT

BEFORE ME, A Notary Public for and in the \_\_\_\_\_, City/Province of PAGADIAN, this 22<sup>nd</sup> day of DECEMBER, 2025, personally appeared:

NAME	COMPETENT EVIDENCE OF IDENTITY
PHOEBE GAY L. REFAMONTE	National ID: 4395-1286-1469-3482
EDGAR C. FARRALES	SSS ID No.: 08-0660593-9

Known to me and to me known that they are the same persons who executed and voluntarily signed the foregoing instrument consisting of 3 pages, including this page where this Acknowledgement is written, which they acknowledged before me as their free and voluntary act and deed.

WITNESS MY HAND AND SEAL this 22<sup>nd</sup> day of DECEMBER, 2025.

NAME OF NOTARY PUBLIC

Notarial Commission No. \_\_\_\_\_

Notary Public for \_\_\_\_\_ until \_\_\_\_\_

Roll of Attorneys No. \_\_\_\_\_

PTR No. \_\_, date issued: \_\_, place issued: \_\_

IBP No. \_\_, date issued: \_\_, place issued: \_\_

**ATTY. CRISPIN VINCENT T. TINGCANG**  
Notary Public  
Until Dec. 31, 2025  
PLF No. 4051418/01-02-2025  
IBP No. 495112/01-02-2025  
PTR No. 72653  
MCLE Completion No. VII-0026737  
0287 Rizal Avenue Pagadian City

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