



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
 DIVISION OF DAVAO DE ORO
 RECORDS SECTION
RELEASED
 By: _____
 Date: 03-03-26 Time: 4:00pm

Office of the Schools Division
 Superintendent

March 2, 2026

DIVISION MEMORANDUM
 SGOD-2026-274

**TECHNICAL WORKING GROUP IN THE NEW SDO BUILDING BLESSING
 AND TURNOVER ACTIVITY**

To: **Ruben J. Reponse**, SGOD Chief
All Others Concerned

1. In relation to the turnover and blessing of the new Schools Division Office, the technical working group (TWG) on Blessing and Turnover Activity will report at the New SDO Building on March 3-5, 2026, for finalization of the activity.
2. Attached is the list of TWG and their schedule.
3. For personnel whose travel approval is granted by the undersigned, this Memorandum shall serve as your official Authority to Travel (**ATT**).
4. Travel and meal expenses shall be chargeable against Division/Local Funds, whichever is applicable, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired for the guidance of all concerned.

PHOEBE GAY L. REFAMONTE, CESO VI
 Schools Division Superintendent



Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 ☎ 0951-387-1728 (TNT); 0999-935-5399 (Call Only)
 ✉ davaodeoro@depd.gov.ph
 🌐 www.depddo.com

Doc. Ref. Code	PAWIM-F-025	Rev	00
Effectivity	09.12.22	Page	1 of 2



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

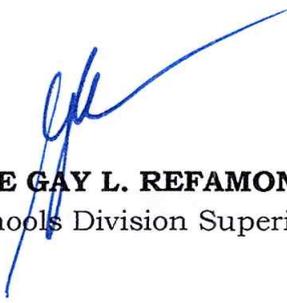
List of Technical Working Group

Name	Office	Schedule
1. Ruben J. Reponte, EdD	SDO- SGOD	March 3-5, 2026
2. Renalyn Jean B. Tan	SDO- SGOD	March 3-5, 2026
3. Annalyn M. Loreto	SDO- SGOD	March 3-5, 2026
4. Milagros L. Revilleza	SDO -Records	March 3-5, 2026
5. Roger H. Prades	NNCHS	March 3-5, 2026
6. Juan M. Quillosa	NNCHS	March 3-5, 2026
7. Liza M. Lelis	NNCHS	March 3-5, 2026
8. Roel N. Ellaga	New Leyte NHS	March 4-5, 2026
9. Melodino H. Bañez	Tagugpo ES – Maligaya Extension	March 4-5, 2026
10. Alvin Escobar	SDO-SGOD	March 3-5, 2026
11. Juna T. Lumantas	SGOD	March 5, 2026

Prepared by:


Ruben J. Reponte, EdD
SGOD Chief

Approved:


PHOEBE GAY L. REFAMONTE, CESO VI
Schools Division Superintendent