



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

BIDS AND AWARDS COMMITTEE
NOTICE TO PROCEED

17 MAR 2026

ELIZABETH LEE A. LAO
Assistant Sales Manager
DAVAO INSULAR HOTEL COMPANY, INC.
 KM 7, Lanang, Davao City, Davao del Sur

Dear **Ms. LAO:**

The attached Contract Agreement having been approved, notice is hereby given to **DAVAO INSULAR HOTEL COMPANY, INC.**, that services may commence on the **PROCUREMENT OF ACCOMMODATION, MEALS, SNACKS & SERVICES FOR THE B.L.E.S.S. DAVAO DE ORO SEASON 3 (SDDO-002-2026)**, effective upon receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both the copies in the space provided below. Keep one copy and return the other copies to the Department of Education, Division of Davao de Oro.

Very truly yours,

PHOEBE GAY L. REFAMONTE
 Schools Division Superintendent
 Head of Procuring Entity

I acknowledge receipt of this Notice on :
 Name of the Representative of the Bidder :
 Authorized Signature :

18 MAR 2026
 ELIZABETH LEE LAO



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)
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