



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

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DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO

RECORDS SECTION

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By: 
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Office of the Schools Division
Superintendent

June 25, 2025

DIVISION MEMORANDUM

No. **806**, s.2025

**QUARTERLY CONSULTATIVE PLANNING CONFERENCE AND CONVERGENCE
FOR HUMAN RESOURCE DEVELOPMENT FOR 2ND QUARTER FY 2025**

To : **DENNIS C. ALCANO**- SEPS, HRDS
REY L. SAROMINES- EPS II, HRDS

1. In reference to the Regional Memorandum HRDD-2025-102, dated April 28, 2025, be informed of your attendance at the above-mentioned activity on June 26, 2025, at NEAP, Davao City.
2. The participants' travel expenses relative to the conduct of the face-to-face activity shall be charged against the local funds, while meals, supplies, and other incidental expenses shall be charged against the local funds of the regional office, subject to the usual accounting and auditing rules and regulations.
3. ***This Memorandum serves as the Authority to Travel (ATT).***
4. Immediate dissemination of this Memorandum is desired.


PHOEBE GAY L. REFAMONTE, CESO VI
OIC-Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No.: 0951-387-1728 (TNT); 0999-935-5399 (Smart)
Email Address: davaodeoro@deped.gov.ph
Website: www.deped-ddo.com

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