



2025-07-04-0969

Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION
RELEASED
By: [Signature]
Date: 07-04-25 Time: 9:07am

Office of the Schools Division
Superintendent

July 01, 2025

Division Memorandum No.
OSDS-2025- **843**

**ATTENDANCE TO THE QUARTERLY MEETING WITH SDO LAWYERS AND
LEGAL SECTION IN-CHARGE AND CONDUCT OF LEGAL ASSISTANCE**

To : **JOMAR M. DUMOPOY** - OIC-Legal Officer
VANNESA G. BARRETE-CASONITE - ADAS II
ANGELICA G. CELO - Technical Assistant II

1. Herewith is the Regional Memorandum ORD-2025-059, re: Attendance to Quarterly Meeting with SDO Lawyers and Legal Section In-Charge and Conduct of 6th Legal Assistance to be hosted by the Schools Division of Davao City on July 24-25, 2025 at Davao City.
2. In this regard, you are hereby requested to attend the said activity.
3. This memorandum serves as your **Authority to Travel (ATT)**.
4. Travel allowance and incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
5. For information, guidance and compliance.

PHOEBE GAY L. REFAMONTE, CESO VI
OIC- Schools Division Superintendent



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625/2121

Republic of the Philippines
Department of Education
DAVAO REGION

June 24, 2025

REGIONAL MEMORANDUM
ORD-2025-059

ATTENDANCE TO QUARTERLY MEETING WITH SDO LAWYERS AND LEGAL
SECTION IN-CHARGE AND CONDUCT OF LEGAL ASSISTANCE

To: Schools Division Superintendents

1. As part of the effort of the Legal Unit in improving prompt and efficient resolution of administrative cases, and in enhancing collaboration among regional and division lawyers/legal officers and legal unit staff, a regular meeting among the aforementioned personnel is deemed important.
2. In view thereof, regional and division lawyers/legal officers, and legal unit staff are directed to join the Quarterly Meeting and the conduct of 6th Legal Assistance to be hosted by the Schools Division of Davao City on July 24-25, 2025 at Davao City. Moreover, the participants for the Legal Caravan will be the School Heads and Public Schools District Supervisors. The venue will be communicated in a separate issuance.
3. Meals shall be chargeable to Regional Office funds while traveling expenses and other incidental expenses relative to this activity shall be charged to local funds subject to usual accounting and auditing rules and regulations.
4. For strict compliance.

ALLAN G. FARNAZO
Director IV

DEPARTMENT OF EDUCATION - DAVAO REGION
RECORDS SECTION
RELEASED

By: *[Signature]*
Date: *June 30, 2025*

ORD/LU 4/mcc



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Republic of the Philippines
Department of Education
DAVAO REGION

LIST OF PARTICIPANTS

Office	Names	Numbers
Regional Office	1. Atty. Lorenza C. Pitulan 2. Atty. Shemelyn D. Gamorot- Bilbao 3. Cecille Maria Sheelah Balbas-Limosnero 4. Joan C. Junia 5. Mary Grace C. Cataytay	5
Davao City	1. Atty. Immaculate G. Clark 2. Joanna Paula Cagape 3. Harey Lyka Roseos	3
Digos City	1. Atty. Clarisse Joy C. Arnaez-Llaban	1
Island Garden City Of Samal	1. Atty. Darwin Z. Pulido	1
Davao Oriental	1. Atty. Jimar C. Balo 2. Rien Sanchez Bautista	2
Davao De Oro	1. Angelica G. Celo 2. Vannesa G. Barrete 3. Jomar Dumopoy	2
Davao Del Sur	1. Atty. Maruli Ali G. Sanchez 2. Florentino G. Bernardino III 3. Quennie Albacite Rama	3
Davao Occidental	1. Atty. Glein Mark L. Bodiongan 2. Krystal Joyce R. Cimafranca	2
Mati City	1. Atty. Arnold Costelo	1
Tagum City	1. Atty. Kennerly Albert R. Malinao	1
Panabo City	1. Atty. Annalene A. Dacumos	1
Davao del Norte	1. Atty. Vevirlie O. Gallo	1
	Total No. of Participants	23



625/21211

Republic of the Philippines
Department of Education
DAVAO REGION

June 24, 2025

REGIONAL MEMORANDUM
ORD-2025-059

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