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Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

DEPARTMENT OF EDUCATION  
DIVISION OF DAVAO DE ORO  
RECORDS SECTION

**RELEASED**

By:   
Date: 07-04-25 Time: 9:47 AM

Office of the Schools Division  
Superintendent

July 1, 2025

DIVISION MEMORANDUM  
OSDS-2025 844

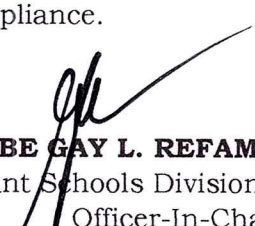
TO: **RENALYN JEAN B. BALONG** - Division Engineer III  
**MARGIE D. MAGTUBA** - Electrical Engineer II

SUBJECT: Site Monitoring and Inspection of School Building

1. You are hereby advised to conduct site monitoring and inspection of school building on July 03-04, 2025, to wit:

SCHEDULE	
DATE	NAME OF SCHOOL
July 03, 2025	Mapawa NHS Bldg, Maragusan
July 04, 2025	Tupas ES, Maragusan San Roque ES- Maco Las Arenas ES- Pantukan

2. This memorandum serves as your Authority to Travel (ATT).
3. Travel and other incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

  
**PHOEBE GAY L. REFAMONTE, CESO VI**  
Assistant Schools Division Superintendent  
Officer-In-Charge  
Office of the Schools Division Superintendent



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