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Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION
RELEASED
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Office of the Schools Division
Superintendent

03 July 2025

DIVISION MEMORANDUM
SGOD-2025- 845

**WRITESHOP AND SYSTEM ENHANCEMENT ACTIVITIES FOR QAME, MEA-PIR,
AND ONLINE APPLICATION SYSTEM (OAS) OF DEPED ROXI**

TO: Marnelyjane A. Bernal - Senior Education Program Specialist-SMME

1. Attached is Regional Memorandum QAD-2025-040 regarding the conduct of writeshop and system enhancement activities for QAME, MEA-PIR, and the Online Application System (OAS) of DepEd Region XI. These activities will be held on July 7-13, 2025 and July 24-25, 2025 at Regional Office XI, Davao City. Details are provided in the enclosures.
2. Concerned personnel are hereby advised to attend the said activity. This will serve as the Authority to Travel (ATT) of the personnel.
3. Travel and incidental expenses shall be charged to local funds, subject to existing accounting and auditing rules and regulations.
4. For information, guidance and compliance of all concerned.

PHOEBE GAY L. REFAMONTE, CESO VI
OIC - Schools Division Superintendent

Incl.: As Stated.



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Republic of the Philippines
Department of Education
DAVAO REGION

June 30, 2025

REGIONAL MEMORANDUM
QAD-2025-040

WRITESHOP AND SYSTEM ENHANCEMENT ACTIVITIES FOR QAME, MEA-PIR,
AND ONLINE APPLICATION SYSTEM (OAS) OF DEPED ROXI

To: Assistant Regional Director
Schools Division Superintendents of
Davao de Oro, Digos City, and Panabo City
Chief Education Supervisor-QAD
ICT Unit Head

1. This Office, through the Quality Assurance Division, announces the conduct of various activities in support of its ongoing innovation and enhancement efforts. These activities are intended to:
 - a. develop a handbook for Quality Assurance, Monitoring, and Evaluation;
 - b. develop the User's Manual for the Enhanced MEA-PIR Online System;
 - c. develop an instructional video for the Enhanced MEA-PIR Online System;
 - d. enhance the M&E Handbook to Version 3.0
 - e. enhance the OAS User's Manual to Version 3.0; and
 - f. further enhance the Online Application System of DepEd Region XI.
2. Travel and incidental expenses of the participants shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
3. Concerned participants who will render services during Saturday, Sunday and Holidays shall be granted Compensatory Overtime Credits (COC).
4. Enclosed are the activity matrix and participants for the series of activities.
5. For information, guidance and compliance of all concerned.

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

ROQ5/ddl

14 Jul 01, 2025
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Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 1

ACTIVITY MATRIX

ACTIVITY	DATES	PERSONS INVOLVED	MODALITY
A. Writeshop on the following: 1. Quality Assurance, Monitoring and Evaluation (QAME) Handbook 2. Monitoring and Evaluation (M&E) Handbook v2.0 3. User's Manual of the Enhanced MEA-PIR Online System; and 4. User's Manual of the Online Application System of DepEd Region XI v3.0 B. Development of Enhanced MEA-PIR Online System Instructional Video C. Continuous Enhancement of the Online Application System of DepEd Region XI	June 21-28, 30, July 1& 2 2025 July 7-13, 2025	Writers QAD chief TWG	Blended Blended and In Person Venue: DepEd ROXI Durian Hall
Presentation and Critiquing of the following outputs: QAME Handbook; M&E Handbook v2.0; Users' Manual of MEA-PIR Online System and OAS	July 18, 2025	QAD M&E Personnel PAU Top Management	Blended
Finalization of the following: QAME Handbook; M&E Handbook v2.0; Users' Manual of MEA-PIR Online System and OAS	July 24-25, 2025	Writers QAD chief TWG	In person Venue: DepEd ROXI Durian Hall
Printing of the following: 1. QAME Handbook; 2. Monitoring and Evaluation (M&E) Handbook v2.0; 3. User's Manual of the Enhanced MEA-PIR Online System; and 4. User's Manual of the Online Application System of DepEd Region XI v3.0	July 28-31, 2025	Printing press/ service provider	



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Orientation on the new versions of the following: QAME Handbook; Monitoring and Evaluation (M&E) Handbook v2.0; User's Manual of the Enhanced MEA-PIR Online System; and User's Manual of the Online Application System of DepEd Region XI v3.0	August 5, 2025	QAD Personnel Speakers	Virtual
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Republic of the Philippines
Department of Education
DAVAO REGION

Enclosure 2

PROGRAM MANAGEMENT TEAM AND PARTICIPANTS

EXECUTIVE COMMITTEE		
Name	Position	Office
Allan G. Farnazo	Regional Director	ORD
Rebonfamil R. Baguio	Asst. Regional Director	OARD
Cristy C. Epe	Schools Division Superintendent	ORD
Jenielito S. Atillo	Chief Education Supervisor	QAD

DEVELOPERS			
Name	System	Position	Office
Pocholo C. Hernandez	OAS of DepEd ROXI and Enhanced MEA-PIR	Unit Head	ICTU
Stephen R. Pascual	OAS of DepEd ROXI	DITO	SDO Digos City

WRITERS		
QAME and M&E Handbook		
Name	Position	Office
Brenda S. Belonio	Education Program Supervisor	QAD
Liezel C. Padua	Public Schools District Supervisor	SDO Mati City
OAS of DepEd ROXI		
Darly D. Lamentac	Education Program Supervisor	QAD
Eleser D. Mateo	Public Schools District Supervisor	SDO Digos City
Marnelyjane A. Bernal	Senior Education Program Specialist (SMME Unit)	SDO Davao de Oro
Ronmar V. Jayoma	Senior Education Program Specialist (SMME Unit)	SDO Panabo City
Enhanced MEA-PIR Online System		
Darly D. Lamentac	Education Program Supervisor	QAD

INSTRUCTIONAL VIDEO DEVELOPER		
MEA-PIR Online System		
Name	Position	Office
Marisol Presores	CMT I	QAD



Republic of the Philippines
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FACILITATORS AND STAFF		
Name	Position	Office
Alfeo B. Ingay	Education Program Supervisor	QAD
Ma Cristina B. Dionisio	Education Program Supervisor	QAD
Rubilyn Dee R. Ampong	Education Program Supervisor	QAD
Puriflor M. Limjuco	Administrative Aide III	QAD
Aaron G. Cubelo	Administrative Assistant I	QAD

EDITORS		
Name	Position	Office
Gemima V. Galang	Unit Head	PAU
Jenielito S. Atillo	Chief Education Supervisor	QAD

PARTICIPANTS DURING ORIENTATION	
A. Regional Office	
Regional Director	ORD
Asst Regional Director	OARD
Chief Education Supervisors	All FDs
Education Program Supervisors	All FDs
Program Owners	All FDs
M&E Focal Persons	All FDs
Cash Section Personnel	Cash Section
Records Section Personnel	Records Section
Finance Division Personnel (In charge of releasing the Order of Payment)	Finance Division
QAD Personnel	QAD
ICTU Personnel	ICTU
B. Schools Division Offices	
Schools Division Superintendent	OSDS
Asst Schools Division Superintendent	OASDS
SGOD Chief Education Supervisors	SGOD
CID Chief Education Supervisors	CID
Education Program Supervisors	All FDs
Public Schools District Supervisors	
Program Owners	All FDs
SEPS and EPS II of SMME Unit	All FDs
Private School Focal Persons	SGOD/CID
Public School Focal Persons	SGOD/CID
Division ITO of Digos City	SDO Digos City