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Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
 DIVISION OF DAVAO DE ORO
 RECORDS SECTION
RELEASED
 By:
 Date: 07-07-25 Time: 4:33pm

Office of the Schools Division
 Superintendent

July 7, 2025

DIVISION MEMORANDUM
 OSDS-2025 **862**

TO: **RENALYN JEAN B. BALONG** - Division Engineer III
MARGIE D. MAGTUBA - Electrical Engineer II
JESSIE L. REFAMONTE - Driver

SUBJECT: Site Monitoring and Inspection of School Building

1. You are hereby advised to conduct site monitoring and inspection of school building on July 08-11, 2025, to wit:

SCHEDULE	
DATE	NAME OF SCHOOL
June 08, 2025	Montevista Stand Alone SH-Montevista Monkayo CES, Monkayo
July 09, 2025	Laak CES, San Vicente Laak Kinabuhian Extension Laak
July 10, 2025	New Alegria ES, Compostela Panansalan IS, Compostela Bongkilaton IS, Compostela
July 11, 2025	NNCHS, Nabunturan Pangi ES, Maco Mabini CES, Mabini

2. This memorandum serves as your Authority to Travel (ATT).
3. Travel and other incidental expenses incurred shall be charged against Division MOOE or any local funds, subject to the usual accounting and auditing rules and regulations.
4. For information, guidance and compliance.

PHOEBE GAY L. REFAMONTE, CESO VI
 Assistant Schools Division Superintendent
 Officer-In-Charge
 Office of the Schools Division Superintendent



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