

Republic of the Philippines

Department of EducationREGION XI

SCHOOLS DIVISION OF DAVAO DE ORO

DEPARTMENT OF EDUCATION
DIVISION OF DAVAO DE ORO
RECORDS SECTION
RELEASED
By:
Date: 07- 24-21 Time: 8 40474

Office of the Schools Division Superintendent

July 4, 2025

DIVISION MEMORANDUM CID-2025- **878**

PARTICIPATION TO PD PROGRAM "TRANSFORMING SCHOOL LIBRARIES: ENHANCING ACCESS, INCLUSION, AND LEARNING SUPPORT

To: Education Program Supervisors
Public Schools District Supervisors
District Coordinating Principals
Secondary and Elementary School Heads
All Others Concerned

Attn: Celerina C. Dana, School Librarian III - Nabunturan NCHS

- 1. Herewith is the Regional Memorandum HRDD-2025-156, dated July 1, 2025, re: Participation to PD Program "Transforming School Libraries: Enhancing Access, Inclusion, and Learning Support" on August 4-8,2025 at Baguio Teachers Camp, Baguio City.
- 2. Board and lodging of the participant will be charged against NEAP Human Resource Development Funds, while travel and other incidental expenses shall be charged against HRD Funds which will be downloaded to DepEd Central Office to the Regional Office. On the other hand, should there be any shortage of funds, it is requested that the amount to cover the deficit be charged against local funds, subject to the usual accounting and auditing rules and regulations.
- 3. Other details of this Memorandum are found in the enclosures.
- 4. Immediate dissemination to all concerned is hereby requested.

PHOEBE GAY L. REFAMONTE, CESO VI

OIC-Schools Division Superintendent



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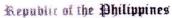
Website: www.deped-ddo.com

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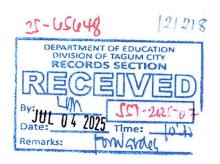






Department of Education

DAVAO REGION



July 1, 2025

REGIONAL MEMORANDUM HRDD-2025-156

PARTICIPATION TO THE PD PROGRAM "TRANSFORMING SCHOOL LIBRARIES: ENHANCING ACCESS, INCLUSION, AND LEARNING SUPPORT"

To: Assistant Regional Director

Schools Division Superintendents of Davao City, Davao de Oro, Davao del Sur, Digos City and Tagum City

Chief Education Supervisor of the Curriculum and Learning Management Division

1. Herewith is DM-OUHROD 2025 1405 dated June 25, 2025 from the Bureau of Human Resource and Organizational Development regarding the Conduct of the Professional Development Program on "Transforming School Libraries: Enhancing Access, Inclusion, and Learning Support" on August 4-8, 2025 at Baguio Teachers Camp, Baguio City. The activity will be participated in by the following:

Name	Position	Office
1. Peter Cainglet	Librarian III	CLMD
2. Alpha Amor G. Manglicmot	Librarian II	SDO Davao del Sur
S. Jeffrey E. Santiago	Librarian II	SDO Tagum City
4. Bellie Jane Antiquesa	School Librarian II	Davao City NHS
5. Alma Adlawan Miralles	School Librarian II	Digos City NHS
6. Celerina C. Dana	School Librarian III	Nabunturan NCHS

- 2. The expected time of arrival at NEAP Baguio will be on August 3, 2025. First meal to be served in dinner on Day 0, and the last meal will be afternoon snacks on Day 5, August 8, 2025.
- 3. The board and lodging of the participants will be charged against NEAP Human Resource Development Funds, while the travel expenses including per diem and other incidental expenses shall be charged against HRD funds which will be downloaded by DepEd Central Office to the Regional Office. Relevant details are found in the enclosure.
- Immediate dissemination of this Memorandum is desired.

RECORDS SECTION RECORDS SECTION

ALLAN G. FARNAZO

Encl.: As stated ROH/Irc

12/2/8





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Department of Concation

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM DM-OUHROD-2025-/401

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Regional Directors
Schools Division Superintendents
HRDD Chiefs/NEAP R Focal Persons
All Others Concerned

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Human Research and **Organiz**ational Expelopment (National Liberalius Ac**ademy** of the Platypaces)

HIBIRT

CONDUCT OF THE PROFESSIONAL DEVELOPMENT PROGRAM "TRANSFORMING SCHOOL LIBRARIES: ENHANCING ACCESS, INCLUSION, AND LEARNING SUPPORT" AND DOWNLOADING OF FUNDS FOR THE TRAVEL EXPENSES OF PARTICIPANTS FOR THE PURPOSE

HATE

Michigan Millian

- The National Economy & Americany of the Philippines (NEAP) will conduct a professional developmen program for DepEd librarians offed Transforming School Libraries: Enhancing Access, Inclusion, and Learning Support on 04-08 August 2025 in Baguio Teachers Camp, Baguio City.
- Developed in collaboration only briary and information science professionals, this program does to equal the other objections with the knowledge, been practices, and up-to-daily strategies in library branagement, information between and integration of digital resources. As lee, instructional support personnel, abundance have a vital take in empancing access to reasonal learning materials for both teachers and learners, to uses of the increasing to have logical integration in education, librarians must be adopted using digital tools, or the darkbases, and research methodologies to effects eigenport the teachure and excession process.

LOWER SECTION







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- b. Enhance the skills, the lines, and morale of DepEd fibrations in performing their references.
- c. Enable DepEd lila a maximize the delivery of library services and other related to the same meet learner demands
- 4. In this regard, each Regional Office (RO) is advised to send six [6] librarians composed of three (3) selve. remains, two (2) librarians from Schools Drusion Offices (SDOs), and one (1) have the RO, to participate in the program. They are requested to register through the bink KMP1 on or before 18 July 2025.
- 5. The participants are experted to the at NEAP Baguno on 03 August 2025 (Storday).
 4:00 p.m., for a smooth research, and room assignment process. The meal schedule is as follows:

4	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday
Meals	Day U	¥3.47	they 2	var 3	1 211 3	Har r
; Ibrakkist		\ x	✓	, v	1	. 4
AW Snack	The second secon	E.A.	₹	` ,	₹	*
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- b. The narticipants are oding a security for a Liptoper choice of certain of activity forg., pocket will, making data, on a mid-relevant references/mater of a security forg.
 - a. Scanned copy of note in thack rovers of at least ten (10) himary collections from their processes schools/offices:
 - b. Soft copy of the least of the collections; and
 - c. Soft/scanned cop. borrowers' log sheet [if available].
- 7. The participants' board and who are will be charged against NEAP Human Resource Development (HRD) Fund
- 3 To cover the participants' to the spenses including per diem and other incidental aspenses, the DepEd Cen to Shall download IRD Fund amounting to Php 1,074,000.00 to the ROs, it is a tributed based on the Allocation List (Enclosure 1) provided.

Upon receipt of the Sub-Allor a release Order, the RO HRDD Cluefs/NEAP R For all Persons shall do the followin

- d. Coordinate with the last order Planning Offices for the proper updating in the Program Man order information System [PMIS] reflecting the amount of fund received.
- b. Encode the correspondence of twity and its purpose in the PMis:
- c. Pacilitate the further was avoiding of funds for the participants from the Schools Division of the ADDs) under their respective jurisdictions upon receipt of the Example of participants/endorsement signed by the Regional Director (RL) and
- d. Submit a copy of the 12700 ust of participants to the SDOs for their reference in processor the travel expenses of their participants

the abovementioned activities and the used for other reimbursements of travel





- The participants are crusted by Compensatory Time Off pursuous to CSC DBM Joint
- 11. Should you have a catron and concerns, please coordinate with Ms. Cecile Ferraz or Mr. Eric Sarmiento of NEAP through amon and concerns as

Enclosure:

Copy furnished: OFFICE OF THE SECRETARY OFFICE OF THE UNDERSECRETARY FOR OPERATIONS







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Republika ng Pilipinas

Department of Education

NATIONAL EDUCATORS ACADEMY OF THE PHILIPPINES

Enclosure 1

AMOUNT OF BUDGET ALLOCATION PER REGION

Region	: •	otal Participants	Total Budget for Travel Expense	1 :
CAR		:•	15,000.00	;
NCR		EY	27,000.00	i
, NIR		•	84,000,00	
Region 1		n	24,000,00	
Region 2		1.	27,000,00	,
Region 3		13	24,000,00	
Region 1A		ŧ	30,000,00	
Region 4B		r~	i 66,000 ()()	
Region 5			775,000,00	:
Region 6		n	84,000,00	•
Region 7			, 84,000 00	
Region 8	;		; 84,000,00	!
Region 9	•			:
Region 10			90,000,08	
Kegion II	•	f)	· ••0,000,00	•
Region 12	•	n	90,000,00	:
j Region D	•	ŧ1	PLANOIDAN .	•
	ROLV	1	1,074,000.00 i	

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