

Republic of the Philippines
DEPARTMENT OF EDUCATION
Davao De Oro Division
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Department of Education-Davao De Oro Division in the CSC website:

Date: January 31, 2023

Administrative Officer IV

HRMO

LUZ E. COMONAL

Administrative Officer IV

HRMO

January 31, 2023

RECORDED

018 JUL 2023

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Monthly Salary	Qualification Standards				Competency (if)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	HEAD TEACHER I (Elementary)	OSEC-DECSB-HTEACH1-750016-2009	14	33843	Bachelor's degree in Elementary Education or Bachelor's degree with 18 professional education units	Twenty-four (24) hours of relevant training	TIC for 1 year or Teacher for 3 years	PBET, LET, Teacher's Exam (RA 1080)		SCHOOLS DIVISION OF DAVAO DE ORO
2	TEACHER I (Secondary)	OSEC-DECSB-TCH1-750941-2014	11	27000	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 units in Education with appropriate major	None required	None required	PBET, LET, Teacher's Exam (RA 1080)		CAMANLANGAN NHS
3	TEACHER I (Elementary)	OSEC-DECSB-TCH1-750939-2017	11	27000	Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education	None required	None required	PBET, LET, Teacher's Exam (RA 1080)		PANTUKAN SOUTH

This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Please signify your interest in writing and attach the following documents to your application letter and send to the address below not later than **February 14, 2023**, to wit:

- Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Duly approved performance rating for the last 3 rating period (if applicable);
- Authenticated certificate of eligibility/training;
- Authenticated PRC license (not expired) to expire within 6 months upon submission of application;
- Certified photocopy of Transcript of Records with GAV issued by CHED or certification from SUC;
- Photocopy of certificate of trainings/seminar/workshops attended relevant to vacant position within 5 years and not used in the latest promotion;
- Photocopy of the following: Outstanding Employee Awards; approved innovative work plan, research and development projects; publication/authorship; Certification of recognition as resource speaker in trainings/seminar/workshop/symposia;
- Updated Service Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LUZ E. COMONAL
Administrative Officer IV
Capitol Complex, Cabidanan, Nabunturan, Davao De Oro
P: comonal.davaodeoro@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.