



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

DIVISION MEMORANDUM
 No. 515, s. 2023

June 16, 2023

ATTENDANCE TO THE VIRTUAL ORIENTATION TO IMPLEMENT DIVISION MEMO NO. 502, s-2023, INTERNAL GUIDELINES ON MOOE LIQUIDATION AT THE END OF EVERY QUARTER

To: Public Schools District Supervisors & District Coordinating Principals
 Elementary & Secondary Non-IUs Senior Bookkeepers & ADAS II
 Division Accounting Section
 Division IT Section/Joan Eturma
 All Others Concerned

1. With the recent issuance of Division Memorandum No. 502, s-2023, Internal Guidelines on MOOE Liquidation at the end of the quarter, all Senior Bookkeepers & ADAS II of Elementary & Non-IUs Secondary schools who are tasked to check the MOOE liquidation are enjoined to attend the Virtual Orientation on June 23, 2023, @ 8:30 o'clock in the morning. Please click the link to join the virtual platform _____.
2. The Program of Activity is presented below:

Time	Activity	In-Charge
8:30-9:00am	Preliminaries	
	●Attendance	
	●●Opening Prayer	Quin Angel Urbano
	●●●Welcome Remarks & Rationale	Rowell T. Revilleza
9:00-9:30 am	Inspirational Message	Cristy C. Epe Schools Division Superintendent
9:30-11:00 am	Deliberation of Division Memo No. 502,2-2023	Lewi Mat Dexter M. Bello, CPA Accountant III
10:00-11:00 am	Open Forum	Rowell T. Revilleza
11:00-12:00 am	Announcement/Adjournment	Lewi Mat Dexter M. Bello, CPA Accountant III

3. Participants are reminded to find a suitable internet connection.
4. Immediate and wide dissemination is desired.

CRISTY C. EPE
 Schools Division Superintendent



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