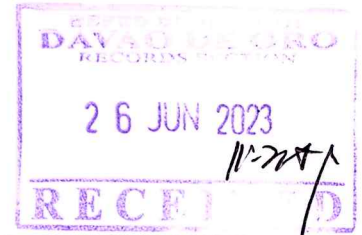




Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

June 22, 2023

DIVISION MEMORANDUM
SGOD -2023- 525

**RECONSTITUTING THE SCHOOLS DIVISION RESEARCH COMMITTEE (SDRC) AND
THE DIVISION RESEARCH TECHNICAL WORKING GROUP (DRTWG)**

To Arlyn B. Lim, OIC- ASDS
Ruben J. Reponte, EdD, Chief – SGOD
Annalyn M. Loreto, SEPS Planning and Research
All Education Program Supervisors
All District Heads
All School Heads
All Other Concerned

1. In pursuance to DepEd Order No. 16, s. 2017, known as the Research Management Guidelines, and in support of the implementation of the Davao de Oro Division research program, this Office reconstitutes the composition of the Schools Division Research Committee (SDRC) and the Division Research Technical Working Group (DRTWG) to manage and provide technical assistance in all research activities in the division, district, and school levels.
2. The SDRC will assume research management responsibilities at the division level. The SDRC will have the following roles and responsibilities:
 - a. Provide directions on research initiatives through the national and local Basic Education Research Agenda and other identified priority research areas in the division;
 - b. Evaluate and approve research proposals and other related research initiatives from the schools and community learning centers (CLCs) to be funded under BERF;
 - c. Evaluate and approve research proposals and other related research initiatives within the schools division to be funded by other fund sources;
 - d. Forge partnerships with academic and research institutions, government agencies, and other DepEd offices on education research initiatives and projects;
 - e. Prepare and submit reports to the RRC on all research initiatives conducted in the division from all fund sources;



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- f. Resolve emerging issues on the management and conduct of research;
 - g. Ensure that cost estimates fall under the existing accounting and auditing rules and regulations; and
 - h. Endorse approved school-level proposals to the Regional Office for confirmation and release of funds under BERF.
3. The composition of SDRC is as follows:

Adviser: Cristy C. Epe - SDS

Chairperson: Arlyn B. Lim, PhD – OIC - ASDS

Co-Chair: Ruben J. Reponde, EdD – Chief, SGOD

Members:

Annalyn M. Loreto – SEPS Planning and Research

Hilda T. Opeña, EdD – EPS

Grace D. Pontillas, EdD – EPS

Renato N. Pacpakin, EdD – EPS

Andy P. Cabodoc EdD, EPS

A representative from Finance Unit: Nisan Lejan M. Cal

4. The SDRC's Secretariat shall be composed of the Division Research TWG. The DRTWG shall deliver the following:
- a. Organize, coordinate, and document meetings of the Committee;
 - b. Conduct initial screening of submitted proposals for compliance with submission guidelines;
 - c. Aid SDRC members in recommending proposals for approval as per the criteria and scoring template provided in Annex 4;
 - d. Liaise with academic and research institutions government agencies, and other DepEd offices in the conduct of the research;
 - e. Provide technical assistance to researchers on the conduct of their studies;
 - f. Provide technical assistance on the conduct of various research programs and activities at the division, district, and school levels.
 - g. Conduct periodic reports on research initiatives in schools and community learning centers (CLCs) within the division;



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- h. Prepare periodic reports on accomplishments related to division research initiatives; and
 - i. Prepare complete staff work in support of the Committee's functions as needed.
5. The composition of the SDRC Secretariat for this purpose is hereby designated as Division Research TWG as follows:

Chairperson: Annalyn M. Loreto – SEPS PR

Co-Chair: Vilma B. Sangian, EdD – SP IV, Linoan ES (alternate SDRC)

Cluster Research Managers:

District	Name	Position	Office/Station
Nabunturan East	Leah R. Guirigay	EPS II	SDO-SGOD
Nabunturan West	John Marco M. Suazo, RN	Nurse II	Nabunturan NCHS
Montevista	Willie Jun R. Broce, EdD	HT I	Prosperidad Tribal ES
Monkayo East and West	Liezl L. Urdaneta	MT I	Monkayo NHS
New Bataan	Ronel C. Homeo	MT I	San Isidro ES
Maragusan West	Josephine Asuque	T III	Maragusan NHS
Maragusan East	Ma. Paula O. Barbarona	T III	Mapawa NHS
Mawab	Krystal Joy M. Clamores	T II	Lorenzo SSNHS
Maco North and South	Teena Marie B. Bautista, PhD	MT I	AOSR NHS
Mabini	Joy N. Goc-ong	T I	Dumlan ES
Pantukan North and South	Justine Therese M. Rica	T I	Bongabong NHS
Laak North and South	Charles L. Pamaylaon	T III	Lower Ampawid ES
Compostela East and West	Vilma B. Sangian, EdD	SP IV	Linoan ES



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6. Moreover, the Division Research TWG shall convene quarterly meetings/conferences to plan and evaluate all research activities.
7. For compliance, information, and reference.

CRISTY C. EPE
Schools Division Superintendent

*Reference: DO 16 s. 2017
FN: SDRC 2023 Reconstitution*



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