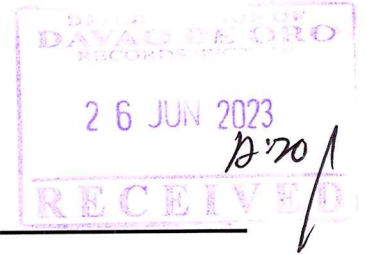




Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

June 21, 2023

DIVISION MEMORANDUM
 No. **530**, s. 2023

**PROVISION OF FUNDS FOR THE CLEAN-UP AND MINOR REPAIR OF SCHOOLS
 AFFECTED BY THE MW 6.0 DAVAO DE ORO EARTHQUAKE (BATCH 1)**

**To: Public Elementary and Secondary School Heads
 All other concerned**

1. DepEd Division of Davao de Oro has received provision of Funds for clean-up and minor repair to schools with Infrastructure and Non-infrastructure damages due to by MW 6.0 Davao de Oro Earthquake to batch (1) through the issuance of Sub-Allotment Release Order No. OSEC-11-23-2327 (**Annex A**).
2. In this Connection, the indentified school is instructed to prepare the Work and Financial Plan (WFP), which must adhere to existing government budgeting, accounting, and auditing rules and regulation.
3. The use of the said fund shall be consistent with the guidelines and provisions stated under OUPS No.2023-04 (**Annex B**)
4. Attached are the list of recipient school for the cleanup-up funds for the Batch One (1) to wit:

No.	District	School ID No.	Name of schools	Clean-up Cost (Php)
1.	Compostela East	128266	Mambusao ES	20,000.00
2.	Compostela East	128267	Putting-Bato ES, Mangayon Extension	20,000.00
3.	Compostela West	128270	New Alegria ES	20,000.00
4.	Compostela East	315819	Bango NHS	20,000.00
5.	Laak South	128313	Mabuhay ES	20,000.00
6.	Maco North	128349	Gubatan ES	20,000.00
7.	Maco North	128357	New Visayas ES	20,000.00



Address: Capitol Complex, Brgy. Cabidarian, Nabunturan, Davao de Oro
 Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 2





Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

8.	Maco North	128362	Taglawig ES	20,000.00
9.	Monkayo West	128431	Casoon ES	20,000.00
10.	Monkayo West	128435	Mabuhay ES	20,000.00
11.	Monkayo West	304199	Monkayo NHS	20,000.00
12.	Monkayo East	500455	Olaycon IS	20,000.00
13.	Montevista	128477	Sambayon ES	20,000.00
14.	Montevista	304202	Montevista NHS	20,000.00

5. Immediate dissemination and compliance of this Memorandum is desired.


CRISTY C. EPE
Schools Division Superintendent 

Encl.: As stated
Reference:
FN: division memorandum2023



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)
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Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2023

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA241 200000100010000 - Current Appropriations Disaster Preparedness and Response Program		REFERENCE: FY 2023 GAAO dated 01/03/2023	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-11-23-2327
		LEGAL BASIS: Republic Act No. 11936 - FY 2023 GAA	DATE: 09-May-23
FUND CODE: 01101101	ORGANIZATION CODE: 070010100000	FISCAL YEAR: FY 2023	
PURPOSE: <i>Provision of Funds for the Clean-Up and Minor Repair of Schools affected by the MW 6.0 Davao de Oro Earthquake (Batch 1).</i>			
To: The Schools Division Superintendent Schools Division of Davao de Oro DepEd - Region XI 070010811001			Region : 11
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	280,000.00
AMOUNT IN WORDS: *** Two Hundred Eighty Thousand Pesos Only ***			Total: <u>280,000.00</u>
NOTE: The MOOE and CO allotment herein sub-allotted is valid for obligation until December 31, 2024.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

APPROVED:

ANNALYN M. SEVILLA
Undersecretary for Finance

Enclosure 2. Detailed List of Schools to be Downloaded with Funds for Clean-up and Minor Repair due to Mw. 6.0 Davao De Oro Earthquake (Batch 1)

No.	Region	Division	BLIS School ID	School Name	Teaching	Non-Teaching	Enrollment	Classrooms that are TOTALLY damaged	Classrooms with MAJOR damage	Number of damaged furniture	Number of damaged of learning resources	Number of damaged computer equipment	Number of damaged equipment	Clean-Up Cost	Batch
1	Region X	Misamis Oriental	127775	Cabubunan ES	8	8	2091	3	2	0	0	0	0	20,000.00	1
2	Region XI	Davao De Oro	128366	Mambuso ES	11	10	3011	0	1	0	0	0	0	20,000.00	1
3	Region XI	Davao De Oro	128367	Mangaron ES	22	19	599	0	4	0	0	0	0	20,000.00	1
4	Region XI	Davao De Oro	128270	New Algrita ES	13	13	344	0	5	0	0	0	0	20,000.00	1
5	Region XI	Davao De Oro	315819	Bango NHS	18	15	536	6	0	0	0	0	0	20,000.00	1
6	Region XI	Davao De Oro	128313	Mabuhay ES	15	15	357	0	2	0	0	0	0	20,000.00	1
7	Region XI	Davao De Oro	128349	Gabhanan ES	7	6	138	9	0	0	0	0	0	20,000.00	1
8	Region XI	Davao De Oro	128357	New Vistas ES	7	7	98	0	1	0	0	0	0	20,000.00	1
9	Region XI	Davao De Oro	128361	Tagiwig ES	7	6	103	1	1	0	0	0	0	20,000.00	1
10	Region XI	Davao De Oro	128431	Casoon ES	7	8	280	0	1	0	0	0	0	20,000.00	1
11	Region XI	Davao De Oro	128435	Mabuhay ES	5	6	189	0	2	0	0	0	0	20,000.00	1
12	Region XI	Davao De Oro	300199	Moruya NHS	171	169	4882	16	0	0	0	0	0	20,000.00	1
13	Region XI	Davao De Oro	500355	Qibyan Integrated School	26	26	749	9	0	0	0	0	0	20,000.00	1
14	Region XI	Davao De Oro	128477	Sambayan ES	8	126	124	2	0	0	0	0	0	20,000.00	1
15	Region XI	Davao De Oro	304302	Morcvista NHS	130	128	3436	3	2	0	0	10	0	20,000.00	1
16	Region XI	Davao del Norte	128374	Gabayon CES	21	20	552	0	0	0	0	0	0	20,000.00	1
17	Region XI	Davao del Norte	500798	Sampao IS	39	24	1204	0	0	0	0	0	0	20,000.00	1
18	Region XI	Davao del Norte	128721	Sa Fre ES	7	7	238	0	3	0	0	0	0	20,000.00	1
19	Region XI	Davao del Norte	501161	Mangangan Integrated School	10	0	283	0	0	0	0	0	0	20,000.00	1
20	Region XI	Davao del Norte	128755	San Miguel Elementary School	14	14	407	0	1	0	0	0	0	20,000.00	1
21	Region XI	Davao del Norte	128757	Baliguan ES	26	27	812	0	2	0	0	0	0	20,000.00	1
22	Region XI	Davao del Norte	304354	Sao Tomas NHS	210	225	7683	0	35	0	0	0	0	20,000.00	1
23	Region XI	Davao del Norte	500851	Mabuyay Integrated School	8	21	566	0	1	0	0	0	0	20,000.00	1
24	Region XI	Davao del Norte	128397	San Miguel ES	67	7	173	0	1	0	0	0	0	20,000.00	1
25	Region XI	Davao Oriental	304307	Caraga National High School	19	61	1882	0	4	0	0	0	0	20,000.00	1
26	Region XI	Davao Oriental	304310	San Antonio NHS	14	14	523	0	6	0	0	0	0	20,000.00	1
27	Region XI	Davao Oriental	129292	Lavuyan Elementary School	14	14	385	0	2	0	0	0	0	20,000.00	1
28	Region XI	Davao Ori	128655	Rituy ES	12	10	448	0	2	0	0	0	0	20,000.00	1
29	Region XI	Panabo City	129782	Dona Benita R. Florinda ES	27	27	797	0	2	0	0	0	0	20,000.00	1
30	Region XI	Panabo City	316407	San Vicente National High School	57	47	1639	0	1	0	0	0	0	20,000.00	1
31	Region XI	Panabo City	129801	Buenavida ES	7	5	134	0	2	0	0	0	0	20,000.00	1
32	Region XI	Panabo City	129808	Kastak ES	12	12	376	0	1	0	0	0	0	20,000.00	1
33	Region XI	Tagum City	500424	Buason Integrated School	29	29	751	7	3	0	0	0	0	20,000.00	1
34	Region XI	Tagum City	128786	BABANGARAN ELEMENTARY SCHOOL(Formerly Babungaran Primary School), Babungaran, Tagum City	3	3	70	0	3	0	0	0	0	20,000.00	1
35	Region XI	Island Garden City of Samal	128606	Mambago B Elementary School	15	15	460	3	0	0	0	0	0	20,000.00	1
36	Region XI	Island Garden City of Samal	304345	Mambago B National High School	50	50	1105	0	2	0	0	0	0	20,000.00	1
37	Region XI	Island Garden City of Samal	500343	San Isidro Integrated School	30	23	945	0	3	0	0	0	0	20,000.00	1
38	Region XI	Island Garden City of Samal	128691	Libertad Elementary School	12	11	325	3	0	0	0	0	0	20,000.00	1

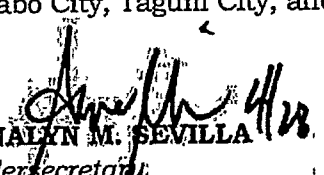



Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04-____
MEMORANDUM

TO : **ALLAN G. FARNAZO**
Regional Director, DepEd Region XI

SCHOOLS DIVISION SUPERINTENDENTS CONCERNED
(Divisions of Davao del Norte, Davao Oriental, Davao City,
Panabo City, Tagum City, and IGACOS)

FROM : 
ANNALYN M. SEVILLA
Undersecretary
Office of the Undersecretary for Finance


ATTY. REVSEE A. ESCOBEDO
Undersecretary
Office of the Undersecretary for Operations

SUBJECT : **Guidelines on the Utilization, Documentation and Reporting of Downloaded Funds for Clean-up and Minor Repair to Schools Affected by Mw. 6.0 Davao De Oro Earthquake (Batch 1)**

DATE : February 14, 2023

The Office of the Undersecretary for Operations (OUOps), through the Disaster Risk Reduction and Management Service, issues the following **guidelines on the utilization, documentation and reporting of downloaded funds for clean-up and minor repair of schools affected by Mw. 6.0 Davao De Oro Earthquake** as indicated in Annex A and B.

The clean-up and minor repair funds amounting to P20,000.00 per school charged to the **Disaster Preparedness and Response Program (DPRP) 2023 Funds** to be downloaded to the concerned divisions shall be utilized for, but not limited to, the following activities:

1. Purchase of supplies and equipment to be used for the said purpose;
2. Payment for labor services of non-DepEd personnel; and

3. Other expenses related to clean-up and minor repair of schools.

For documentation and reporting, the following must be done:

- a. The Division Office shall monitor the release of funds to target school recipients using Enclosure 1: *Clean-up and Minor Repair School Level Monitoring/Reporting Template*;
- b. The Division DRRM Coordinator shall ensure the submission of the *Clean-up and Minor Repair School Level Monitoring/Reporting Template* as the official document in reporting the fund utilization. The report shall be verified by the Division Finance/Budget Officer prior the approval of the Schools Division Superintendent.
- c. The Division DRRM Coordinator shall ensure the submission of the utilization report by the Division Finance/Budget Officer to the Regional Finance/Budget Officer for consolidation and approval by the Regional Director.
- d. The Regional Finance/Budget Officer shall then consolidate the utilization reports of Division Offices, facilitate the approval from the Regional Director and submit to Central Office Finance/Budget Officer, copy furnished the Disaster Risk Reduction and Management Service (DRRMS) through e-mail at drrmo@deped.gov.ph;
- e. The Regional DRRM Coordinator shall ensure that the consolidated utilization report shall be submitted to the DRRMS.
- f. The Division DRRM Coordinator shall submit a completion report and photo documentation to the Regional Office through the Regional DRRM Coordinator; the Regional DRRM Coordinator should consolidate all reports and submit to the Central Office through the DRRMS at drrmo@deped.gov.ph, **1 week after the completion of the activity**.
- g. All photo documentations (before and after the response intervention) shall be uploaded to a Google Drive to be assigned by the DRRMS. The link of the drive shall be given to the concerned Regional DRRM Coordinator.

All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to Executive Order (EO) No. 91, titled *Adopting the*

Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes.

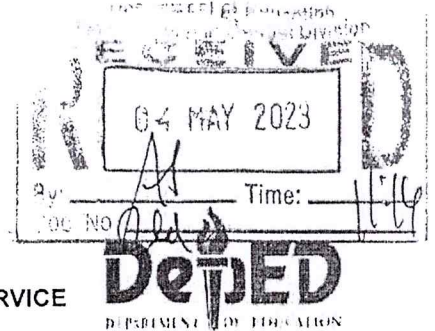
Any issues and concerns related to this matter should be reported to DepEd DRRMS immediately. The office concerned may contact the DRRMS through e-mail at drmo@deped.gov.ph or via landline at (028) 637-4933.

For information and compliance.

K



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE
Rm206MABINI BLDG., DEPED COMPLEX, MERALCO AVENUE, PASIG
Tel. Nos. +632-8635-3764; +632-8637-4933
Email address: drmo@deped.gov.ph



MEMORANDUM

NO. **DRMS-05-07-2023-0003**

TO : **CHOLITA F. TIONG**
Chief Administrative Officer
Budget Division

FROM : **ATTY. CHRISTIAN E. RIVERA, EdD**
Director IV
Disaster Risk Reduction and Management Service

SUBJECT : **Endorsement of the Approved Authority to Conduct (ATC) for the Preparation of Sub-Allotment Release Orders (Sub-ARO) for the Clean-up and Minor Repair of Schools Affected by the Mw. 6.0 Davao de Oro Earthquake (Batch 1)**

DATE : May 2, 2023

This office endorses the approved ATC No. **ATC-2023-CO-00247** to download funds for the **Clean-up and Minor Repair of Schools Affected by the Mw. 6.0 Davao de Oro Earthquake.**

In view of the said approval, may we request to process the Sub-ARO for the concerned divisions with the following details:

Region	Division	Total Amount (In PhP)
2326 X	Misamis Oriental	20,000.00
2327 XI	Davao de Oro	280,000.00
2328 XI	Davao del Norte	180,000.00
2329 XI	Davao Oriental	60,000.00
2330 XI	Davao City	20,000.00
2331 XI	Panabo City	80,000.00
2332 XI	Tagum City	40,000.00
2333 XI	Island Garden City of Samal	260,000.00
TOTAL		PhP940,000.00

The funds shall be charged to **DPRP FY 2023 Current Funds** subject to usual accounting and auditing rules and regulations.

Thank you.



Republic of the Philippines
Department of Education

12 April 2023

ATC No: **ATC-2023-CO-00247**

FOR : **ATTY. REVSEE A. ESCOBEDO**
Undersecretary for Operations

FROM : **ATTY. CHRISTIAN E. RIVERO, Ed. D.**
Director IV
Disaster Risk Reduction and Management Service

SUBJECT : **Provision of Funds for Clean-up and Minor
Repair of Schools Affected by the MW. 6.0 Davao De Oro
Earthquake (Batch 1)**

BANASTRO 7940, 100 -
AC 23 DRRMS - B1 BASTER - 2103
200000100010000
ALLOTMENT AVAILABLE
CHOLITA F. TIONG
Chief Administrative Officer
Budget Division

NAME OF PROGRAM(S)/PROJECT(S)	Disaster Response		
OUTPUT(S) TO BE PRODUCED AND ITS CODE(S)	Output Code	Output	Physical Target
	OC-23-DMS-DRRMS-DPRP-017	Provided funds to regions and/or divisions for response interventions	1
ACTIVITY/IES TO BE REQUESTED	Activity Code	Name of Activity	
	AC-23-DMS-DRRMS-DPRP-094	Provision of Funds for Clean-up, and Minor Repair of Schools Affected by the MW. 6.0 Davao de Oro Earthquake (Batch 1)	
ACTIVITY/IES WITH DOWNLOADING	Region	Division	Amount (In PhP)
	X	Misamis Oriental	20,000.00
	XI	Davao de Oro	280,000.00
	XI	Davao del Norte	180,000.00
	XI	Davao Oriental	60,000.00
	XI	Davao City	20,000.00
	XI	Panabo City	80,000.00
	XI	Tagum City	40,000.00
	XI	IGACOS City	260,000.00
	Total		940,000.00
ACTIVITY/IES TO BE BUMPED-OFF AND ITS CODE(S)	Activity Code	Activity	Amount requested (In PhP)
	AC-23-DMS-DRRMS-DPRP-001	Procurement of Highly Technical Consultant (HTC)	300,000.00

ANNALYN M. SEVILLA
Undersecretary for Finance

		on the development of basic course modules for teaching personnel	
	AC-23-DMS-DRRMS-DPRP-002	Conduct consultation workshop on the developed basic course modules for teaching personnel	346,900.00
	AC-23-DMS-DRRMS-DPRP-003	Conduct training on basic course on understanding hydrometreological and geological hazards for teaching personnel (NEAP Course)	293,100.00
	TOTAL		940,000.00
JUSTIFICATION (for ATC only)	<p>Recipient schools are affected by the Mw. 6.0 Earthquake in Davao de Oro. The funds will be used by the schools for the clean-up and minor repair of the school damages due to the said disaster.</p> <p>Note: No allocated funds for response interventions in the approved 2023 WFP of the office.</p>		
FINANCIAL REQUIREMENTS	Activity Code	Amount in WFP	Amount Requested
	AC-23-DMS-DRRMS-DPRP-094		940,000.00
	Grand Total		940,000.00
SOURCE OF FUNDS	DPRP FY 2023 Current Fund		
ADMINISTRATIVE ARRANGEMENTS	Activity Code	Pax	Inclusive Dates
	N/A		
ANNEXES	<ol style="list-style-type: none"> 1. Enclosure 1. Summary of Regions and Divisions to be Downloaded with Funds for Clean-up and Minor Repair of Schools with Infrastructure/-Non-Infrastructure Damages due to Mw. 6.0 Davao De Oro Earthquake (Batch 1) 2. Enclosure 2. Detailed List of Schools to be Downloaded with Funds for Clean-up and Minor Repair due to Mw. 6.0 Davao De Oro Earthquake (Batch 1) 3. Enclosure 3. Guidelines on the Utilization, Documentation and Monitoring of Funds Downloaded for School Clean-up and Minor Repair of Schools Affected by Mw. 6.0 Davao De Oro Earthquake (Batch 1); 4. Vetted Rapid Assessment of Damages Report; and 5. Portion of the approved WFP. 		

All expenses incurred in this activity are subject to usual accounting and auditing rules and regulations.

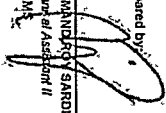
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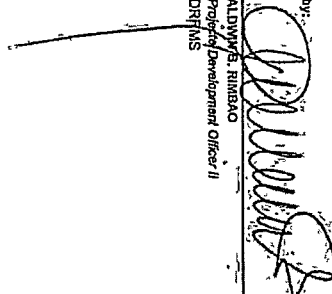
No.	Region	Division	RUIS School ID	School Name	Teaching	Non-Teaching	Enrollment	Classrooms that are TOTALLY damaged	Classrooms with MAJOR damage	Number of damaged furniture	Number of damaged learning resources	Number of damaged computer equipment	Clean-Up Cost	Batch
1	Region X	Misamis Oriental	127775	Cabulhan ES	8	8	209	3	2	0	0	0	20,000.00	1
2	Region XI	Davao De Oro	128266	Mambuso ES	11	10	301	0	1	0	0	0	20,000.00	1
3	Region XI	Davao De Oro	128267	Mangyon ES	22	19	599	0	4	0	0	0	20,000.00	1
4	Region XI	Davao De Oro	128270	New Alegria ES	13	13	344	0	5	0	0	0	20,000.00	1
5	Region XI	Davao De Oro	3151819	Banga NHS	18	19	536	6	2	0	0	0	20,000.00	1
6	Region XI	Davao De Oro	128313	Mabuhay ES	15	15	357	0	2	0	0	0	20,000.00	1
7	Region XI	Davao De Oro	128349	Gubatan ES	7	6	138	9	0	0	0	0	20,000.00	1
8	Region XI	Davao De Oro	128357	New Visayas ES	7	6	103	1	1	0	0	0	20,000.00	1
9	Region XI	Davao De Oro	128362	Taglawig ES	7	8	280	0	1	0	0	0	20,000.00	1
10	Region XI	Davao De Oro	128435	Caosan ES	5	6	189	0	2	0	0	0	20,000.00	1
11	Region XI	Davao De Oro	3001399	Montkayo NHS	5	6	4882	16	0	0	0	0	20,000.00	1
12	Region XI	Davao De Oro	500455	Olaycan Integrated School	171	169	749	9	0	0	0	0	20,000.00	1
13	Region XI	Davao De Oro	128477	Sambuyan ES	26	26	126	0	2	0	0	0	20,000.00	1
14	Region XI	Davao De Oro	3004202	Montcrista NHS	130	120	3438	3	3	0	0	10	20,000.00	1
15	Region XI	Davao del Norte	128674	Gabunan CES	21	20	552	0	2	0	0	0	20,000.00	1
16	Region XI	Davao del Norte	500789	Sampna IS	39	24	1204	0	2	0	0	0	20,000.00	1
17	Region XI	Davao del Norte	128723	Sta. Fe ES	7	7	238	0	3	0	0	0	20,000.00	1
18	Region XI	Davao del Norte	501661	Manguangan Integrated School	10	0	283	0	1	0	0	0	20,000.00	1
19	Region XI	Davao del Norte	128755	San Miguel Elementary School	14	14	407	0	1	0	0	0	20,000.00	1
20	Region XI	Davao del Norte	128757	Balagunan ES	26	27	812	0	2	0	0	0	20,000.00	1
21	Region XI	Davao del Norte	3004254	Sio Tomas NHS	210	215	7683	0	35	0	0	0	20,000.00	1
22	Region XI	Davao del Norte	500852	Magsawaya Integrated School	21	21	566	0	1	0	0	0	20,000.00	1
23	Region XI	Davao del Norte	128592	San Miguel ES	8	7	173	0	1	0	0	0	20,000.00	1
24	Region XI	Davao del Norte	3004307	Caraga National High School	67	61	1882	0	4	0	0	0	20,000.00	1
25	Region XI	Davao Oriental	3004310	San Antonio NHS	19	19	521	0	1	0	0	0	20,000.00	1
26	Region XI	Davao Oriental	129232	Laviigan Elementary School	14	14	385	0	6	0	0	0	20,000.00	1
27	Region XI	Davao Oriental	129655	Buway ES	12	10	446	0	2	0	0	0	20,000.00	1
28	Region XI	Panabo City	129782	Donna Nerita R. Florendo ES	27	27	791	0	2	0	0	0	20,000.00	1
29	Region XI	Panabo City	316402	San Vicente National High School	57	47	1639	0	1	0	0	0	20,000.00	1
30	Region XI	Panabo City	129801	Buenavista ES	7	5	134	0	2	0	0	0	20,000.00	1
31	Region XI	Panabo City	129806	Kastik ES	12	12	376	0	1	0	0	0	20,000.00	1
32	Region XI	Tagum City	5004201	Buason Integrated School	29	29	751	7	3	0	0	0	20,000.00	1
33	Region XI	Tagum City	128786	BARANGAYAN ELEMENTARY SCHOOL(formerly Babangayan Primary School), Bincungan, tagum City	3	3	70	0	3	0	0	0	20,000.00	1
34	Region XI	Island Garden City of Samal	128606	Mambage B Elementary School	15	15	460	3	0	0	0	0	20,000.00	1
35	Region XI	Island Garden City of Samal	3004245	Mambage B National High School	50	50	1105	0	2	0	0	0	20,000.00	1
37	Region XI	Island Garden City of Samal	5004643	San Isidro Integrated School	30	23	945	0	3	0	0	0	20,000.00	1
38	Region XI	Island Garden City of Samal	128691	Libertad Elementary School	12	11	325	3	0	0	0	0	20,000.00	1

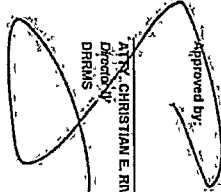
39	Region XI	Island Garden City of Samar	128893	Malinao Elementary School	71	71	180	1	0	0	0	0	0	20,000.00	1
40	Region XI	Island Garden City of Samar	128894	Pangasinan Elementary School	8	8	113	1	0	0	0	0	0	20,000.00	1
41	Region XI	Island Garden City of Samar	304253	Sra. Cruz National High School	40	28	675	3	0	0	0	0	0	20,000.00	1
42	Region XI	Island Garden City of Samar	128728	Aunabay Elementary School	9	9	256	1	0	0	0	0	0	20,000.00	1
43	Region XI	Island Garden City of Samar	128732	Gulion Elementary School	9	9	256	3	0	0	0	0	0	20,000.00	3
44	Region XI	Island Garden City of Samar	128733	Lundo Elementary School	11	11	330	0	0	0	0	0	0	20,000.00	3
45	Region XI	Island Garden City of Samar	128737	San Jose Elementary School	11	11	319	0	0	0	0	0	0	20,000.00	1
46	Region XI	Island Garden City of Samar	128738	Tigbay Elementary School	10	10	241	3	0	0	0	0	0	20,000.00	1
47	Region XI	Island Garden City of Samar	323411	San Jose National High School	10	3	251	2	0	0	0	0	0	20,000.00	1
	Total				1,280	1,208	36,789	25	0	0	0	0	0	940,000.00	10

ASSUMPTIONS:

1. Schools with infrastructure damages (totally and/or major damaged classrooms);
2. Schools with a minimum of 10 damaged units of at least one component of non-infrastructure items (furniture, learning resources, and/or computer sets);
3. Schools with less than 10 damaged units of two or more components of non-infrastructure items;
4. Schools that did not incur any damages but required clean-up as requested by the SCS

Prepared by:

RAYMOND C. SARARDO
 Technical Assessor II
 DRRM

Reviewed by:

ALDWIN B. RIMACO
 Project Development Officer II
 DRRM

Approved by:

ATTY. CHRISTIAN E. ROMERO, Ed.D.
 Director
 DRRM

Create AR/ATC

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SUCCESS! Request has been processed!

ATC-2023-CO-00247
Status: FOR FD VERIFICATION
Last action was 30 seconds ago

Request Type: **ATC**

Activity Request Date: 2023-04-12 00:00:00

FOR: ANNALYN M. SEVILLA, Undersecretary for Finance, OUF

THRU: ATTY. REVSEE A. ESCOBEDO, Undersecretary for Field Operations, OUP/ps
Officer-in-Charge, Designation and Office

FROM: ATTY. CHRISTIAN E. RIVERO, Ed. D., Director IV, DRRMS

Subject: Provision of Funds for Clean-up and Minor Repair of Schools Affected by the Mw. 6.0 Davao De Oro Earthquake (Batch 1)

- Annexes:
1. Enclosure 1, Summary of Regions and Divisions to be Downloaded with Funds for Clean-up and Minor Repair of Schools with Infrastructure/ Non-Infrastructure Damages due to Mw. 6.0 Davao De Oro Earthquake (Batch 1)
 2. Enclosure 2, Detailed List of Schools to be Downloaded with Funds for Clean-up and Minor Repair due to Mw. 6.0 Davao De Oro Earthquake (Batch 1)
 3. Enclosure 3, Guidelines on the Utilization, Documentation and Monitoring of Funds Downloaded for School Clean-up and Minor Repair of Schools Affected by Mw. 6.0 Davao De Oro Earthquake (Batch 1);
 4. Vetted Rapid Assessment of Damages Report; and

Justification: Recipient schools are affected by the Mw. 6.0 Earthquake in Davao de Oro. The funds will be used by the schools for the clean-up and minor repair of the school damages due to the said disaster.

Note: No allocated funds for response interventions in the approved 2023 WFP of the office.

Total Amount: 940,000.00

Activities History

Program/Projects	Output	Description	Indicator	Fund Type	Target Year	Amount by Approved WFP	Amount Requested	Remaining Amount	Allotment Available
AC-23-DMS-DRRMS-DPRP-004									
Disaster Response	Assessed damages due to natural/human-induced disasters	Provision of Funds for Clean-up and Minor Repair of Schools Affected by the Mw. 6.0 Davao De Oro Earthquake (Batch 1)	No. of Regions and/or Divisions with funds for response interventions provided.	Current Fund	2023	940,000.00	940,000.00	0.00	0.00
Bumped-Off Activities									
Activity Code: AC-23-DMS-DRRMS-DPRP-001	Activity Name: Procurement of Highly Technical Consultant (HTC) on the development of basic course modules for teaching personnel					Amount to be bumped-off: 300000.00			
Bumped-Off Activities									
Activity Code: AC-23-DMS-DRRMS-DPRP-002	Activity Name: Conduct consultation workshop on the developed basic course modules for teaching personnel					Amount to be bumped-off: 346900.00			
Bumped-Off Activities									
Activity Code: AC-23-DMS-DRRMS-DPRP-003	Activity Name: Conduct training on Basic Course on Understanding Hydrometeorological and Geological Hazards for teaching Personnel (NEAP Course)					Amount to be bumped-off: 293100.00			

ACTIVITY/IES WITH DOWNLOADING:

Downloading Remarks:

Region	Division	Amount (in PhP)
X	Misamis Oriental	20,000.00
XI	Davao de Oro	280,000.00

Authorized Signatory: Annalyn M. Sevilla, Undersecretary for Finance, OUF

ADMINISTRATIVE ARRANGEMENT:

N/A

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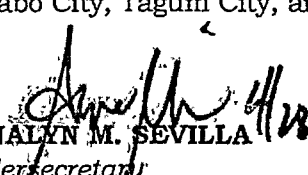


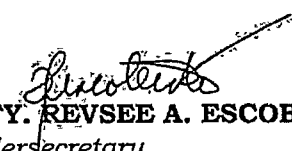
Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04-____
MEMORANDUM

TO : **ALLAN G. FARNAZO**
Regional Director, DepEd Region XI

SCHOOLS DIVISION SUPERINTENDENTS CONCERNED
(Divisions of Davao del Norte, Davao Oriental, Davao City,
Panabo City, Tagum City, and IGACOS)

FROM : 
ANNALYN M. SEVILLA
Undersecretary,
Office of the Undersecretary for Finance


ATTY. REVSEE A. ESCOBEDO
Undersecretary
Office of the Undersecretary for Operations

SUBJECT : **Guidelines on the Utilization, Documentation and Reporting of Downloaded Funds for Clean-up and Minor Repair to Schools Affected by Mw. 6.0 Davao De Oro Earthquake (Batch 1)**

DATE : February 14, 2023

The Office of the Undersecretary for Operations (OUOps), through the Disaster Risk Reduction and Management Service, issues the following **guidelines on the utilization, documentation and reporting of downloaded funds for clean-up and minor repair of schools affected by Mw. 6.0 Davao De Oro Earthquake** as indicated in Annex A and B.

The clean-up and minor repair funds amounting to P20,000.00 per school charged to the **Disaster Preparedness and Response Program (DPRP) 2023 Funds** to be downloaded to the concerned divisions shall be utilized for, but not limited to, the following activities:

1. Purchase of supplies and equipment to be used for the said purpose;
2. Payment for labor services of non-DepEd personnel; and

3. Other expenses related to clean-up and minor repair of schools.

For documentation and reporting, the following must be done:

- a. The Division Office shall monitor the release of funds to target school recipients using Enclosure 1: *Clean-up and Minor Repair School Level Monitoring/Reporting Template*;
- b. The Division DRRM Coordinator shall ensure the submission of the *Clean-up and Minor Repair School Level Monitoring/Reporting Template* as the official document in reporting the fund utilization. The report shall be verified by the Division Finance/Budget Officer prior the approval of the Schools Division Superintendent.
- c. The Division DRRM Coordinator shall ensure the submission of the utilization report by the Division Finance/Budget Officer to the Regional Finance/Budget Officer for consolidation and approval by the Regional Director.
- d. The Regional Finance/Budget Officer shall then consolidate the utilization reports of Division Offices, facilitate the approval from the Regional Director and submit to Central Office Finance/Budget Officer, copy furnished the Disaster Risk Reduction and Management Service (DRRMS) through e-mail at drmo@deped.gov.ph;
- e. The Regional DRRM Coordinator shall ensure that the consolidated utilization report shall be submitted to the DRRMS.
- f. The Division DRRM Coordinator shall submit a completion report and photo documentation to the Regional Office through the Regional DRRM Coordinator; the Regional DRRM Coordinator should consolidate all reports and submit to the Central Office through the DRRMS at drmo@deped.gov.ph, **1 week after the completion of the activity**.
- g. All photo documentations (before and after the response intervention) shall be uploaded to a Google Drive to be assigned by the DRRMS. The link of the drive shall be given to the concerned Regional DRRM Coordinator.

All expenses shall be subject to the usual budgeting, accounting, auditing and procurement rules and regulations. Misuse and/or mismanagement of these funds for the purpose other than those authorized in this set of guidelines is strictly prohibited. Any violation committed by any individual or group will be dealt with in accordance with existing government accounting and auditing rules and regulations.

The judicious utilization of the fund is expected. Obligation, implementation and payment shall be compliant to Executive Order (EO) No. 91, titled *Adopting the*

Cash Budgeting System Beginning Fiscal Year 2019, and for Other Purposes.

Any issues and concerns related to this matter should be reported to DepEd DRRMS immediately. The office concerned may contact the DRRMS through e-mail at drrmo@deped.gov.ph or via landline at (028) 637-4933.

For information and compliance.

AS

CLEAN-UP AND MINOR REPAIR SCHOOL LEVEL MONITORING/REPORTING TEMPLATE

Instructions: Please fill in necessary information below. The monitoring template on fund support for school cleanup should be submitted two (2) weeks after receipt of approved fund support allocation, along with other pertinent documents and photos - indicated in the guidelines. If there are calls not applicable, kindly indicate "N/A". If there are concerns regarding the fund support for school cleanup, kindly contact Deptd DR/RMS immediately (drmo@deped.gov.ph; tel no. 02-636-4197)

School Information				Status of Downloaded Funds for Clean-up and Minor Repair				
Region	Division	School ID	School Name	Fund support allocation	Date Amount was Released to School (MM-DD-YYYY)	Amount Liquidated by the School(PHP)	Date of Liquidation (MM-DD-YYYY)	Remarks
TOTAL								
				0.00				

Total amount released to the division: PHP _____

Sub-ARQ number: _____

Prepared by: _____

Verified by: _____

Approved by: _____

Division DRRM Coordinator

Division Finance/Budget Officer

Schools Division Superintendent