



Republic of the Philippines  
**Department of Education**  
 REGION XI  
 SCHOOLS DIVISION OF DAVAO DE ORO

JUN 27 2023

**DIVISION MEMORANDUM**

No. 539, s. 2023



**RECONSTITUTION OF DIVISION SELECTION COMMITTEE**  
 (FOR TEACHER POSITIONS)

**TO:** Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Concerned

- In pursuance to DepEd Order No. 007 s. 2023 “Guidelines on Recruitment, Selection, and Appointment in the Department of Education”, the composition of the Division Selection Committee for Kindergarten, Elementary, Secondary and Senior High School are as follows:

<b>ELEMENTARY</b>	<b>ADDITIONAL FUNCTIONS:</b>
<p><b>Chair:</b> Arlyn B. Lim, PhD  <b>Members:</b>            1. Hilda A. Opeña, EdD            2. Grace D. Pontillas, EdD            3. Andy P. Cabodoc, EdD            4. Sandy G. Yee – PESPA President            5. Ma. Linda A. Colita – PF-PTA President  <b>Secretariat:</b>            1. Milagros L. Revilleza            2. Consuelo C. Berganio            3. Lynnette P. Banayo</p>	<ol style="list-style-type: none"> <li>Shall ensure the equal application of the EEOP policy among applicants.</li> <li>Receives from the School Sub-Committee the list of applicants with the corresponding documents.</li> <li>Verifies the documents submitted by the School Sub-Committee as to completeness, accuracy, authenticity, and veracity.</li> <li>Evaluates applicants on Education, Trainings, Teaching Experience, LET/PBET Rating, PPST COIs (Classroom Observation/ Demonstration Teaching), PPST NCOIs (Teacher Reflections).</li> <li>Reviews and consolidates the results of the individual ratings of applicants, based on the scores they obtained in each criterion for evaluation.</li> </ol>
<p><b>SECONDARY</b></p>	
<p><b>Chair:</b> Arlyn B. Lim, PhD  <b>Members:</b>            1. Renato N. Pacpakin, EdD            2. Dexter A. Cequiña, EdD            3. Noemi P. Canales            4. Arniel G. Castillo            5. Emmanuel B. Clarion            6. Roger H. Prades – CVAPSSHI President            7. Ma. Linda A. Colita – PF-PTA President  <b>Secretariat:</b>            1. Earle B. Tumamos            2. Junard D. Alidro            3. Joemeryn R. Muñoz</p>	



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
 Email Address: davaodeoro@deped.gov.ph  
 Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 2

<p><b>SENIOR HIGH SCHOOL</b></p>	<ol style="list-style-type: none"> <li>6. Prepares separate division-wide CAR-RQAs for Kindergarten, Special Education Teacher, Teacher in Indigenous Peoples Education, Elementary, Secondary and Senior High School.</li> <li>7. Sends to each applicant a written communication detailing the scores he or she has received for each evaluation criterion as well as the final overall rating, signed by the Chair.</li> <li>8. Secure list of its LGU-funded teachers from the office of the provincial governor, city/municipal mayor, or provincial/city/municipal administrator.</li> <li>9. Ensures that LGU-funded and volunteer teacher applicants go through the application process as provided for in these guidelines.</li> <li>10. Submits the complete results of the evaluation of applicants, including pertinent records of deliberations, to the SDS for approval.</li> </ol>
<p><b>Chair:</b> Arlyn B. Lim, PhD</p> <p><b>Members:</b></p> <ol style="list-style-type: none"> <li>1. Hilda A. Opeña, EdD</li> <li>2. Grace D. Pontillas, EdD</li> <li>3. Dexter A. Cequiña, EdD</li> <li>4. Arniel G. Castillo</li> <li>5. Nohara O. Pinute</li> <li>6. Noemi P. Canales</li> <li>7. Renato N. Pacpakin, EdD</li> <li>8. Emmanuel B. Clarion</li> <li>9. Roger H. Prades – CVAPSSHI President</li> <li>10. Ma. Linda A. Colita – Teachers’ Association President</li> </ol> <p><b>Secretariat:</b></p> <ol style="list-style-type: none"> <li>1. Leah L. Baruiz</li> <li>2. Cherry Ann E. Eling</li> <li>3. Charie Mae R. Tesado</li> </ol>	

2. This designation does not carry with it additional remuneration nor a priority in promotion and takes effect immediately upon the date of effectivity and will remain enforced until revoked by the competent authority.
3. All previous issuances that are contrary to this memorandum are hereby rescinded.
4. For information, guidance and strict compliance.



**CRISTY C. EPE**  
 Schools Division Superintendent


