



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

July 5, 2023

DIVISION MEMORANDUM
No. 601, s. 2023

ADDENDUM TO DIVISION MEMORANDUM NO. 059, s. 2023

(Reiteration of Some Specific Provisions of DepEd Order No. 043 & 046, s. 2023 or the “Omnibus Travel Guidelines for All Personnel of the Department of Education”, DepEd Order No. 001, s. 2023 “Revised Signing Authorities”, and COA Circular No. 2012-001, “Revised Requirements for Government Transactions”)

To : OIC-Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors/District Coordinating Principals
Public Elementary and Secondary School Heads
Public Elementary and Secondary School Teachers
All Non-Teaching Personnel

1. Relative to Division Memorandum No. 509, s. 2023 dated June 15, 2023 titled “Reiteration of Some Specific Provisions of DepEd Order No. 043 & 046, s. 2022 or the “Omnibus Travel Guidelines for All Personnel of the Department of Education”, DepEd Order No. 001, s. 2023 “Revised Signing Authorities” & COA Circular No. 2012-001, “Revised Requirements for Government Transactions”, the following provision is hereto added to read as follows:

“Written justification as required under Item No. 3 of DepEd Order No. 043, s. 2022, is no longer required if the Memorandum already identified the name/s of the participant/s and that the expenses for the said travel and transportation is expressly provided. If the presence of the employee is critical to the outcome of the activity/seminar/workshop to be undertaken and not included in the list of participants in the issued memorandum, said employee may be allowed to attend provided that he/she must submit a justification.”

2. For information and guidance of all concerned,


CRISTY C. EPE

Schools Division Superintendent

