



Republic of the Philippines  
**Department of Education**  
REGION XI  
SCHOOLS DIVISION OF DAVAO DE ORO

2023-08-01-0700



Office of the Schools Division  
Superintendent

July 27, 2023

**DIVISION MEMORANDUM**  
SGOD -2023- 637

**PRE-CONSTRUCTION MEETING FOR THE CONSTRUCTION OF  
ONE (1) STOREY-TWO (2) CLASSROOMS (WITH COMMON TOILET)  
AT TUGAS ELEMENTARY SCHOOL, LAAK, DAVAO DE ORO**

To : **MARIE CRIS P. DALUMPINES**  
Division Engineer III

**DODJIE N. BATIANCILA**  
School Head

**RANEL OQUE**  
School Facilities Coordinator

**EMMANUEL A. LUNA, JR**  
DRIVER

You are hereby advised to Conduct Pre – Construction Meeting for the Construction of One (1) Storey – Two (2) Classrooms (with Common Toilet) at Tugas Elementary School this coming August 3, 2023 at Laak, Davao De Oro.

Traveling and other incidental expenses incurred in the activity shall be charged against any local funds, subject to the usual accounting and auditing rules and regulations.

  
**CRISTY C. EPE**  
Schools Division Superintendent



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