



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

2023-08-01-0710

**OFFICE MEMORANDUM**

No. 639, s. 2023



TO : **RENATO N. PACPAKIN**  
Education Program Supervisor  
Curriculum Implementation Division  
This Office

SUBJECT : **DESIGNATION ORDER**

DATE : **27 July 2023**

1. In the exigency of the service, you are hereby designated as **Officer-In-Charge** of the **Office of the Chief Education Supervisor in the Curriculum Implementation Division (CID)**, effective August 1, 2023 while the Chief of the CID is currently designated as OIC-ASDS.
2. As such, you are tasked to ensure full implementation of the articulated basic education curriculum (K to 12), through localization/indigenization and innovations in teaching the various subject areas towards improving the quality of learning outcomes and;
  - improve provision and availability of quality learning and teaching resource materials for learners and instructional support materials for teachers in the division
  - conduct research studies and utilize research findings.

You shall provide technical assistance to schools in the areas of:

- curriculum implementation
  - instructional supervision
  - resource generation and social mobilization
  - SIP implementation
  - improve access to basic/functional literacy skills and raise the level of literacy in the deprived, disadvantaged and underserved areas.
3. This designation is in addition to your usual duties and functions as Education Program Supervisor in Mathematics.
  4. As Officer-In-Charge, you are entitled to the Representation Allowance (RA) and Transportation Allowance (TA) of the position pursuant to DBM Circular No. 548 s. 2013 dated May 15, 2013, except the salary of the position.
  5. Please be guided accordingly.

**CRISTY C. EPE**  
Schools Division Superintendent



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