



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
Superintendent

August 7, 2023

**DIVISION MEMORANDUM**

No. 669, s. 2023

**21<sup>st</sup> PSDSAI MONTHLY ROLLING CONFERENCE**

To: All District Heads

1. Please be informed that the **21<sup>st</sup> Public Schools District Supervisors Association, Inc. (PSDSAI) Monthly Rolling Conference** is scheduled on August 11, 2023, Friday, at Laak Central Elementary School SPED Center, Laak South District, Municipality of Laak, Davao de Oro Province.
2. In line with the above, all district heads (Public Schools District Supervisors and District Coordinating Principals) are hereby advised to attend the said activity on Official Business.
3. Registration amount is Six Hundred Pesos (P600.00) which will be used to defray expenses for meal, snacks and other needs during the meeting.
4. Transportation expenses that will be incurred in this activity shall be charged against District/ School MOOE fund subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

**CRISTY C. EPE**  
Schools Division Superintendent

Encl.: As stated  
Reference:  
FN: PSDSAI



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