



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

September 1, 2023

DIVISION MEMORANDUM

No. 733, s. 2023

**MONITORING OF RAINWATER COLLECTOR AT PUTING BATO
ELEMENTARY SCHOOL, COMPOSTELA**

TO : **Wilfredo P. Takasan, EPS-SGOD**
Marie Cris P. Dalumpines, Division Engineer III

1. The Provincial Government of Davao de Oro provided Rainwater Collector to Puting Bato Elementary School, Compostela, Davao de Oro in support to school's accessibility to clean water.
2. Anent hereto, you are hereby directed to monitor the said project of the above-mentioned school on **September 7, 2023**.
3. Travel expenses shall be charged against Division Fund subject to usual accounting and auditing rules and regulations.
4. For your information and guidance.


CRISTY C. EPE
Schools Division Superintendent 



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

| | | | |
|----------------|-------------|------|--------|
| Doc. Ref. Code | PAWIM-F-019 | Rev | 00 |
| Effectivity | 09.12.22 | Page | 1 of 1 |

S 0 0 2 3 - 2 4 7 4 4



DepED MATATAG

SCHOOLS DIVISION OF DAVAO DE ORO
OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT

ACTION SLIP

Date: _____
 From: Johngin Caberte (Name)
 Subject: VGG CONSTRUCTION AND SUPPLY, PO.23050590, PHP.80,703.49

To: Mr. Tolcard Date: 30 Aug 23
 Attention: _____
 Subject: _____

| FOR TO | DATE | TIME | SIGNATURE | REM |
|---------------|-------------|-------------|--------------------|-----|
| <u>Mr. P.</u> | <u>8/21</u> | <u>9:27</u> | <u>[Signature]</u> | |
| | | | | |
| | | | | |
| | | | | |

- For:
- Appropriate action
 - Comment/recommendation
 - Draft Memo/Indorsement/Reply Letter
 - Dissemination
 - Attendance
 - Initial, if okay
 - Handling and facilitation
 - Coordination with _____

Pls monitor this ASAP in the recipient's sub. submit report. Together w/ Engr. Delampinas if she is not on sick leave.

CRISTY C. EPE
 Schools Division Superintendent
You can use the DepEd pickup.

| <p>A. Certified: Expense/Cash Advances necessary, valid proper, lawful and incurred under my direct supervision.</p> <p style="text-align: center;"><u>CRISTY C. EPE</u> Schools Div. Superintendent Head of the Department or Office</p> | <p>B. Certified: Completeness and propriety of supporting documents/ previous cash advance liquidated/ existence of funds held in trust</p> <p style="text-align: center;"><u>ARIEL D. MANDAWA</u> Provincial Accountant Head of the Accounting Department</p> | <p>Funds available for the purpose:</p> <p style="text-align: center;"><u>GRACE V. QUINTANA</u> Acting Provincial Head of the Treasury Department</p> | | | | | | | | |
|--|---|--|-------------|--------------|-------|--------|--|--|--|--|
| <p>D. Approved for Payment: P _____</p> <p style="text-align: center;"><u>DOROTHY M. GONZAGA</u> Governor Local Chief Executive</p> | <p>Payment:</p> <p>Check No. _____ Bank Name _____ Date _____</p> | <p>E. Received Payment:</p> <p>Signature over Printed Name _____ Date: _____</p> | | | | | | | | |
| <p>F. Accounting Entries</p> <table border="1" style="width: 100%;"> <thead> <tr> <th>Particulars</th> <th>Account Code</th> <th>Debit</th> <th>Credit</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | Particulars | Account Code | Debit | Credit | | | | |
| Particulars | Account Code | Debit | Credit | | | | | | | |
| | | | | | | | | | | |
| <p>Prepared by: _____ Accounting Personnel</p> | | <p>Certified Correct: <u>ARIEL D. MANDAWA</u> Head, Accounting Division/Unit</p> | | | | | | | | |