



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

September 6, 2023

DIVISION MEMORANDUM
No. **746**, s. 2023

**REITERATION OF PARTICIPATION TO THE 2023 3rd QUARTER NATIONWIDE
SIMULTANEOUS EARTHQUAKE DRILL (NSED)**

To: Public Schools District Supervisor
District Schools Heads
Elementary and Secondary School Heads
District and School SDRRM Coordinators

1. Attached is the OUOPS Memorandum No.2023-04-76825, dated September 4, 2023 re: **Reiteration On the Conduct of the 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED)**
2. The conduct of the CY 2023 3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED) will be on September 7, 2023 at 2:00 PM.
3. Other details of the National Simultaneous Earthquake Drill (NSED) are contained in the enclosures.
4. For wide dissemination of, and compliance with this Memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent

Enclosed: as stated
Fn: 3rd quarter (NSED)
SDGODjsj2023



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Republic of the Philippines
Department of Education
OPERATIONS

OUOPS No. 2023-04-7825

MEMORANDUM

TO : MINISTER OF BASIC, HIGHER, AND TECHNICAL
EDUCATION, BARMM
ALL REGIONAL DIRECTORS
ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL REGIONAL AND DIVISION DRRM COORDINATORS
ALL PUBLIC SCHOOLS

FROM : 
Atty. REVSEE A. ESCOBEDO
Undersecretary for Operations

SUBJECT : Reiteration On the Conduct of the 3rd Quarter Nationwide
Simultaneous Earthquake Drill (NSED)

DATE : August 31, 2023

Pursuant to the National Disaster Risk Reduction and Management Council (NDRRMC) Memorandum No. 090 series of 2023 and OUOPS Memorandum No. 2023-04-1668 titled "Reiteration on the Schedule for the Conduct of CY 2023 Quarterly Nationwide Simultaneous Earthquake Drill" as attached, the Office of the Undersecretary for Operations (OUOPS), through the Disaster Risk Reduction and Management Service (DRRMS), enjoins all field offices and schools in the conduct the **3rd Quarter Nationwide Simultaneous Earthquake Drill (NSED)** on **07 September 2023, 2:00 PM.**

The DRRMS has developed **Information, Education, and Communication (IEC) materials for NSED** which can be accessed through this link:
<https://bit.ly/DepEdNSED2023>.

This office also reiterates that proper documentation and post-NSED evaluation of said drill are required. The Regional consolidated report should be submitted **not later than 28 September 2023**. Please refer to the attached template to be used for reporting purposes.

For further information and clarification, you may contact you respective Area of Responsibility (AOR) Lead or the DRRMS at drmo@deped.gov.ph.

For information and appropriate action.

DRRMS_APR/08312023

Ground Floor, Rizal Building, DepEd Complex, Meralco Avenue Pasig City 1600
Email: oure@deped.gov.ph; Website: www.deped.gov.ph
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To ensure awareness and preparedness on the impending threat of the inevitable occurrence of an earthquake, even in the midst of a pandemic, **Information, Education and Communication (IEC) campaign in NSED using distant means should be continuously intensified.** A copy of NSED materials can be accessed through <https://bit.ly/DepEdNSED2023>.

In addition, **existing earthquake contingency plans of regional and division offices, and schools shall be updated** to incorporate mechanisms, and arrangements that are reflective of the current COVID-19 situation. To ensure minimum public health standards, the conduct of face-to-face NSED may be postponed or cancelled, or the methodology may be modified, if the IATF-EID decides to prohibit mass gatherings in any or all areas of the country due to certain circumstances.

For the post-NSED activities, self-evaluation and processing of the NSED within respective areas of jurisdiction are encouraged after the conduct of NSED. The Office of Civil Defense (OCD) Exercise Evaluation Guide (EEG) can be used as a guide. The EEG can be accessed on the aforementioned link.

Proper documentation and post-activity evaluation of said drill are required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time, as indicated in Annex A. Also attached is the NDRRMC Memorandum No. 06, s. 2023, for your reference.

For further information, you may contact the Disaster Risk Reduction and Management Service, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph.

For information and appropriate action.

Office_initials/MMDDYYYY

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Annex A

Guidelines on the Quarterly Submission of the 2023 Quarterly Nationwide Simultaneous Earthquake Drills (NSED) Report

All schools, schools division office, regional offices should thoroughly follow the guidelines below:

For Schools

1. The School DRRM Coordinator shall accomplish the Monitoring and Reporting Template (**Annex B**), to be signed by corresponding School DRRM Coordinator and School Head.
2. Guidelines on the photo and video documentation in **Annex C**.
3. The signed form with attached photo and video documentation of NSED practices and initiatives shall be submitted to the respective Division DRRM Coordinators **not later than five (5) working days, after the schedule of the quarterly NSED.**

For Schools Division Offices

1. The Division DRRM Coordinators must consolidate NSED reports and pictures from School DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Division DRRM Coordinators **only to respective Regional DRRM Coordinators** copy furnished their respective Schools Division Superintendent **not later than ten (10) working days, after the schedule of the quarterly NSED.**
3. The Division DRRM Coordinators shall keep a copy of the submitted report for future reference, as necessary

For Regional Coordinators

1. The Regional DRRM Coordinators must consolidate NSED reports and pictures from Division DRRM Coordinators.
2. Consolidated NSED reports and pictures must be submitted by the Regional DRRM Coordinators to the **DRRMS** via email drmo+dp@deped.gov.ph copy furnished their respective Regional Directors **not later than fifteen (15) working days, after the schedule of the quarterly NSED.** Refer to the following table for the schedule of submission of the quarterly regional NSED report:

Date of Quarterly Conduct	Submission of Regional Consolidated Report
09 March 2023	30 March 2023
08 June 2023	29 June 2023
07 September 2023	28 September 2023
09 November 2023	01 December 2023

3. Regional DRRM Coordinators are requested to submit atleast 5 best pictures in their respective regions. Soft copies are to be attached in their report.
4. Regional DRRM Coordinators should use the naming convention below for emails:

Office_initials/MMDDYYYY

1st Quarter NSED: [CY 2023 1QNSEED] Report_<Region>
2nd Quarter NSED: [CY 2023 2QNSEED] Report_<Region>
3rd Quarter NSED: [CY 2023 3QNSEED] Report_<Region>
4th Quarter NSED: [CY 2023 4QNSEED] Report_<Region>

Cut-off time for all deadlines will be at 5:00 PM. The official number of schools participated in NSED will be based on the consolidated NSED report signed by the Regional Director or authorized official from the regional office to be submitted to DRRMS.

The DRRMS shall submit the national consolidated report to the Office of the Civil Defense through the Office of the Undersecretary for Operations.

Office_initials/MMDDYYYY

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ANNEX B



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REPORT ON THE CONDUCT OF QUARTERY
NATIONWIDE SIMULTANEOUS EARTHQUAKE
DRILL



DATE CONDUCTED: _____
TIME STARTED: _____
TIME ENDED: _____

REGION	
DIVISION	
NAME OF SCHOOL	

Pre-Drill	Yes	No
With available Go Bags?		
With updated preparedness, evacuation, and response plans?		
With updated contingency plan?		
With available early warning system?		
With available emergency and rescue equipment?		
With available First Aid Kits?		
With available communication equipment (internet, cellphone, two-way radio, etc.)?		
With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold"		
Conducted coordination/preparatory meeting with LDRRMO/BDRRMCs?		
Conducted an orientation to learners and school personnel on earthquake preparedness measures and the conduct of earthquake and fire drills?		
Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills?		
Learners have accomplished the Family Earthquake Preparedness Homework?		
Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?		

Additional Remarks

Actual Drill	Yes	No
Conducted "DUCK, COVER, and HOLD"?		
Conducted evacuation drill?		

Additional Remarks

No. of Personnel	Male	Female	Total
No. of Teaching Personnel			
No. of Non-Teaching Personnel			
<i>Grand Total</i>			
No. of Learners	Male	Female	Total
No. of Learners			
No. of IP Learners			
No. of Muslim Learners			
No. of Learners with Disability			
<i>Grand Total</i>			
Post-Drill	Yes	No	
Conduct of post-activity exercises tabletop and functional exercises			
Additional Remarks			
Common issues and concerns encountered during the actual conduct of drill			
1			
2			
3			
4			
5 [Add additional item/s when necessary].			

Prepared by:

Noted by:

[School DRRM Coordinator]

Date:

[School Head]

Date:

Annex C

Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recording of the conduct of quarterly NSED may be used in information and communication materials of the Department, as may be requested
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
 - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats
 - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover and Hold
 - c. Conduct of coordination/preparatory meeting
 - d. Actual conduct of the quarterly NSED
4. The recommended minimum specifications are as follows:
 - a. Photo
 - i. File format: JPG or PNG
 - ii. Dimensions: 4:3 ratio or 16:9 ratio
 - iii. Orientation: Landscape or Portrait
 - b. Video
 - i. File format: MP4 or MOV (with 1080p or 720p resolution)
 - ii. Dimensions: 1920px x 1080px (16:9)
 - iii. Orientation: Landscape
 - iv. Frame rate: 30fps

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REPUBLIC OF THE PHILIPPINES
NATIONAL DISASTER RISK REDUCTION AND MANAGEMENT COUNCIL

National Disaster Risk Reduction and Management Center, Camp Aguinaldo, Quezon City, Philippines

AUG 18 2023

MEMORANDUM
No. 090, s. 2023

TO : ALL MEMBERS OF DISASTER RISK REDUCTION AND MANAGEMENT COUNCILS AT THE NATIONAL, REGIONAL, PROVINCIAL, CITY, MUNICIPAL LEVELS AND BARANGAY DISASTER RISK REDUCTION AND MANAGEMENT COMMITTEES, HEADS OF NATIONAL GOVERNMENT AGENCIES, CONSTITUTIONAL OFFICES, STATE UNIVERSITIES AND COLLEGES, GOVERNMENT OWNED AND CONTROLLED CORPORATIONS

SUBJECT : Participation to the Third Quarter Nationwide Simultaneous Earthquake Drill 2023

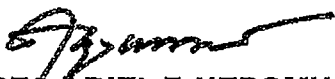
The Office of Civil Defense (OCD) through the Capacity Building and Training Service (CBTS) will conduct the **Third Quarter Nationwide Simultaneous Earthquake Drill (NSED) 2023** on **07 September 2023** at **1:00 PM** (start of the program) in Tagbilaran City, Bohol promoting earthquake preparedness and disaster resiliency:

This activity intends to lessen the impacts of disasters particularly from the effects of an earthquake on vulnerable populations. Further, it aims to demonstrate and test the capabilities of Tagbilaran City DRRM in responding to the effects of a devastating earthquake, given the geography and history of the Bohol island.

In this regard, all member agencies are hereby invited to participate in the conduct of the abovementioned activities, and are enjoined to conduct similar activities to promote earthquake preparedness while observing the minimum public health precautionary measures in their respective agencies.

For information and guidance.

For the Chairperson, NDRRMG:


USEC ARIEL F. NEPOMUCENO
Executive Director, NDRRMG and
Administrator, OCD

