



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

September 7, 2023

DIVISION MEMORANDUM

NO. 750, S-2023

**DISTRIBUTION/AWARDING OF THE FARMING SUPPLIES TO CONCERNED
SECONDARY SCHOOLS**

To: RUBEN J. REPONTE – Chief, SGOD
ROSALIE G. MAGHINAY – SEPS
LYZLE C. ABREGANA – EPS II
RAUL A. BAWISAN – Driver

1. The Tagum Cooperative, Inc., one of the partners in the implementation of programs, projects and activities of DepEd Davao de Oro, will distribute the Farming Equipment to Senior High School learners as an award to the Top Performing Learners as evaluated by the personnel of Tagum Cooperative.
2. Anent hereto, you are hereby directed to assist the distribution/awarding to the concerned schools as reflected below. The venue shall be in the respective school.

Name of School	Scheduled Date
Maragusan NHS Mapawa NHS	September 10, 2023
Melale NHS	September 13, 2023
Nabunturan NCHS Manat NHS	September 14, 2023

3. Compensatory Time Off (CTO) be granted to the involved personnel in the conduct of this activity which fall on weekend in accordance with CSC and DBM joint Circular No. 2, s-2004.
4. Travel and incidental expenses shall be chargeable against Division/School Fund subject to usual accounting and auditing rules and regulations.
5. For your information and guidance.

By the Authority of the
Schools Division Superintendent:

NORBERTO S. MANLANGIT, CE, MPA
Administrative Officer V
Officer-In-Charge

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