



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2024-04-R-0867



Office of the Schools Division
 Superintendent

September 12, 2023

DIVISION MEMORANDUM
 SGOD -2023- 773

2024 CALL FOR RESEARCH PROPOSALS

To: Public School District Supervisors
 District Coordinating Principals
 All School Heads
 All Teachers
 All Others Concerned

1. Attached is the Regional Memorandum PPRD-2023-117 dated September 8, 2023, on the 2024 Call for Research Proposals to all interested teaching and non-teaching personnel from schools and district offices are given until **October 4, 2023**, to submit the following requirements through <https://tinyurl.com/BERFproposals> to wit:
 - a. Application Form and Individual Endorsement of the Immediate Supervisor of the Proponent (Annex 1 of DO No. 16 s. 2017)
 - b. Research Proposal (Annex 2 of DO No. 16 s. 2017 for minimum requirements of the Research Proposal)
 - i. PDF Format
 - ii. Uniform BERF cover page (download through <https://bit.ly.EsaliksikInfo>)
 - iii. File Name
 - a. For individual author (LASTNAME_SDO)
e.g., DELACRUZ_DAVAODEORO
 - b. For multiple authors (LASTNAMEetal_SDO)
e.g., DELACRUZetal_DAVAODEORO
 - c. Anti-Plagiarism and Absence of Conflict of Interest (Annex 3 of DO No. 16 s. 2017)
2. All interested teaching and non-teaching personnel are encouraged to join the virtual orientation on Appraising Basic and Action Research Proposals on September 14, 2023, 3:30-5:30 in the afternoon via Microsoft Teams (<https://bit.ly/2023Research1>)
3. Submitted research proposals will undergo initial screening (see page 7 of DO No. 16 s. 2017) and those that will not meet the prescribed requirements will no longer be evaluated and will be returned.
4. Widest dissemination and strict compliance with this Memorandum is directed.


CRISTY C. EPE

Schools Division Superintendent

Encl.: As stated
 Reference:
 FN: 2024 Call for Research Proposals



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph

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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 PPRD-2023-117

To: Schools Division Superintendents
 All Others Concerned

Subject: 2024 CALL FOR RESEARCH PROPOSALS

Date: September, 2023

Pursuant to DepEd Order No. 16, s. 2017, re "Research Management Guidelines", the research management cycle shall start with call for proposals. The Regional Research Committee (RRC) in coordination with Schools Division Research Committee (SDRC) is responsible for the wide dissemination of this activity and may conduct capacity building activities on the preparation of the research proposals and funding possibility.

In accordance with, this Office through the Policy, Planning and Research Division calls for research proposals for fiscal year 2024. Qualified research proposals will be considered for funding under the Basic Education Research Fund as terms and conditions apply. Interested teaching and non-teaching personnel from schools and Schools Division Offices are given until October 13, 2023 to submit the following requirements through <https://bit.ly/BERFproposals>:

1. Application Form and Individual Endorsement of the Immediate Supervisor of the Proponent (Annex 1 of DO No. 16, s. 2017)
2. Research Proposal (Annex 2 of DO No. 16, s. 2017 for minimum requirements of the Research Proposal)
 - a. PDF format
 - b. Uniform BERF cover page (download through <https://bit.ly/EsaliksikInfo>)
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 - ii. For multiple authors (LASTNAMEetal SDO)
 e.g., DELACRUZetal_MATICITY
3. Anti-Plagiarism and Absence of Conflict of Interest (Annex 3 of DO No. 16, s. 2017)

Submitted research proposals will undergo initial screening (see page 7 of the DO No. 16, s. 2017) and those that will not meet the prescribed requirements will no longer be evaluated and will be returned.

Schools Division Research Coordinators (SDRC) are advised to support and guide the proponents on the submission of the research proposals. Further, the





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SDRC shall email a summary list of submitted research proposals (see Annex 1) on or before October 20, 2023 through pprd.region11@deped.gov.ph.

All interested teaching and non-teaching personnel are encouraged to join the virtual orientation on Appraising Basic and Action Research Proposals on September 14, 2023, 3:30- 5:30 in the afternoon via Microsoft Teams (<https://bit.ly/2023Research1>).

Queries relative to this can be channeled to **JOMAR BOY A. CUYOS**, Education Program Specialist II through Policy, Planning, and Research Division at (082)-2240-752.

Immediate dissemination of this Memorandum is highly desired.

ALLAN G. FARNAZO
Director IV

Enclosed: as stated
ROP4/jbac

By the Authority of the Regional Director:

DEPARTMENT OF EDUCATION
RECORDS SECTION
RELEASED

Marilyn B. Madrazo 9/14/23
MARILYN B. MADRAZO, EdD.
Chief, PRO
Officer-in-Charge

By: [Signature] 08, 2023
23449



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 - Certified



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(Annex 1 to the Regional Memorandum PPRD-2023-117)

SUMMARY LIST OF SUBMITTED RESEARCH PROPOSALS FY 2024
Schools Division of _____

No.	Proponents Name	School	Research Title	Type
1				
2				
3				
4				
5				

Prepared by:

Approved by:

Schools Division Research Coordinator

Schools Division Superintendent





RESEARCH TITLE

Author/s Last, First, Middle Initial

Completed Completion Year



E - Saliksik
Department of Education
Research Portal
e-saliksik.deped.gov.ph

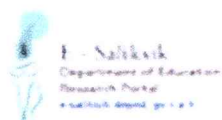
E-Saliksik: the DepEd Research Portal is the official repository of education research in the Department of Education (DepEd). This research was funded by the Basic Education Research Fund.

Sample Cover Photo



EFFECTIVENESS OF STRATEGIC
INTERVENTION MATERIAL (SIM)
IN ENHANCING THE ACADEMIC
PERFORMANCE OF GRADE 8
BASIC EDUCATION
CURRICULUM STUDENTS ON
THE TOPIC CELL DIVISION

Kadile, Miraflor C.
Completed 2020



E-Saliksik: the DepEd Research Portal is the official repository of education research in the Department of Education (DepEd). This research was funded by the Basic Education Research Fund.



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**RESEARCH PROPOSAL APPLICATION FORM AND
ENDORSEMENT OF IMMEDIATE SUPERVISOR**

A. Research Information

RESEARCH TITLE	
SHORT DESCRIPTION OF THE RESEARCH	
RESEARCH CATEGORY (Check <u>only one</u>) <input type="radio"/> National <input type="radio"/> Regional <input type="radio"/> Schools Division <input type="radio"/> District <input type="radio"/> School (Check <u>only one</u>) <input type="radio"/> Action Research <input type="radio"/> Basic Research	RESEARCH AGENDA CATEGORY (Check <u>only one</u> main research theme) <input type="radio"/> Teaching and Learning <input type="radio"/> Child Protection <input type="radio"/> Human Resource Development <input type="radio"/> Governance (Check <u>up to one</u> cross-cutting theme, if applicable) <input type="radio"/> DRRM <input type="radio"/> Gender and Development <input type="radio"/> Inclusive Education <input type="radio"/> Others (please specify): _____
FUND SOURCE (e.g. BERF, SEF, others)*	AMOUNT
TOTAL AMOUNT	

** indicate also if proponent will use personal funds*





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B. Proponent Information

LEAD PROPONENT / INDIVIDUAL PROPONENT

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/DESIGNATION:
REGION/DIVISION/SCHOOL (whichever is applicable)		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS
EDUCATIONAL ATTAINMENT (DEGREE TITLE) Enumerate from bachelor's degree up to doctorate degree	TITLE OF THESIS/RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		



Address: F. Torres St., Davao City (8000)
Telephone Nos.: (082) 291-1665; (082) 221-6147

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PROPONENT 2

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/DESIGNATION:
REGION/DIVISION/SCHOOL (whichever is applicable)		
CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS
EDUCATIONAL ATTAINMENT (DEGREE TITLE) Enumerate from bachelor's degree up to doctorate degree	TITLE OF THESIS/RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

PROPONENT 3

LAST NAME:	FIRST NAME:	MIDDLE NAME:
BIRTHDATE (MM/DD/YYYY)	SEX:	POSITION/DESIGNATION:
REGION/DIVISION/SCHOOL (whichever is applicable)		





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CONTACT NUMBER 1:	CONTACT NUMBER 2:	EMAIL ADDRESS
EDUCATIONAL ATTAINMENT (DEGREE TITLE) Enumerate from bachelor's degree up to doctorate degree	TITLE OF THESIS/RELATED RESEARCH PROJECT	
SIGNATURE OF PROPONENT:		

IMMEDIATE SUPERVISOR'S CONFORME

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

Name and Signature of Immediate Supervisor
Position / Designation: _____
Date: _____

Name and Signature of Immediate Supervisor
Position / Designation: _____
Date: _____

Name and Signature of Immediate Supervisor
Position / Designation: _____
Date: _____





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DECLARATION OF ANTI-PLAGIARISM

1. I, _____, understand that plagiarism is the act of taking and using another's ideas and works and passing them off as one's own. This includes explicitly copying the whole work of another person and/or using some parts of their work without proper acknowledgement and referencing.
2. I hereby attest to the originality of this research and has cited properly all the references used. I further commit that all deliverables and the final research study emanating from this proposal shall be of original content. I shall use appropriate citations in referencing other works from various sources.
3. I understand that violation from this declaration and commitment shall be subject to consequences and shall be dealt with accordingly by the Department of Education and (insert grant mechanism).

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____





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DECLARATION OF ABSENCE OF CONFLICT OF INTEREST

1. I, _____, understand that conflict of interest refers to situations in which financial or other personal considerations may compromise my judgement in evaluating, conducting, or reporting research.
2. I hereby declare that I do not have any personal conflict of interest that may arise from my application and submission of my research proposal. I understand that my research proposal may be returned to me if found out that there is conflict of interest during the initial screening as per (insert RMG provision).
3. Further, in case of any form of conflict of interest (possible or actual) which may inadvertently emerge during the conduct of my research, I will duly report it to the research committee for immediate action.
4. I understand that I may be held accountable by the Department of Education and (insert grand mechanism) for any conflict of interest which I have intentionally concealed.

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____

PROPONENT: _____

SIGNATURE: _____

DATE: _____



ANNEX 2: Minimum Requirements of the Research Proposal

A. BASIC RESEARCH PROPOSAL TEMPLATE

- I. Introduction and Rationale
- II. Literature Review
- III. Research Questions
- IV. Scope and Limitation
- V. Research Methodology
 - a. Sampling
 - b. Data Collection
 - c. Ethical Issues
 - d. Plan for Data Analysis
- VI. Timetable / Gantt Chart
- VII. Cost Estimates
- VIII. Plans for Dissemination and Advocacy
- IX. References

B. ACTION RESEARCH TEMPLATE

- I. Context and Rationale
- II. Action Research Questions
- III. Proposed Innovation, Intervention, and Strategy
- IV. Action Research Methods
 - a. Participants and/or other Sources of Data and Information
 - b. Data Gathering Methods
 - c. Data Analysis Plan
- V. Action Research Work Plan and Timelines
- VI. Cost Estimates
- VII. Plans for Dissemination and Utilization
- VIII. References