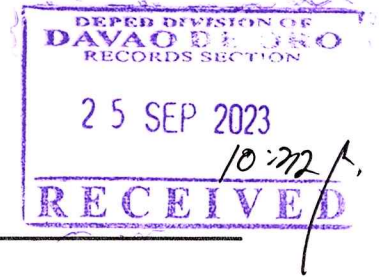




Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

September 21, 2023

DIVISION MEMORANDUM
OSDS-2023-796

AUTHORIZE SIGNATORY OF ALL SUPPLY RELATED TRANSACTIONS

To: Assistant Schools Division Superintendent
Chiefs, Functional Division
All Section Heads
District Heads
Public Elementary and Secondary School Heads
All other concerned

1. This Office informs all functional divisions, sections, units, and schools of this Division that Mr. Marion A. Espenoza, Administrative Officer IV is the authorized personnel to act upon and recommend, request all Supply Office's related transactions including transactions of the General Services Unit.
2. All other memoranda, orders and administrative issuances granting authority to other personnel of the concerned offices shall be repealed, rescinded, and superseded accordingly.
3. Immediate dissemination of this Memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent



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