



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
Superintendent

September 22, 2023

DIVISION MEMORANDUM

No. 797, s. 2023

**FAMILY WEEK CELEBRATION**

To : OIC-Assistant Schools Division Superintendent  
Chief Education Supervisor  
Education Program Supervisors  
Public Schools District Supervisors/  
District Coordinating Principals  
Public Elementary and Secondary School Heads  
Public Elementary and Secondary School Teachers  
Heads of Sections/Units  
All Others Concerned

1. Pursuant to Memorandum Circular No. 60, s. 1992 of the Office of the President dated 21 September 2023, which declared the last week of September of every year as Family Week, and in order to afford government workers and their families time to celebrate, in their respective homes, the *Kainang Pamilya* Day pursuant to Proclamation No. 326, s. 2012, work in all offices and schools shall be suspended from 3:00 in the afternoon onwards on Monday, 25 September 2023.
2. Relative to the above, School Heads are given the discretion to shorten the classes scheduled on Monday to implement the said suspension.
3. However, focal persons and/or coordinators whose functions involve the delivery of preparedness/response to disasters and calamities and other related vital services shall continue their operations/monitoring and render the necessary services when needed.
4. Immediate dissemination of this Memorandum is desired.

**CRISTY C. EPE**  
Schools Division Superintendent

