



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

2023-01-04-0004
 DEPED DIVISION OF
 DAVAO DE ORO
 RECORDS SECTION
 04 JAN 2023
 9:48
RECEIVED

Office of the Schools Division
 Superintendent

January 3, 2023

Division Memorandum
 No. 003, s. 2023

**SUBMISSION OF OFFICE PERFORMANCE COMMITMENT AND REVIEW
 FORM (OPCRF) AND INDIVIDUAL PERFORMANCE COMMITMENT AND
 REVIEW FORM (IPCRF) OF NON-TEACHING PERSONNEL**

To: OIC- ASDS/CID Chief
 SGOD Chief
 All Division Personnel
 All Non-School Based Personnel
 All Others Concerned

1. This Office directs all concerned Division and Non-School based non-teaching personnel to submit their Office Performance Commitment and Review Form (OPCRF) and Individual Performance Commitment and Review Form (IPCRF).
2. It is expected that these documents will be submitted on or before January 9, 2023, at the Human Resource and Development Section.
3. Immediate and wide dissemination of this Memorandum is desired.

Handwritten signature

ROMMEL R. JANDAYAN CESO VI
 Assistant Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

Encl: None
 Reference: None



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 2