



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
 Superintendent

May 15, 2023

DIVISION MEMORANDUM  
 No. 431, s. 2023

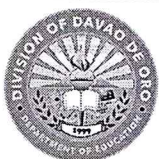
**COMPOSITION OF THE DIVISION BIDS AND AWARDS COMMITTEE (BAC),  
 TECHNICAL WORKING GROUP (TWG), CANVASSERS AND  
 INSPECTORATE TEAM**

To: All Concerned SDO Personnel  
 This Office

In compliance with the provision of the Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Act, you are hereby advised as your designation as Regular BAC Members and Secretariat, Technical Working Group, Canvassers and Inspectorate Team effective immediately.

Hereunder is the composition of the functional procurement components, to wit:

<b>REGULAR BAC MEMBERS &amp; SECRETARIAT</b>	<b>TECHNICAL WORKING GROUP</b>
Chairperson: <b>Arlyn B. Lim, PhD.</b> Vice-Chairperson: <b>Ruben J. Reponte, EdD</b> Members: <b>Engr. Norberto S. Manlangit</b> <b>Andy P. Cabodoc, EdD</b> <b>Noemi P. Canales</b> Secretariat: Chairperson: <b>Jennifer H. Angco</b> Members: <b>Felene Therese R. Barroga</b> <b>Donna Mae A. Tubil</b>	Chairperson: <b>Engr. Marie Cris P. Dalumpines</b> Members: <b>Engr. Norberto S. Manlangit, MPA</b> - Goods, Civil Works  <b>Luz E. Comonal</b> – Catering Services  <b>Bob Dylan S. Milabat</b> – ICT  <b>Gringo John F. Pelaez, RMT, MD</b> – Medicines & Medical Supplies
<b>DIVISION CANVASSERS</b>	
<b>Mario E. Alquiza</b> <b>Junard A. Alidro</b> <b>Pepito T. Villariez III</b> <b>Jodel P. Abenoja</b>	



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
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PROJECTS	Implementing Unit (IUs)/ End-user Unit (EU) in the SDO	INSPECTORATE
Learning Materials, Supplementary Learning Resources, Printing Projects and Learning Tools and Equipment (TLE) for TVL and SME	CID – LRMD Section	Team Leader: Leah L. Baruiz Regular Members: Supply Section: Mario Alquiza Accounting Section: Joshua Nudalo
Foods and Medicines, Dental Tools and Supplies and Other Health Supplies	SGOD – School Health	Team Leader: Mary Ann M. Pacatang Regular Members: Supply Section: Kate Dianne Feji Accounting Section: Joshua Nudalo
Sports – Related Goods and Equipment	SGOD	Team Leader: Dennis Alcano Regular Members: Supply Section: Kate Dianne Feji Accounting Section: Joshua Nudalo
Training/ Seminar Kits	CID	Team Leader: Luz E. Comonal Regular Members: Supply Section: Gracelyn Urbano Accounting Section: Jose Potestas
Furniture and Related Goods	SGOD – Education Facilities Section	Team Leader: Engr. Marie Cris P. Dalumpines Regular Members: Supply Section: Mario E. Alquiza Accounting Section: Jose Potestas
DCP Packages, IT Related Goods and Internet Services	ICT Unit	Team Leader: Bob Bylan Milabat Regular Members: Supply Section: Gracelyn Urbano Accounting Section: Jose Potestas
DRRM Supplies and Materials	SGOD Social Mobilization and Networking	Team Leader: Joel Jumalon Regular Members: Supply Section: Kate Dianne Feji Accounting Section: Ramonito Reyes
Service Vehicles	Administrative Section – Property and Supply	Team Leader: Earle B. Tumamos Regular Members: Supply Section: Mario E. Alquiza Accounting Section: Ramonito Reyes



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Security, Janitorial and Other General Services	Administrative Section – General Services	Team Leader: Anie F. Valderama Regular Members: Supply Section: Gracelyn Urbano Accounting Section: Ramonito Reyes
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Unless removed for a cause, you shall serve the BAC for a term of one (1) year reckoned from May 15, 2024. Compliant to the existing guidelines, you shall be on a “jury duty” type of assignment, which means giving utmost priority to the BAC activities over other duties and responsibilities until the requirements for the assignments at hand shall have been completed, and/or until the Notice of Award is issued by the Head of the Procuring Entity (HOPE) in order to complete the entire procurement process at the earliest possible time.

For the members of the inspectorate team, you are directed to perform the following:

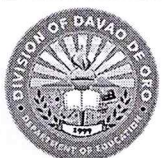
1. Evaluate pertinent specifications and other technical requirements of materials procured and delivered;
2. Ensure documentary requirements (supporting papers) are submitted;
3. Check warranty period, if any;
4. Assess compliance of the prescribed number of days delivered;
5. Examine consistency of Procurement with Annual Procurement Plan (APP);
6. See to it that procurement procedures are religiously observed, and recommend to the Head of Procuring Entity any irregularities being observed after the conduct of inspection.

All previous issuances inconsistent with this order are hereby rescinded.

**CRISTY C. EPE**  
 Schools Division Superintendent

*Reference:*  
 RA 9184, *Implementing Rules and Regulations*

*Cc:* Asst. Schools Division Superintendent  
 Chiefs/ Heads of Division/ Sections  
 All Concerned Employees  
 Commission on Audit  
 File



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