



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



October 05, 2023

DIVISION MEMORANDUM-
SGOD-2023-~~7441~~ **830**

**ONLINE ORIENTATION ON THE IMPLEMENTATION OF DEPED
MEMORANDUM 52, S. 2023 ADOPTION OF THE DEPED ELECTRONIC
FORM 7 (eSF7)**

To: Concerned School Heads
All Administrative Officers II

1. This is in reference to DM 52, s. 2023 on the Adoption of the Electronic School Form 7 (eSF7) to digitize essential processes for continuous improvement, specifically to establish fair and equitable distribution of teaching workload.
2. With this, the Bureau of Human Resource and Organizational Development – School Effectiveness Division set to conduct an Online Orientation on October 4-6, 2023 (in cluster). For Mindanao Cluster, the schedule is on October 6, 2023- 1:00-5:00PM.
3. The selected participants are:
 - a. Sandy G. Yee
 - b. Jennie Dagohoy
 - c. Jimbert Zamora
4. Due to limited number of participants that can be accommodated in Microsoft Teams, all administrative officers in the field are hereby enjoined to attend the share screening of the said event at Training Center, Nabunturan CESSC Compound, Poblacion , Nabunturan , Davao De Oro.
5. Travel expenses will be charged to District/School MOOE subject to the usual government accounting and auditing rules and regulations.
6. For Compliance.

By Authority of the
Schools Division Superintendent:

ENGR. NORBERTO S. MANLANGIT, MPA
Administrative Officer V
Officer-In-Charge