



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

October 6, 2023

**Division Memorandum**

No. 834, s. 2023

To : **MYLENE G. CAVA** - Nurse II  
**RONALDO M. LAGMAN** - PTA President (Monkayo)  
**REMY BULADACO** - PTA President (Montevista)  
**NONIEL P. MICABALO** - PTA President (Laak)  
**JOEMEN B. BALICO** - PTA President (Maragusan)

**CONDUCT OF ORIENTATION SEMINAR ON SYSTEMATIC TRAINING  
FOR EFFECTIVE [PARENTING (STEP)**

1. Attached is a letter from the Bureau of Learner Support Services dated September 19, 2023, which informs on the conduct of **Orientation Seminar on Systematic Training for Effective Parenting (STEP)** as one of the activities under the National Drug Education Program (NDEP) on **October 10-13, 2023 at NEAP-XI, Quirino Avenue, Davao City.**
2. Anent thereto, you are hereby advised to attend to the above mentioned activity.
3. Travelling and other incidental expenses shall be charged against downloaded funds, SARO no. OSEC-11-23-4895 subject to the usual accounting and auditing rules and regulations.
4. Immediate dissemination of this memorandum to all concerned is required.

By Authority of the  
Schools Division Superintendent:

**NORBERTO S. MANLANGIT CE, MPA**  
Administrative Officer V  
Officer-in-Charge



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Republic of the Philippines  
Department of Education  
**BUREAU OF LEARNER SUPPORT SERVICES**

**OFFICE OF THE DIRECTOR**

06 September 2023

**Allan G. Farnazo**  
Director IV  
DepEd-Region XI  
F. Torres St., Davao City

Dear Director Farnazo:

Warm greetings!

The Bureau of Learner Support Services, School Health Division (BLSS-SHD) will conduct Orientation Seminar on Systematic Training for Effective Parenting (STEP) as one of the activities under the National Drug Education Program (NDEP) on **October 10-13, 2023** at DepEd NEAP-Region XI, F. Torres St. Davao City.

The objectives of the seminar are to:

- orient the participants on STEP
- discuss the roles of parents in drug abuse prevention and control program
- formulate action plan for STEP.

The participants for this activity are the following:

	No. of Pax	Total
Regional NDEP Coordinator	1	1
Division NDEP Coordinator	1 per division	11
Selected PTCA President	4 per division	44
<b>TOTAL</b>		<b>56</b>

In this regard, may we respectfully invite you to give a message for the opening program on **October 10, 2023 @ 3:30 pm.**

Your presence will inspire our participants in our drive towards effective implementation of the National Drug Education Program.

Should you have concerns, you may coordinate with Ms. Girlie G. Azurin, Program Coordinator at Tel. No. 632-9935.

May this invitation merit your favorable response.

Very truly yours,

  
**NENNETH ESPLANA-ALAMA**  
Director IV

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