



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
Superintendent

16 October 2023

DIVISION MEMORANDUM  
SGOD-2023- 857

**TRAINING WORKSHOP ON ESTABLISHING FUNCTIONAL  
CHILD PROTECTION COMMITTEES IN SCHOOLS**

TO: **Margirie M. Asuque** – PDO I, SDO LRP Focal  
**Medard T. Apit** – PDO I, SDO LRP Focal  
All Others Concerned

1. Relative to **Regional Memorandum ESSD-2023-408** dated **9 September 2023**, regarding the **Training Workshop on Establishing Functional Child Protection Committees in Schools** on October 24-28, 2023, at Digos City (exact venue to be announced).
2. Aneth to this, you are hereby advised to attend and participate in the above-mentioned activity.
3. The check-in date shall be October 24, 2023 (3:00 pm onwards) Day 0 while the check-out shall be on October 28, 2023, after breakfast.
4. Travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
5. Other details of the said memorandum are in the attached enclosure.
6. Immediate and wide dissemination of this memorandum is desired.

**CRISTY C. EPE**

Schools Division Superintendent

Encl.: As stated  
Reference:  
FN: SGOD13



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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM  
 ESSD-2023-408

To : Schools Division Superintendents  
 Warlito E. Hua, ESSD Chief

Subject: CORRIGENDUM TO TRAINING WORKSHOP ON ESTABLISHING  
 FUNCTIONAL CHILD PROTECTION COMMITTEES IN SCHOOLS

Date : October 9, 2023

Relative to Regional Memorandum No. ESSD-2023-384 entitled **“Conduct of Training Workshop on Establishing Functional Child Protection Committees in Schools”** which orients participants on the need of establishing a functional Child Protection Committee (CPC) in schools.

The following are the identified participants to the training on **October 24-28, 2023**, which is moved due to unforeseen circumstances on procurement process, at **Digos City** (exact venue to be announced). They shall be bonafide members of the current composition of CPC in their respective schools and focal persons/alternates on Learner Rights and Protection:

Office/SDO	Designation	Total # of Participants
Davao City	Alternate LRP Focal	1
	School Head	1
	Guidance Counselor	1
Davao Occidental	Main LRP Focal	1
	Alternate LRP Focal	1
	School Head	1
Davao del Sur	Main LRP Focal	1
	Alternate LRP Focal	1
Digos City	Alternate LRP Focal	1
	Parent Representative	3
	Community/BCPC Representative	3
Panabo City	Main LRP Focal	1
	Alternate LRP Focal	1
Davao del Norte	Main LRP Focal	1
	Guidance Counselor	1
Tagum City	Alternate LRP Focal	1
	Guidance Counselor	1
IGACOS	Main LRP Focal	1
	Alternate LRP Focal	1
Davao de Oro	Main LRP Focal	1



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Republic of the Philippines  
**Department of Education**  
 DAVAO REGION

Office of the Regional Director

	Alternate LRP Focal		
Mati City	Alternate LRP Focal		
	School Head		
	Main LRP Focal		
Davao Oriental	Alternate LRP Focal		
	<b>TOTAL</b>		<b>29</b>

The check-in date will be on **October 24, 2023 (3:00 pm onwards)** will be the **Day 0** while check-out date will be on **October 28, 2023 after breakfast.**

Meals and accommodation shall be charged against downloaded program support funds while travelling and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

Other details are still in effect.

Immediate and wide dissemination of this Memorandum is desired.

**ALLAN G. FARNAZO**  
 Director IV

By the Authority of the Regional Director

ROK/amt/c

*[Handwritten Signature]*

REBON, RICHARD BAGUIO  
 Director III 09 OCT 2023





Records

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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

**Office of the Regional Director**

REGIONAL MEMORANDUM  
ESSD-2023-384

To : Schools Division Superintendents  
Warlito E. Hua, ESSD Chief  
Atty. Lorenza C. Pitulan, Head - Legal Unit

Subject: CONDUCT OF TRAINING WORKSHOP ON ESTABLISHING  
FUNCTIONAL CHILD PROTECTION COMMITTEES  
IN SCHOOLS

Date : September 20, 2023

Relative to the downloaded Program Support Funds for the Child Protection Committee (CPC), this Office through the Education Support Services Division will be conducting **Training Workshop on Establishing Functional Child Protection Committees in Schools Division Offices on October 16-20, 2023**, at **Digos City** (exact venue to be announced).

The objectives of the training are to:

1. Orient the participants on the need of establishing a functional CPC in schools; and
2. Ensure that established CPCs shall be functional in every school to cater the needs and manage the learner rights and protection for them to stay in school.

The identified participants of the activity are the following and must be bonafide members of the current composition of Child Protection Committees in their respective schools:

Office/SDO	Designation	Total # of Participants
Davao City	School Head	1
	Guidance Counselor	1
Davao Occidental	Main LRP Focal	1
	Alternate LRP Focal	1
Davao del Sur	Main LRP Focal	1
	Student Leader	1
Digos City	Alternate LRP Focal	1
	Teacher Representative	1
	Parent Representative	2
	Community/BCPC Representative	2
	Student Leader	2



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Panabo City	Main LRP Focal	1
	Alternate LRP Focal	1
Davao del Norte	Main LRP Focal	1
	School Head	1
Tagum City	Alternate LRP Focal	1
	Guidance Counselor	1
IGACOS	Main LRP Focal	1
	Alternate LRP Focal	1
Davao de Oro	Main LRP Focal	1
	Alternate LRP Focal	1
Mati City	Alternate LRP Focal	1
	Teacher Representative	1
Davao Oriental	Main LRP Focal	1
	Alternate LRP Focal	1
<b>TOTAL</b>		<b>28</b>

The following are the identified trainer/facilitator/TWG for the activity:

Names	Designation	Office/SDO
Warlito E. Hua	Chief Education Supervisor	ESSD/DepEd RO XI
Atty. Lorenza C. Pitulan	Attorney IV	Legal Unit/DepEd RO XI
Atty. Shemelyn G. Bilbao	Attorney III	Legal Unit/DepEd RO XI
Stephen Mark T. Castres	Regional LRP Focal Person	ESSD/DepEd RO XI
Mary Beth A. Dejacto	COS - LRP Focal Person	ESSD/DepEd RO XI
April Rose A. Alcalá	SDO - LRP Focal Person	SDO - Digos City
Jonas P. Piore	SDO - LRP Focal Person	SDO - Davao City
Febby Kirstin L. Ibita	SDO - LRP Focal Person	SDO - Tagum City
Illuminado D. Boiser	SDO - LRP Focal Person	SDO - Mati City
Elvin A. Anajao	SDO - LRP Focal Person	SDO - Davao del Norte

Travelling and other incidental expenses of the participants shall be charged to local funds subject to usual accounting and auditing rules and regulations.

Immediate and wide dissemination of this memorandum is desired.

**ALLAN G. BARNAZO**  
 Director IV

ROE/smtc

RELEASED

Date:

29867

Sept. 21, 2023



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Republic of the Philippines  
**Department of Education**  
DAVAO REGION

Office of the Regional Director  
Enclosure 1. Indicative Program

**TRAINING WORKSHOP ON ESTABLISHING FUNCTIONAL CPCs IN SCHOOLS**

Date: October 16 – 20, 2023  
Venue: Digos City (exact venue TBA)

**Day 0**

1:00 PM - 5:00 PM Arrival and registration of Participants

**Day 1**

8:00 AM - 9:15 AM

- A. Prayer
- B. Pambansang Awit
- C. Welcome Remarks – Melanie P. Estacio  
OIC-SDS, Digos City
- D. Inspirational Message – Allan G. Farnazo  
Director IV
- E. Message of Challenge – Warlito E. Hua  
Chief, ESSD
- F. Introduction of Participants

9:15 AM - 9:45 AM

House Rules and Leveling of Expectations

9:45 AM - 10:00 AM

**BREAK**

10:00 AM - 11:00 AM

Objective Setting

*Resource Person: Stephen Mark T. Castres*

11:00 AM - 12:00 NN

Introduction to Learner Rights and Protection Office

*Resource Person: Stephen Mark T. Castres*

12:00 NN - 1:00 PM

**LUNCH**

1:00 PM - 2:00 PM

Understanding Rights and Protection of Learners

*Resource Person: April Rose A. Alcala*

2:00 PM - 2:15 PM

**BREAK**

2:15 PM - 5:00 PM

Proper Handling of the Learner and Protection Data  
and Procedures in Handling LRP Concerns

*Resource Person: Illuminado D. Boiser*

**Day 2**

8:00 AM - 8:15 AM

Management of Learning c/o Host Group

8:15 AM - 10:15 AM

Child Protection Policy under D.O. 40, s. 2012

*Resource Person: Jonas P. Piore*

10:15 AM - 10:20 AM

**BREAK**

10:20 AM - 12:00 NN

The Anti-Bullying Policy under D.O. 55, s. 2013

*Resource Person: Jonas P. Piore*

12:00 NN - 1:00 PM

**LUNCH**

1:00 PM - 3:00 PM

Guidelines and Procedures on the Management  
of Child-at-Risk (CAR) and Children in Conflict with the  
Law (CICL)

*Resource Person: Febby Kirstin L. Ibita*

3:00 PM - 5:00 PM

Social Behavioral Change (SBC) Strategies for Learner  
Protection Campaign

*Resource Person: Elvin A. Anajao*



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**Day 3**

8:00 AM - 8:15 AM	Management of Learning c/o Host Team
8:15 AM - 9:45 AM	Orientation on RA 11313 or the Safe Spaces Act <i>Resource Person: Atty. Lorenza C. Pitulan</i>
9:45 AM - 10:00 AM	<b>BREAK</b>
10:00 AM - 12:00 NN	Dealing with Sexual Abuse <i>Resource Person: Atty. Shemelyn G. Bilbao</i>
12:00 NN - 1:00 PM	<b>LUNCH</b>
1:00 PM - 3:00 PM	Case Management Protocols (D.O. 40, s. 2012, D.O. 55, s. 2013, and D.O. 18, s. 2015) <i>Resource Person: Febby Kirstin L. Ibita</i>
3:00 PM - 3:30 PM	Guide to DepEd Template Forms (D.O. 40, s.2012, D.O. 55, s. 2013, and D.O. 18, s.2015) <i>Resource Person: Stephen Mark T. Castres</i>
3:30 PM - 4:30 PM	CPC Functionality Assessment Tool <i>Resource Person: Stephen Mark T. Castres</i>
4:30 PM - 5:00 PM	Open Forum with the Legal Unit <i>Facilitator: Neil John T. Audan</i>

**Day 4**

8:00 AM - 8:15 AM	Management of Learning
8:15 AM - 10:30 AM	Group Simulation Activity/Role Playing: <i>Main Question:</i> <i>Reenacting what participants have learned in the training workshop through a group simulation activity of sample learner protection cases or role playing exercise.</i> Presentation of Group Activity
10:30 AM - 10:45 AM	<b>BREAK</b>
10:45 AM - 11:00 AM	Evaluation
11:00 AM - 12:00 NN	<b>CLOSING CEREMONY</b> A. Awarding of Certificates B. Response from the Participants C. Closing Remarks D. Closing Prayer
1:00 PM	<b>HOME SWEET HOME</b>

