



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

October 11, 2023

DIVISION MEMORANDUM
No. 861, s. 2023

**CONDUCT OF THE CAPACITY BUILDING OF THE JOLLIBEE GROUP
FOUNDATION'S (JFG) BUSOG, LUSOG, TALINO (BLT) KITCHENS AS
TRAINING CENTERS FOR CENTRAL KITCHEN MANAGEMENT**

To: **GERRY PHER M. VIERNES - Nurse II/SBFP FPA**

1. Attached is a Regional Memorandum ESSD-2023-405 dated October 6, 2023 informing the conduct of the **Capacity Building of the Jollibee Group Foundation's (JFG) Busog, Lusog, Talino (BLT) Kitchens as Training Centers for Central Kitchen Management** on October 16-20, 2023 within Antipolo City, Region 4A.
2. Anent to this, you are hereby advised to attend and participate in the above mentioned activity.
3. Travelling, incidental and other expenses shall be charged to the funds downloaded to SDO Davao del Norte under Transportation Expenses.
4. Immediate and wide dissemination of this to concerned is desired.

CRISTY C. EPE
Schools Division Superintendent



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 1



Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 ESSD-2023-405

To : Schools Division Superintendents of Davao del Norte
 and Davao de Oro

Subject: CONDUCT OF THE CAPACITY BUILDING OF THE JOLLIBEE GROUP
 FOUNDATION'S (JFG) BUSOG, LUSOG, TALINO (BLT) KITCHENS AS
 TRAINING CENTERS FOR CENTRAL KITCHEN MANAGEMENT

Date : October 6, 2023

Attached is a copy of the Memorandum from the Office of Director, Bureau of Learner Support Services, re: **Conduct of the Capacity Building of the JFG's BLT Kitchens as Training Centers for Central Kitchen Management.**

This activity aims to elevate the existing BLT kitchens to serve as a learning center for local government units and other organizations that are willing to set up and operationalize the central kitchen model in their district, city/municipality.

For this year, **Maniki Central Elementary School of SDO Davao del Norte** is one of the BLT Kitchen sites identified by JFG for BLT Training Centers.

In this regard, below is the list of participants for the training:

Office	NAME	POSITION
RO Representative	Gerrypher M. Viernes	Nurse II/SBFP FPA
	Mercy M. Dela Cruz	Nurse II/SBFP BLT FP
Davao del Norte	Grace A. Densonia	Principal IV
	Clarish G. Abulencia	ADAS II
	Erma C. Jaya	Parent Volunteer
	Charisse O. Cabusas	Local Implementing Partner

The participants are expected to adhere to the instructions stipulated in the attached Memorandum.

Travelling, incidental and other expenses shall be charged to the funds downloaded to SDO Davao del Norte under Transportation Expenses. Expenses incurred due to rescheduling such as venue/hotel procurement, plane/bus/boat ticket and corresponding charges in booking, baggage, terminal fee, and the like, shall be reimbursed and/or to be charged against downloaded funds, subject to existing accounting and auditing rules and regulations.



Address: F. Torres St., Davao City (8000)
 Telephone Nos.: (082) 291-1665; (082) 221-6147

ISO 9001:2015 - Certified

24390

Recd




Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

For further details, Reissa T. Silda, Regional SBFP Focal Person, may be contacted at (082) 224-0748.

ALLAN G. FARNAZO
Director IV

By the Authority of the Regional Director:


ARIS E. JUAMILLO, PhD
Chief, Education Supervisor
Filed Technical Assistance Division
Office in Charge

Enclosed, as stated

RELEASED

[Handwritten signature]
9.16.09
21390



Republic of the Philippines
Department of Education
BUREAU OF LEARNER SUPPORT SERVICES

Office of the Director

MEMORANDUM

FOR : **REGIONAL DIRECTORS**
Regions I, IV-A, VI, X, and XI

FROM : 
DR. DEXTER A. GALBAN
Assistant Secretary for Operations

NENNETH ESPLANA ALAMA, Ph.D.
Director IV
Bureau of Learner Support Services

SUBJECT : **CONDUCT OF THE CAPACITY BUILDING OF THE JOLLIBEE GROUP FOUNDATION'S (JGF) BUSOG, LUSOG, TALING (BLT) KITCHENS AS TRAINING CENTERS FOR CENTRAL KITCHEN MANAGEMENT**

DATE : **25 SEPTEMBER 2023**

This Office through the Bureau of Learner Support Services-School Health Division (BLSS-SHD) partnering with the Jollibee Group Foundation (JGF) shall conduct the Capacity Building of Jollibee Group Foundation's (JGF) Busog, Lusog, Taling (BLT) Kitchens as Training Centers for Central Kitchen Management on October 16-20, 2023 within Antipolo City, Region 4A.

This activity aims to elevate the existing Busog, Lusog, Taling (BLT) Kitchens to serve as a learning center for local government units and other organizations that are willing to set up and operationalize the central kitchen model in their district, city/municipality.

For this year, JGF identified the following BLT Kitchen sites to participate in the first batch of Capacity Building for BLT Training Centers:

1. Bacnotan Central School - SDO La Union
2. Juan Sumulong Elementary School - SDO Antipolo City
3. Roxas City BLT Kitchen - SDO Roxas City
4. Maria Lopez Elementary School - SDO Sagay City
5. Francisco Laya Integrated Memorial School - SDO Iligan City
6. Manila Central Elementary School - SDO Davao del Norte

Room 305, 3F Mabini Bldg., DepEd Complex, Meralco Avenue, Pasig City

Participants in this said activity will be composed of the following:

1. One (1) SBFP Regional Focal Person from Regions 1, 4A, 6, 10, and 11;
2. One (1) Schools Division Office SBFP Focal Person from La Union, Antipolo City, Sagay City, Roxas City, Iligan City and Davao del Norte;
3. School Head from the schools listed above;
4. School Feeding Coordinator (**MUST BE A NON-TEACHING PERSONNEL**) from the schools listed above;
5. One (1) parent volunteer/leader from the schools/BLT Kitchen listed above;
6. Identified Local Implementing Partner and/or Local Government Unit partner of JGF.

In line with this, the SDOs La Union, Antipolo City, Sipalay City, Iligan City, and Davao del Norte received fund allocation to be used for Transportation Expenses for their travel costs from their station to the venue and vice versa, as well as the training center funds for the five (5) BLT Kitchens. However, SDO Sipalay City will be requested to return the funds through negative sub-ARO because they are scheduled to be trained in 2024 or 2025. The breakdown of the funds downloaded is as follows:

SDOs	Capacity-Building on the Establishment of Training Centers for Central Kitchen Management		Capacity-Building of DepEd Coaches on the Establishment of Central Kitchens	Total Amount
	Transportation Expenses	Training Center Funds		
SDO La Union	40,960.00	45,000.00		85,960.00
SDO Antipolo Ci.	40,960.00	125,000.00		165,960.00
SDO Sipalay Ci.	112,960.00	45,000.00		157,960.00
EDO Iligan City	120,960.00	45,000.00	20,000.00	185,960.00
SDO Davao del Norte	120,960.00	45,000.00		165,960.00
Total				771,800.00

In this regard, the participants of the said activity are requested to charge their travel expenses against the downloaded funds under Transportation Expenses subject to accounting and auditing rules. The Training center funds shall be used to purchase ingredients for the dry run and practice cooking of hot meals in preparation to become a training center after the training in Antipolo. However, for SDO Roxas City and SDO Sagay City, JGF will shoulder the transportation and download the Training Center funds to its Local Implementing Partner.

The RO is requested to submit a list of confirmed participants (except for JGP's Local Implementing Partner and LGU partner) on or before **October 5, 2023** through email at sbfp@deped.gov.ph.

The participants are respectfully requested to be advised on the following:

1. Register online through this link: [https://www.deped.gov.ph/Training-Center/Reg-Form2023](#)
2. The actual registration of participants at the venue shall start at 1:30pm on the date of arrival. Lunch will be served. All participants are expected to arrive before the Opening Program.
3. As part of the workshop, participants are requested to bring their own laptops.

For further details, Ms. Carl Harriette C. dela Rosa, BLSS-SHD, may be contacted at 3632-9935/0908-3381188 or email at sbfp@deped.gov.ph. Attached is the Bulletin of Information for ready reference.

**CAPACITY BUILDING OF JOLLIBEE GROUP FOUNDATION'S (JGF) BUSOG, LUSOG,
TALINO (BLT) KITCHENS AS TRAINING CENTERS FOR CENTRAL KITCHEN
MANAGEMENT**

October 16-20, 2023/Antipolo City

BULLETIN OF INFORMATION

I. RATIONALE:

The Department of Education (DepEd) through the Bureau of Learners Support Services – School Health Division (BLSS-SHD) continues to implement the School-Based Feeding Program (SBFP) nationwide in accordance with the General Appropriations Act (GAA) for FY 2023 and in compliance with Republic Act No. 11037 *Masustansyang Pangkalo para sa Batang Pilipino Act*.

RA 11037 or the *Masustansyang Pangkalo Para sa Batang Pilipino Act*, signed by President Duterte on June 20, 2018, constitutes the primary statutory basis for the SBFP. The law aims to implement programs that sustain and improve the health of school children thru the SBFP.

In Rule 1 of RA 11037 IRR section 4.2, Central Kitchens refers to a school or LGU-supervised facility that centralizes the procurement, food preparation, or cooking of a school or group of schools where food preparation is done in the CK, and prepared food is delivered to or picked up by the schools for distribution to the feeding beneficiaries. Also, the most recent directive from Vice President and Secretary Sara Duterte is to extend the feeding days from 120 to 200 using the same budget. This can be achieved by collaborating with partners such as LGUs and other NGOs to support the additional feeding days.

Section 7 of RA 11037 mandates the LGUs to assist the National Government Agencies, namely DepEd and DSWD, in efficiently and effectively implementing the Program. Hence, the LGUs will be requested to assist by establishing Central Kitchens within the district and/or by extending the feeding days from 120 days to 200 feeding days.

The proposed activity aims to elevate the existing BLT Central Kitchens to become training centers for centrally managed feeding programs. Through this capacity building, those existing CKs will serve as learning centers for benchmarking and training facilities for LGUs that are willing to support the establishment of the central kitchen in their district or municipality.

II. OBJECTIVES:

The activity aims to:

1. explain the establishment and operation of a Central Kitchen model;
2. equip the selected BLT kitchens to train those LGUs or stakeholders willing to establish a central kitchen in their respective areas;
3. elevate the existing BLT Central Kitchens to become training centers for centrally managed feeding programs.

III. DATES AND VENUES:

Date: October 16-20, 2023
Venue: within Antipolo City

IV. PARTICIPANTS

Regional SBFP Focal Persons from regions 1, 4, 6, 10, and 11
SBFP Focal Persons from SDOs La Union, Antipolo City, Sagay City, Roxas City, Iligan City, and Davao del Norte
School heads, feeding coordinators, and parent volunteers from the selected BLT Kitchens
Selected LGU/LIP Representatives
Representatives from the Office of the Assistant Secretary for Operations (OASOPS)
Representatives from the Bureau of Learner Support Services-Office of the Director (BLSS-OD)
Representatives from the Bureau of Learner Support Services-School Health Division (BLSS-SHD)
Resource persons from Jollibee Group Foundations (JGF)
Resource persons from UpNext

V. BUDGET ESTIMATES

Please see attached file

VI. INDICATIVE SCHEDULE OF ACTIVITIES

Day 1

Time	Activity	In-Charge
1:30-3:30pm	Arrival & Settling-in Registration	Secretariat
3:30-5:00pm	Opening Program	Officer of the Day

Day 2

Time	Activity	In-Charge
8:00-8:30am	Preliminaries	
8:30-12:00pm	Introduction of BLT Central Kitchen Model Topic #1: Planning and Procurement Topic #2: Managing of Volunteers Topic #3: Kitchen Operations Topic #4: Feeding Operations Topic #5: Facilities Management	Jollibee Group Foundation/UpNext
12:00-1:00pm	Lunch Break	
1:00-4:30pm	Elements of A Training Kitchen Overview	Jollibee Group Foundation/UpNext

	<p>Responsive to Target Audience Engaging Learning Environment Comprehensive Training Curriculum, Complete manpower</p> <p>Responsive to Target Audience Skills: Fundamentals of Training Diagnose: Difference of a Trainer, Presenter, Facilitator Understanding Your Audience Learning Styles Inventory Experiential Learning Cycle</p>
4:30-5:00pm	Assignment: Choose your topic for Revalida

Day 3

Time	Activity	In-Charge
8:00-8:30am	Preliminaries	
8:30-12:00pm	<p>Engaging a Learning Environment Design: Content: What will you train? Crafting your Module Objective</p> <p>Develop Part 1 How will you train? Different types of Methodologies</p>	Jollibee Group Foundation/UpNext
12:00-1:00pm	Lunch Breaks	
1:00-5:00pm	<p>Develop Part 2: ENGAGEMENT: Use of Engaging Materials VISUALS: Create your training deck Knowledge: Overall Flow of What and How to Train your Audience</p>	Jollibee Group Foundation/UpNext

Day 4

Time	Activity	In-Charge
8:00-8:30am	Preliminaries	
8:30-10:00am	REVALIDA Preps (Build, Rehearse, Consult)	All participants
10:00-12:00am	REVALIDA: Simultaneous in 3 groups, 1 faci per room Pax # 1 to 9	All participants
12:00-1:00pm	Lunch Break	
1:00-2:30pm	REVALIDA: Simultaneous in 3 groups, 1 faci per room Pax # 10 to 18	All participants

2:30-3:00pm	Health Break	
3:00-4:00pm	REVALIDA: Simultaneous in 3 groups, 1 fac per room Pax # 19 to 25	All participants
4:00-4:30pm	Wrap-Up/Synthesis Evaluation	
	Closing Program	

Day 5

Time	Activity	In-Charge
7:00-10:00am	Breakfast	
10:00am	Check-out	