



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO

Office of the Schools Division
Superintendent

25 October 2023

DIVISION MEMORANDUM

No. 2023- 876

DISTRIBUTION OF SCHOOL SUPPLIES DONATED BY NATIONAL GRID CORPORATION OF THE PHILIPPINES TO RECIPIENT SCHOOLS

To: : ROSALIE G. MAGHINAY – SEPS - SocMob
LYZLE C. ABREGANA – EPS II
RODOLFO A. PAMEN – Admin. Asst. IV

1. This is in line with the donated school supplies by the National Grid Corporation of the Philippines intended to selected learners of Davao de Oro.
2. Anent hereto, you are hereby directed to distribute the school supplies to the recipient schools, to wit;

Name of School	Date of Distribution
Pasian Elementary School	November 8, 2023
Baylo Elementary School	November 8, 2023
Cadunan Elementary School	November 9, 2023
Tagdangua Elementary School	November 9, 2023
Nuevo Iloco Elementary School	November 10, 2023

3. In addition to the distribution of school supplies the team shall deliver the unclaimed prizes of teachers during the World Teachers Day Celebration to their respective Districts - Maco North and South and Pantukan North and South.
4. Travel, meals and incidental expenses shall be charge against the Division Fund subject to usual accounting and auditing rules and regulations.
5. For your information and guidance.

By the Authority of the
Schools Division Superintendent:

ARLYN B. LIM PhD

OIC-Assistant Schools Division Superintendent



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