



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

October 27, 2023

DIVISION MEMORANDUM  
No. 896, s. 2023

**COORDINATION MEETING & FINALIZATION OF ACTIVITIES FOR DRUG  
ABUSE PREVENTION & CONTROL WEEK**

To: **MYLENE G. CAVA** - Nurse II/Division Focal of the National Drug  
Education Program

1. Attached is a letter from the Office of the Governor dated October 26, 2023 informing the conduct of **Coordination Meeting and Finalization of Activities for Drug Abuse Prevention & Control Week** on November 3, 2023 (Friday), 9:00 o'clock in the morning at Heroben Hometel, Tagum City.
2. Anent to this, you are hereby advised to attend and participate in the above mentioned activity.
3. Travelling, incidental and other expenses shall be charged against Division/ District MOOE or any local funds, subject to the usual accounting rules and regulations.
4. Immediate and wide dissemination of this to concerned is desired.

**CRISTY C. EPE**

Schools Division Superintendent



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REPUBLIC OF THE PHILIPPINES  
PROVINCE OF DAVAO DE ORO  
OFFICE OF THE GOVERNOR  
NOTICE OF MEETING

October 26, 2023

TO : PROVINCIAL ACTION TEAM OF PADAC

CLAIRE JOY R. GONZAGA	EA II/ PGO PS
MARY CYREL G. PASAOL, MD	Assistant Dept. Head/PHO
ALUNA SARILLANA	SI 1/ PHO
BERNARD BATULAN	PS II/ PGO PS
ROLAN JAY ACOSTA	HRMO-1/ PHRMDO
BARNY BARAN	PDEA
DELWIN HO	PNP
MARINO RAS	PNP
MYLENE CAVA	DEPED
RHEA BALOTE	DILG
11 MADAC Focals	11 Municipalities

FROM : DOROTHY MONTEJO- GONZAGA  
Governor/ PADAC Chairman

SUBJECT : NOTICE OF MEETING

The Provincial Drug Abuse Council thru Provincial Action Team will conduct a **Coordination Meeting and Finalization of Activities for Drug Abuse Prevention & Control Week on November 3, 2023 (Friday), 9 o'clock in the morning at Heroben Hometel, Tagum City.**

We are requesting your attendance at the meeting mentioned above.

For your immediate attention and appropriation action.

  
DOROTHY MONTEJO- GONZAGA  
Governor/ PADAC