



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

November 7, 2023

Division Memorandum

No. 918 s. 2023

To: **DR. GRINGO JOHN F. PELAEZ** – Medical Officer III

Subject: **CONDUCT OF FIELD VALIDATION ON THE DRAFT MANUAL OF PROCEDURES FOR SCHOOL CLINICS**

1. Attached is the Regional Memorandum ESSD-2023-420 dated October 17, 2023 informing on the conduct of Field Validation on the Draft Manual of Procedures for School Clinics on November 27-29, 2023 at NEAP-Region XI, E. Quirino Avenue.
2. With these, you are hereby advised to attend the abovementioned activity.
3. Pre-registration link and other details are attached in the enclosures.
4. Transportation and other incidental expenses shall be charged to downloaded funds subject to usual accounting and auditing rules and regulations.
5. Immediate and wide dissemination of the memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent



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Republic of the Philippines
Department of Education
 DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
 ESSD-2023-420

To : Schools Division Superintendents
 Davao City, Mati City, Davao del Sur, Davao de Oro,
 Tagum City, and Davao Oriental
 Warlito E. Hua, ESSD Chief

Subject: CONDUCT OF FIELD VALIDATION ON THE DRAFT MANUAL
 OF PROCEDURES FOR SCHOOL CLINICS

Date : October 17, 2023

Attached is a memorandum from the Office of the Director of the Bureau of Learner Support Services dated August 10, 2023, which informs on the conduct of Field Validation on the Draft Manual of Procedures for School Clinics on November 27-29, 2023, at NEAP-Region XI, E. Quirino Avenue.

The Department of Education Central Office, through the Bureau of Learner Support Services – School Health Division (BLSS-SHD) is developing a Manual of Procedures (MOP) for school clinics that will serve as the basis for the implementation and delivery of the programs and services under the Oplan Kalusugan sa DepEd (OK sa DepEd), specifically under the medical, dental, and nursing services.

In this connection, the following are the expected participants for the activity:

Name/s	Designation	Office/SDO/School
1. Dr. Marra B. Medrano	Dentist III	Regional Office
2. Reissa T. Silda	ND II	Regional Office
3. Stephen Mark T. Castres	Nurse II	Regional Office
4. Dr. Maria Clotilde Corazon H. Zosa	Medical Officer III	SDO – Mati City
5. Dr. Christine P. Limbujan	Medical Officer III	SDO – Davao del Sur
6. Dr. Gringo John F. Pelaez	Medical Officer III	SDO – Davao de Oro
7. Dr. Charelin G. Ragos	Dentist II	SDO – Tagum City
8. Dr. Sara Jane B. Santos	Dentist II	SDO – Davao City
7. Jill Michelle C. Ano	Division NIC	SDO – Davao City
8. Marivic C. Alcoba	Division NIC	SDO – Davao del Sur
9. Candice M. Campomanes	Division NIC	SDO – Tagum City
10. Mercy L. Dela Cruz	Nurse II	Kapalong District/ SDO – Tagum City
11. Milabel C. Tolentino	Nurse II	Sta. Ana District/ SDO – Davao City



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The clinics of the following schools in SDO - Davao City will be visited and validated through a focus group discussion (FGD) with the following identified participants on November 28, 2023:

Category	School	Identified participants for the FGD
Small School	Marahan ES	1 School Head 1 School Clinic Coordinator/Teacher (if available) 3-5 Learners
Medium School	Bernardo D. Carpio NHS	1 School Head 1 School Clinic Coordinator/Teacher (if available) 3-5 Learners
Large School	Magallanes ES	1 School Head 1 School Clinic Coordinator/Teacher (if available) 3-5 Learners

The participants are advised of the following:

1. All participants shall pre-register at <https://bit.ly/Pre-reg-MOP-Validation>;
2. Arrival and registration of participants will be from 8:00 am to 12:00 am at Day 1;
3. Travelling expenses of the participants are downloaded to the Schools Division Offices, subject to the usual accounting and auditing rules and regulations. It is requested that the SDO shall augment any fund shortages;
4. Participants shall be fully vaccinated with COVID-19 and have the vaccination and booster card ready. It is also requested that they bring face masks and sanitizer for the duration of the activity and properly observe health protocols against COVID-19. However, participants are discouraged from attending the activity if exposed to COVID-19 positive or if any symptoms are already being experienced.

Attached is the Program of Activities (Annex 1) for reference.

Immediate and wide dissemination of this memorandum is desired.

By the Authority of the Regional Director: **ALLAN G. FARNAZO**
 Director IV

Enclosed: As stated

Mariel B. Farnazo
 MARIEL B. FARNAZO, EdD.
 Office of the Regional Director

ROSA



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