



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

November 7, 2023

DIVISION MEMORANDUM
No. 921, s. 2023

**PARTICIPATION TO ONLINE SHORT COURSE OF SOUTHEAST ASIAN
INSTITUTE OF EDUCATIONAL TRAINING, INC.**

To: Concerned School Principals/Heads
Concerned Public Elementary and Secondary Teachers

1. This Division has received HRD Funds from the Department of Education, through the National Educators Academy of the Philippines to support the implementation of initiatives relative to the continuing professional development of public-school teachers and school leaders.
2. Consequently, the Personnel Development Committee through the Human Resource Development Section of School Governance and Operations Division identified official list of participants (see enclosures) to the different NEAP recognized online short courses of the accredited learning service providers on December 4, 11, & 18, 2023.
3. The Human Resource Development Section shall closely coordinate with Learning Service Providers and guide all identified participants to ensure active participation. It shall employ monitoring mechanism to see the progress of the online courses enrolled by the teachers and school leaders.
4. The registration fee of all participating teachers shall be charged against the downloaded HRD Funds from NEAP-Central Office subject to the usual auditing and accounting rules and regulations.
5. Immediate dissemination of this Memorandum is desired.

CRISTY C. EPE
Schools Division Superintendent

Encl.: As stated
Reference:
FN: DCA_HRD_scholarship_communication_package_funds



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
Email Address: davaodeoro@deped.gov.ph
Website: www.depeddavaodeoro.ph

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