



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

5 Dec 2023

DIVISION MEMORANDUM  
SGOD-2023-~~988~~ 1016

**PARTICIPATION IN PROJECT "DEPED'S 236,000 TREES -  
A CHRISTMAS GIFT FOR THE CHILDREN"**

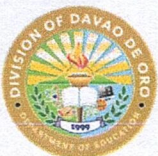
To: School Division Superintendent  
Assistant School Division Superintendent  
Chief, School Governance and Operations Division  
Chief, Curriculum Implementation Division  
Concerned Division Personnel  
Concerned Teaching Personnel  
All other concerned

1. In relation to **Division Memorandum SGOD-2023-988**, regarding the implementation of the Project - "DepEd 236,000 Trees - A Christmas Gift for the Children". The Division shall conduct a tree planting activity at Nabunturan National Comprehensive High School, Nabunturan, Davao de Oro, on December 6, 2023, at 7:00 AM.
2. Anent to this, the identified division and teaching personnel are requested to participate in the said tree planting activity, kindly refer attached enclosure.
3. Further, this office hereby recalls all applications/approved leave of absence, except those sick leave which hinders participation in the aforementioned activity, in such case a medical certificate is required.
4. Other details of this memorandum are in the attached enclosures.
5. Traveling and incidental expenses shall be charged to Local/School funds subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is desired.

  
**CRISTY C. EPE**

Schools Division Superintendent

Enclosed: As stated  
Reference:  
EN: SGOD13



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)  
Email Address: davaodeoro@deped.gov.ph  
Website: www.depeddavaodeoro.ph

Doc. Ref. Code	PAWIM-F-022	Rev	00
Effectivity	09.12.22	Page	1 of 2

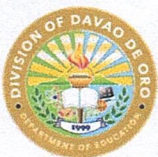


Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

**List of Participants**  
**Tree Planting Activity**  
**Venue: Nabunturan National Comprehensive High School**  
**Date/Time: December 6, 2023 at 7AM**

<b>Name</b>	<b>Position</b>
Cristy C. Epe	Schools Division Superintendent
Arlyn B. Lim	OIC-ASDS
Ruben J. Reponte	SGOD Chief
Renato Pacpakin	OIC - CID Chief
Engr. Norberto Manlangit	Administrative Officer V
Wilfredo P. Takasan	SGOD EPS
Hilda A. Opeña	CID EPS
Grace D. Pontillas	CID EPS
Dexter A. Cequiña	CID EPS
Andy P. Cabodoc	CID EPS
Emmanuel Clarion	CID EPS
Mary Anne Laguita	CID EPS
Nohara O. Pinute	CID EPS
Arniel G. Castillo	CID EPS
Noemi Canales	CID EPS
Annalyn Loreto	SEPS – Planning & Research
Rosalie Maghinay	SEPS - SocMob
Joel Jumalon	PDO II
Medard Apit	PDO I
Margirie Asuque	PDO I
Leo Aljhon Padilla	Teacher /NNCHS

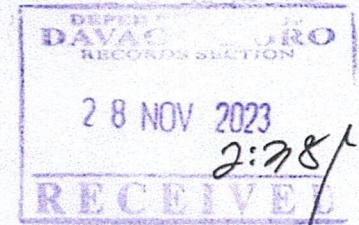


Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No.0951-387-1728 (TNT); 0915-399-7779 (Globe)  
Email Address: [davaodeoro@deped.gov.ph](mailto:davaodeoro@deped.gov.ph)  
Website: [www.depeddavaodeoro.ph](http://www.depeddavaodeoro.ph)

Doc. Ref. Code	PAWIM-F-022	Rev	00
Effectivity	09.12.22	Page	2 of 2



Republic of the Philippines  
**Department of Education**  
 REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**



Office of the Schools Division  
 Superintendent

November 28, 2023

DIVISION MEMORANDUM

No. ~~988~~, s. 2023

**GUIDELINES ON THE IMPLEMENTATION OF THE PROJECT – “DEPED’S  
 236,000 TREES – A CHRISTMAS GIFT FOR THE CHILDREN”**

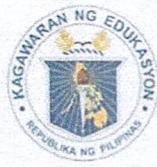
- Concerned SGOD Personnel
- Concerned District Heads
- Concerned School Heads
- Concerned District DRRM and YES-O Focal
- All other concerned

1. Attached herewith is the Regional Memorandum ESSD-2023-497 dated November 20, 2023, which informs on the launching of the project entitled DepEd’s 236,000 Trees – A Christmas Gift for the Children. This is an initiative that aims to promote environmental preservation and instill environmental responsibility among Filipino children. The project simultaneously plant trees over 236,000 trees in different parts of the country, with the participation of DepEd’s 47,678 public schools. This project serves as a gift from the Department to ensure a clean and green environment for Filipino children and future generations.
2. This project provides a unique educational opportunity for students to actively participate in tree planting activities, fostering a deeper understanding of environmental issues, and promoting conservation efforts. Through hands-on learning and practical application of environment. Aside from educational benefits, planting trees has numerous health benefits, and it will contribute to the beautification of school grounds.
3. In line with this, the tree planting activity conducted by all schools in the Region will take place simultaneous on December 6, 2023, starting at 7:00 am and will be participated by maximum of thirty and not less than five individuals per school, consisting of teachers, learners (preferably SSLG/SELG Officer or YES-O Officer), and staff responsible for planning, implementing, and



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
 Email Address: [davaodeoro@deped.gov.ph](mailto:davaodeoro@deped.gov.ph)  
 Website: [www.depeddavaodeoro.ph](http://www.depeddavaodeoro.ph)

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	1 of 1



Republic of the Philippines  
**Department of Education**  
REGION XI  
**SCHOOLS DIVISION OF DAVAO DE ORO**

Office of the Schools Division  
Superintendent

reporting on the tree planting a minimum of five trees. All classes will be on asynchronous mode during this day. The school opted to select planting site, preferably on the school grounds, but may opt for barangay parks, LGU parks, marine protected areas, and other open space. If the space in the school grounds is limited. For the acquisition of seedlings, the school requested to link with their local DENR counterparts, or they may use their own seedlings, for those schools with nurseries.

4. In addition, simultaneous social media broadcast through Facebook Live shall be conducted by the participants using their school's official Facebook accounts. The official hashtag for the post should be #depedxmastrees. DepEd personnel and students are likewise encouraged to share social media platforms using the official hashtag.
5. Post-Activity Reporting. After the tree planting activity schools shall prepare a one-page report (attached hereto as annex A) containing the details of the activity. Said report will indicate the name of the school which participated, the number of trees planted, the type or species of trees planted, and the photos of the activity. The report shall be sent by the school to its District DRRM Focal on or before December 12, 2023. The District DRRM focal shall compile the reports and submit to the SDO electronically (Attention: Joel S. Jumalon) on or before December 15, 2023, via [joeljumalon@deped.gov.ph](mailto:joeljumalon@deped.gov.ph)
6. Other details of this memorandum are in the attached enclosures.
7. Immediate and wide dissemination of this memorandum is desired.

By the Authority of the  
Schools Division Superintendent:

**ENGR. NORBERTO S. MANLANGIT, MPA**  
Administrative Officer V  
Officer-In-Charge



Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro  
Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)  
Email Address: [davaodeoro@deped.gov.ph](mailto:davaodeoro@deped.gov.ph)  
Website: [www.depeddavaodeoro.ph](http://www.depeddavaodeoro.ph)

Doc. Ref. Code	PAWIM-F-019	Rev	00
Effectivity	09.12.22	Page	2 of 1