



Republic of the Philippines
Department of Education
REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
Superintendent

December 11, 2023

DIVISION MEMORANDUM
SGOD-2023- 1027

**MONTHLY MEETING FOR ALL
HEALTH AND NUTRITION SECTION PERSONNEL**

To: Public Schools District Supervisors
District Coordinating Principals
All Others Concerned

1. Please be informed that there will be a monthly meeting for all School Health and Nutrition personnel on December 20, 2023, 9:00am at Nabunturan, Davao de Oro.

2. Agenda for the meeting are as follows:

- A. 2023 Reports
- B. Schedule of duty
- C. OKD Program
- D. Others

3. Travel expenses incurred by health personnel shall be charged against District/School/ local funds subject to usual accounting & auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

By the Authority of the
Schools Division Superintendent:

ARLYN B. LIM PhD
OIC-ASDS
Officer-in-Charge



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