



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

24 January 2024

DIVISION MEMORANDUM
 OSDS-2024- 053

**DCP ADOPTION PROGRAM: IN-SERVICE TRAINING FOR TEACHERS (INSET)
 FOR SCHOOL YEAR 2023-2024**

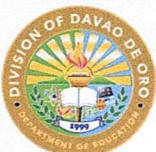
To: Functional Division Chiefs
 Public Schools District Supervisors and District Coordinating Principals
 Public Elementary and Secondary School Heads
 All Public School Teachers

- Attached is the Regional Memorandum No. ORD-2024-013 dated January 23, 2024, from Dir. Allan G. Farnazo, Director IV, DepEd Region XI and Office of the Undersecretary for Administration Memorandum No. OUA-OUT-012224-14-1 dated January 22, 2024, from Usec. Nolasco A. Mempin, Undersecretary for Administration, Department of Education, relative on the DCP Adoption Program: In-Service Training for Teachers (INSET) for School Year 2023-2024.
- Immediate dissemination and appropriate action this Memorandum are directed.

By the Authority of the
 Schools Division Superintendent:

NORBERTO S. MANLANGIT CE, MPA
 Administrative Officer V
 Officer-In-Charge

Encl.: As stated
 OSDS/ICTU



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR ADMINISTRATION

OUA-OUT-012224-I4-1

MEMORANDUM

TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL AND DIVISION IT OFFICERS
PUBLIC SCHOOL HEADS
ALL OTHERS CONCERNED

FROM : NOLASCO A. MEMPIN
Undersecretary for Administration

SUBJECT : DCP ADOPTION PROGRAM: IN-SERVICE TRAINING
FOR TEACHERS (INSET) FOR SCHOOL YEAR 2023-2024

DATE : 22 January 2024

The Department of Education (DepEd), through the Office of the Undersecretary for Administration (OUA), in coordination with the Office of the Undersecretary for Human Resources and Organizational Development (OUHROD), the Information and Communications Technology Service (ICTS), and the National Educators' Academy of the Philippines (NEAP), in partnership with Microsoft Philippines, Inc., offers the **Microsoft 365 Trainings for DepEd** to be streamed live on **24, 25, 26, 29, and 30 January 2024, 3:30 PM to 5:00 PM**, via the **DepEd Philippines** Facebook (FB) page (www.facebook.com/DepartmentOfEducation.PH).

This training program is part of the National In-Service Training for Teachers (**INSET**) for SY 2023-2024. It also serves to kick off the **DepEd Computerization Program (DCP) Adoption Program**, which supports full utilization of DCP computer packages issued to public schools. By the end of this activity, the participants will be able to:

- Appreciate the DepEd Computerization Program by understanding its history, concepts, and current and upcoming activities.
- Get acquainted with Microsoft 365, including advanced productivity tools, learning accelerators, and artificial intelligence (AI) in education.
- Onboard themselves with other learning and development endeavors regarding DCP adoption.

In this regard, all Regional and Division Information Technology Officers (RITOs and DITOs) are enjoined to provide full support to the conduct of the DCP Adoption Program, starting with the conduct of the INSET.

Hence, they are requested to disseminate and share to school personnel within their areas the following links:

- Posts from the DepEd Philippines FB page linking to the sessions
- The INSET 2024 poster (attached): bit.ly/DCP_2024INSET_Poster
- OneDrive folder containing INSET session videos: bit.ly/DCP_INSET_2024

For any concerns, please contact **Mr. Gerard Joseph Atienza** of ICTS-USD through Teams chat, by email at icts.usd@deped.gov.ph (CC: gerard.atienza@deped.gov.ph; *Subject: DCP Adoption: 2024 INSET*), or over the phone at +63 2 8633 7264.

For your information and appropriate action.



Republic of the Philippines
Department of Education
DAVAO REGION

Office of the Regional Director

REGIONAL MEMORANDUM
ORD-2024-013

TO : Schools Division Superintendents

SUBJECT : DCP ADOPTION PROGRAM: IN-SERVICE TRAINING FOR
TEACHERS (INSET) FOR SCHOOL YEAR 2023-2024

DATE : January 23, 2024

Attached is Memorandum OUA-OUT-012224-14-1 from Nolasco A. Mempin, Undersecretary for Administration, on the **DCP Adoption Program: In-Service Training for Teachers (INSET) for School Year 2023-2024.**

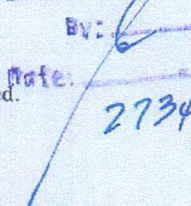
Immediate dissemination and appropriate action of this Memorandum is desired.

DEPARTMENT OF EDUCATION - REGION 11
RECORDS SECTION
RELEASED

ALLAN G. FARNAZO
Director IV

By: the Authority of the Regional Director

Enclosed as stated.
ORD/ICT2/jcw

BY: 
Date: Jan. 24, 2024
27344 11:15 ga

REBONFAMIL R. BAGUIO
Director III 24 JAN 2024