



Republic of the Philippines
Department of Education
 REGION XI
SCHOOLS DIVISION OF DAVAO DE ORO



Office of the Schools Division
 Superintendent

February 13, 2024

DIVISION MEMORANDUM

No. 122 s. 2024

**RE-CALL FOR SUBMISSION OF APPLICATION FOR MASTER TEACHERS IN
 THE SCHOOLS DIVISION OF DAVAO DE ORO**

**TO : Assistant Schools Division Superintendent
 Public Schools District Supervisors
 Secondary School Administrators
 All Interested Qualified Applicants**

1. In reference to the attached Request for Publication of Vacant Positions for Master Teachers to the Civil Service Commission dated January 19, 2024 and February 2, 2024, the Schools Division of Davao de Oro announces the acceptance of additional applicants for the aforementioned Master Teacher vacant positions.
2. Please be informed that applicants who already have applied and have submitted their folders for the said positions need not re-apply.
3. Interested qualified applicants may submit their applications directly to the Assistant Schools Division Superintendent Office, on or before **February 22, 2024**. Below are the minimum qualification standards for Master Teacher positions, to wit:

DepEd Qualification Standards for Unique Positions						
Position	Sala	Monthly	Education	Training	Experience	Eligibility
MASTER TEACHER I (Secondary)	18	46,725	Bachelor of Secondary Education or Bachelor's Degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080)
MASTER TEACHER II (Secondary)	19	51,357	Bachelor of Secondary Education; or Bachelor's degree plus 18 professional units in Education with appropriate major and 24 units for a Master's degree in Education or its equivalent	Four (4) hours of relevant training	One (1) year as Master Teacher I; or Four (4) years as Teacher III	PBET; LET; Teacher's Exam (RA 1080)
MASTER TEACHER I (Elementary)	18	46,725	Bachelor of Elementary Education or Bachelor's Degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080)
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Address: Capitol Complex, Brgy. Cabidanan, Nabunturan, Davao de Oro
 Contact No. 0951-387-1728 (TNT); 0915-399-7779 (Globe)
 Email Address: davaodeoro@deped.gov.ph
 Website: www.depeddavaodeoro.ph



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Superintendent

4. Applicants shall be ranked by District for the Elementary and by School/Subject for the Secondary, where the vacancies exist.
5. Pending the issuance of a new guidelines, the applicants shall be ranked using DECS Order No. 57, s. 1997 dated August 1, 1997.
6. The following documents shall be submitted but not limited to, for evaluation purposes, fastened in one folder (one copy each document):
 1. Letter of intent indicating the position title applying for and the district or school, as the case may be;
 2. Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with **Work Experience Sheet**;
 3. Photocopy of valid and updated **PRC License/ID** (not expired/ or to expire within 6 months upon submission of application);
 4. Photocopy of valid PRC ID
 5. Photocopy of scholastic/academic record such as but not limited to Certification on the Authenticity and Veracity (**CAV**) Transcript of Records (**TOR**) and Diploma/certification on **CAR**, including completion of graduate and postgraduate units/degrees, if available;
 6. Photocopy of Certificate/s of Trainings;
 7. Updated Service Record;
 8. Photocopy of the Performance Rating in the **last rating period(s)** covering one (1) year performance in the current/latest position prior to the deadline of submission;
 9. Other documents and Means of Verifications (MOVs) as may be required by the Division Committee for Evaluation of Master Teachers for comparative assessment (please refer to DECS#57 series of 1997 on Criteria for Master Teachers).
 10. For the Secondary, Notarized List of Teachers per Subject Area.

Prompt and wide dissemination of this memorandum is desired.

CRISTY C. EPE CESO V
Schools Division Superintendent

Enclosed: As stated.

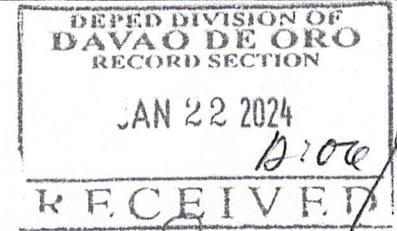
HR/lpb

Fn: Re-Call For Submission Of Application For Master Teachers In The Schools Division Of Davao De Oro



Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
DEPARTMENT OF EDUCATION
Davao De Oro Division
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled at the Department of Education-Davao De Oro Division in the CSC website:

LUZ E. COMONAL
Administrative Officer IV
HRMO

Date: **January 19, 2024**

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	MASTER TEACHER I (Secondary)	OSEC-DECSB-MTCHR1-750124-2019	18	46725	Bachelor of Secondary Education or Bachelor's Degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080)	ATTY. ORLANDO S. RIMANDO NHS	
2		OSEC-DECSB-MTCHR1-750055-2020							ATTY. ORLANDO S. RIMANDO NHS	
3		OSEC-DECSB-MTCHR1-750002-2011							COMPOSTELA NHS	
4		OSEC-DECSB-MTCHR1-750106-2022							ELIZALDE NHS	
5		OSEC-DECSB-MTCHR1-752758-1998							KAO NHS	
6		OSEC-DECSB-MTCHR1-750068-2013							LAAK NHS	
7		OSEC-DECSB-MTCHR1-750286-2020							MAINIT NHS	
8		OSEC-DECSB-MTCHR1-750131-2003							MANAT NHS	
9		OSEC-DECSB-MTCHR1-750132-2003							MARAGUSAN NHS	
10		OSEC-DECSB-MTCHR1-750020-2000							MONKAYO NHS	
11		OSEC-DECSB-MTCHR1-750194-2021							MONTEVISTA NHS	
12		OSEC-DECSB-MTCHR1-750024-2010							UNION NHS	
13	MASTER TEACHER II (Secondary)	OSEC-DECSB-MTCHR2-750006-2011	19	51357	Bachelor of Secondary Education; or Bachelor's degree plus 18 professional units in Education with appropriate major and 24 units for a Master's degree in Education or its equivalent	Four (4) hours of relevant training	One (1) year as Master Teacher I; or Four (4) years as Teacher III	PBET; LET; Teacher's Exam (RA 1080)	ATTY. ORLANDO S. RIMANDO NHS	
14		OSEC-DECSB-MTCHR2-750050-2020							MAGNAGA NHS	
15		OSEC-DECSB-MTCHR2-750026-2008							MONKAYO NHS	
16		OSEC-DECSB-MTCHR2-750025-2008							MONKAYO NHS	

17	MASTER TEACHER I (Elementary)	OSEC-DECSB-MTCHR1-750190-2021	18	46725	Bachelor of Elementary Education or Bachelor's Degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080)	COMPOSTELA EAST
18		OSEC-DECSB-MTCHR1-750075-2020							LAAK SOUTH
19		OSEC-DECSB-MTCHR1-750157-2019							LAAK SOUTH
20		OSEC-DECSB-MTCHR1-752519-1998							MACO SOUTH
21		OSEC-DECSB-MTCHR1-752530-1998							MACO SOUTH
22		OSEC-DECSB-MTCHR1-750079-2002							MARAGUSAN EAST
23		OSEC-DECSB-MTCHR1-750008-2010							MONKAYO WEST
24		OSEC-DECSB-MTCHR1-750097-2001							MONKAYO WEST
25		OSEC-DECSB-MTCHR1-751476-1998							MONKAYO WEST
26		OSEC-DECSB-MTCHR1-751499-1998							MONTEVISTA
27		OSEC-DECSB-MTCHR1-751489-1998							NABUNTURAN EAST
28		OSEC-DECSB-MTCHR1-750164-2016							NABUNTURAN EAST
29		OSEC-DECSB-MTCHR1-750120-2003							NEW BATAAN
30		OSEC-DECSB-MTCHR1-750057-2013							PANTUKAN NORTH
31		OSEC-DECSB-MTCHR1-750148-2016							PANTUKAN NORTH
32		OSEC-DECSB-MTCHR1-750172-2019							PANTUKAN NORTH
33		OSEC-DECSB-MTCHR1-750166-2016							PANTUKAN SOUTH
34	MASTER TEACHER II (Elementary)	OSEC-DECSB-MTCHR2-750945-1998	19	51357	Bachelor of Elementary Education or Bachelor's Degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	Four (4) hours of relevant training	One (1) year as Master Teacher I; or Four (4) years as Teacher III	PBET; LET; Teacher's Exam (RA 1080)	COMPOSTELA WEST
35		OSEC-DECSB-MTCHR2-750511-1998							COMPOSTELA EAST
36		OSEC-DECSB-MTCHR2-750507-1998							MABINI
37		OSEC-DECSB-MTCHR2-750509-1998							MACO NORTH
38		OSEC-DECSB-MTCHR2-750569-1998							MAWAB
39		OSEC-DECSB-MTCHR2-750109-2020							MONKAYO WEST
40		OSEC-DECSB-MTCHR2-750947-1998							MONKAYO WEST
41		OSEC-DECSB-MTCHR2-750527-1998							NABUNTURAN WEST
42		OSEC-DECSB-MTCHR2-750512-1998							NEW BATAAN
43		OSEC-DECSB-MTCHR2-750502-1998							NABUNTURAN EAST
44		OSEC-DECSB-MTCHR2-750058-2020							PANTUKAN NORTH

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This Office highly encourages all interested and qualified applicants, including persons with disability (PWD), members of indigenous communities, and those with diverse sexual orientation, gender identity and expression (SOGIE), to apply. Please signify your interest in writing and attach the following documents to your application letter and send to the address below not later than **FEBRUARY 02, 2024**, to wit:

- 1 Letter of intent addressed to the Head of Office;
- 2 Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with Work Experience Sheet and 1 Passport size ID picture;
- 3 Photocopy of valid and updated **PRC License/ID** (not expired/or to expire within 6 months upon submission of application or Proof of Eligibility);
- 4 Photocopy of Certificate of Eligibility (**CSC**)/Report of Rating, if applicable;
- 5 Photocopy of scholastic/academic record such as but not limited to Certification on the Authenticity and Veracity (**CAV**) Transcript of Records (**TOR**) and Diploma/certification on **CAR**, including completion of graduate and post-graduate units/degrees, if available;
- 6 Photocopy of Certificate/s of Training, if applicable;
- 7 Photocopy of Certificate of Employment, Contract of Service, or duly signed Service Record, whichever is/are applicable;
- 8 Photocopy of latest appointment, if applicable;
- 9 Photocopy of the Performance Rating in the **last rating period(s)** covering one (1) year performance in the current/latest position prior to the deadline of submission, if applicable;
- 10 Checklist of Requirements and Omnibus Sworn Statement on the Certification on the Authenticity and Veracity (**CAV**) of the documents submitted and Data Privacy Consent Form pursuant to RA No. 10173 (Data Privacy Act of 2012) using the attached form (**Annex C**), **notarized by authorized official**; and
- 11 Other documents as may be required by the HRMPSB for comparative assessment, including but not limited to:
 - i. Means of Verification (MOVs) showing: **Outstanding Accomplishments, Application of Education, and Application of Learning and Development** reckoned from the date of last issuance of appointment; and
 - ii. Photocopy of the Performance Rating obtained from the relevant work experience, if Performance Rating in Item (i) is not relevant to the position to be filled; if applicable.

LUZ E. COMONAL

Administrative Officer IV

Capitol Complex, Cabidanan, Nabunturan, Davao De Oro

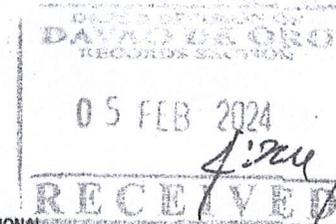
personnel.davaodeoro@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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Davao De Oro Division
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2	MASTER TEACHER I (Elementary)	OSEC-DECSB-MTCHR1-750078-2002	18	46725	Bachelor of Elementary Education or Bachelor's Degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	None required	Three (3) year of relevant experience	PBET; LET; Teacher's Exam (RA 1080)		MARAGUSAN WEST

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- 1 Letter of intent addressed to the Head of Office;
- 2 Duly accomplished Personal Data Sheet (CS Form 212, revised 2017) which can be downloaded at www.csc.gov.ph with Work Experience Sheet and 1 Passport size ID picture;
- 3 Photocopy of valid and updated PRC License/ID (not expired/or to expire within 6 months upon submission of application or Proof of Eligibility);
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